

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Jeff Yarrow
Richard Cott
Terri Parry
Sandy Fox

OTHER PERSONS PRESENT

Austin Gillard, CEO
Angela Kobel, CFO
Christi Rice, HR Director
Adam Crouch, CPA
Abby Noll, CPA
Jeff Schober, Investment Advisor
Erin Rose May, Administrative Intern

CALL TO ORDER

Lori Penner called the meeting to order at 7:00 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from June 2, 2025. Motion made by Jeff Yarrow, seconded by Richard Cott, to approve the board minutes. Motion carried 4-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

Nothing to add

ANGELA KOBEL, CFO

- a. Cash Receipts & Disbursements for March and April 2025
Angela Kobel presented the cash receipts and disbursements for March and April 2025.
- b. Financial Review for March and April 2025
Angela Kobel presented the financials for March and April 2025. After discussion, motion made Sandy Fox, seconded by Terri Parry, to approve the cash receipts and disbursements and financials for March and April 2025 as presented. Motion carried 4-0.

NEW BUSINESS

- a. 2024 Audit - Adam Crouch, CPA & Abby Noll, CPA
Adam Crouch and Abby Noll with Wendling Noe Nelson & Johnson presented the 2024 Independent Auditor's Report. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the 2024 Independent Auditor's Report as presented. Motion carried 4-0.
- b. Retirement Plan Update
Jeff Schober, Investment Advisor with Gallagher, talked with the board about various retirement plan options. Jeff discussed the new Recordkeeping percentages if we were to move away from the fixed four percent retirement account in our current retirement plan. Our current Recordkeeping percent is .31 or a total cost of around \$89,000 a year for plan participants. The board will keep reviewing options.
- c. Wage Increase
Austin Gillard and Christi Rice talked with the board about the Kansas Hospital Association wage survey data. Overall, we are very competitive, but we do have room for improvement on pay scales that start below \$20 an hour. Austin and Christi are requesting we increase those pay scales by one dollar per hour. This increase will impact 123 team members that work just over 173,000 hours a year. This increase will cost around \$173,000 a year and is unbudgeted. This also moves the minimum wage at Clay County Medical Center to \$15.43. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to increase the pay scale as presented. Motion carried 4-0.

- d. Medical Provider Laptops
Austin Gillard presented a quote for 12 new medical provider laptops at a cost of \$13,024.48. These laptops are three years old and past their useful life as a dedicated unit. We will use the old laptops as spares when needed. After discussion, motion made by Terri Parry, seconded by Jeff Yarrow, to purchase 12 new medical provider laptops at a cost of \$13,024.48 as presented. Motion carried 4-0.
- e. Policy Approval - Dry Needling
Austin Gillard presented a Dry Needling policy for the board to approve. This policy was approved by our Medical Staff last month. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the Dry Needling policy as presented. Motion carried 4-0.
- f. Policy Approval - Vaccine & Immunization
Austin Gillard presented a Vaccines for Children (VFC) policy and a Private Immunization policy for the board to approve. These two policies were approved by our Medical Staff this month. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the Vaccines for Children (VFC) policy and a Private Immunization policy as presented. Motion carried 4-0.
- g. Medical Provider Credentialing
The board reviewed the credentialing files recommended by the Medical Staff for the following:
Courtesy Staff
Adam Chase, MD — Ortho -- Reappointment
Daniel Hulse, MD — Radiology -- Reappointment
Allied Health
Pamela Brabec, APRN — Nurse Practitioner -- Reappointment
Angela Riesen, APRN — Nurse Practitioner -- Reappointment
After discussion, motion made by Terri Parry, seconded by Jeff Yarrow, to approve the credentialing files recommended by the Medical Staff. Motion carried 4-0.
- h. Physical Therapy & Cardiac Rehab
Austin Gillard presented a quote from BHS Construction to remodel the entire physical therapy area, wellness center lobby, east hallway entrance, and cardiac rehab. This project could start in September 2025, and we would be remodeling around 5,500 sq. ft. for a cost of around \$277,319. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to sign agreements and to develop a final Guaranteed Maximum Price (GMP) with BHS Construction. Motion carried 4-0.

AUSTIN GILLARD, CEO

- a. Revenue Neutral Rate (RNR)
At our next meeting, we will start the Revenue Neutral Rate (RNR) process to meet state requirements. This will include notifying the County Clerk, holding a budget hearing, and approving the RNR rate. Please note, Clay County Medical Center has not increased our county mill levy in over 22 years.
- b. Vytalize
Under our accountable care organization (ACO) agreement with The University of Kansas Health System Care Collaborative, we have access to Vytalize Health. Earlier this month, we partnered with Vytalize, so our primary care practices benefit from clinical insights based upon Medicare claims data. We will start to see the benefits of the arrangement in January 2026. More details to come later this year.
- c. Annual Foundation Meeting
We will host our Clay County Hospital Foundation annual meeting tomorrow at 6:30pm. At the event, we will be touring the new specialist clinic and behavioral health clinic. Thank you to Mindy Lovendahl, FNP-C and Dr. Short for speaking at this event!
- d. Capital Campaign - Riley Family Physicians
We will be launching a capital campaign for Riley Family Physicians next month. We have 13 room sponsorships available at \$5,000 a room for naming rights.
- e. Ortho PSA Agreement
We have a meeting on July 7 in the evening to finish all the final details.
- f. Construction Update
 - Wellness Center Parking Lot
This has been completed, and patients are now using this parking lot.
 - CCFP Expansion
We will see patients out of this new space starting Monday, July 14. We completed the punch list today with a few minor issues. New furniture arrived today, and more deliveries are scheduled this week.

- ER Exterior
New lighted signage has been installed on the new canopy. We will open this area to the public in the next two weeks.
- Riley Family Physicians
We are waiting for final bids. We will most likely start moving dirt in late August 2025 with a completion date of January 2026.

The meeting adjourned at 10:00 p.m.

Next Meeting: July 14 and July 28 at 8:00 p.m.

Minutes recorded by Austin M. Gillard