

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Jeff Yarrow
Richard Cott
Terri Parry

OTHER PERSONS PRESENT

Austin Gillard, CEO
Dr. John Kelley, CMO
Angela Kobel, CFO
Janet Fisher, Quality/Risk Management & Employee Health
Julie Crimmins, Director of Inpatient Services
Jessica Badsky, Director of Outpatient Services

CALL TO ORDER

Lori Penner called the meeting to order at 8:00 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from May 13, 2025. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the board minutes. Motion carried 3-0.

AGENDA REVIEW

Add: Immunization Refrigerator and Freezer

OLD BUSINESS

Nothing to add

NEW BUSINESS

a. Quality Presentation

Janet Fisher, Julie Crimmins, and Jessica Badsky reviewed our depression screening progress in our rural health clinics. We have made substantial progress! Thank you to all team members for helping with this. The team went over our 2025 QAPI Dashboard and the departments that need to improve their reporting. For Q1 of 2025, we were only at 39 percent, but so far in Q2 2025, we are at 88 percent. Janet and Julie went over new CMS OB-related Conditions of Participation (CoPs) measures, the timeline for implementation, team member education needed, and where Clay County Medical Center currently stands on these new CMS measures.

b. IV Smart Pumps

Austin Gillard presented a quote for 30 new Plum 360 IV Smart Pumps. Our current pumps are just over seven years old, and we are starting to run into minor obstacles with them. These new pumps will use the same IV tubing as our current IV pumps. For 30 new pumps, the cost is \$37,500. After discussion, motion made by Jeff Yarrow, seconded by Terri Parry, to approve 30 new Plum 360 IV Smart Pumps for a cost of \$37,500. Motion carried 3-0.

c. Engineering Truck

With the increase of lab work and other supplies needed on a daily basis at our satellite locations, we need another vehicle for our courier, Ray Frigon, to use. At the moment, the courier has been using one of the Engineering trucks. Austin Gillard presented quotes for a Ram 1500, Ford F-150, and a Ford Maverick. Engineering would like to proceed with the Ford Maverick due to its lower price, better gas mileage, and overall versatility. The Ford Maverick has a cost of \$31,775 for the AWD model. After discussion, motion made by Richard Cott, seconded by Terri Parry, to purchase a Ford Maverick for a cost of \$31,775. Motion carried 3-0.

- d. Retirement Plan Update
Austin Gillard discussed the new Recordkeeping percentages if we were to move away from the fixed four percent retirement account in our current retirement plan. Our current Recordkeeping percent is .31 or a total cost of around \$89,000 a year for plan participants. If we move to Lincoln Financial and remove the fixed four percent account, the Recordkeeping percent is .05 or a total cost of around \$14,500 a year for plan participants. This would be a nice savings for plan participants. The board will keep reviewing options and review these options in more detail in the months ahead.
- e. Medical Provider Credentialing
The board reviewed the credentialing files recommended by the Medical Executive Committee for the following:
 - Courtesy Staff
Jaime Barbarena, MD - Reappointment
Mark Gros, MD - Reappointment
 - Allied Health
Kai Englert, PA - Reappointment
Gloria Park, APRN - Reappointment
Shannon Sandefur, APRN - Reappointment
Lakin Clark, RD - Initial AppointmentAfter discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the credentialing files recommended by the Medical Executive Committee as presented. Motion carried 3-0.
- f. Immunization Refrigerator and Freezer
We have received approval from the Kansas Department of Health and Environment to start our immunization and vaccine clinic at Clay Center Family Physicians. We will need two refrigerators and one freezer for these items. Austin Gillard presented a quote for \$7,401.93 for two refrigerators and one freezer. After discussion, motion made by Jeff Yarrow, seconded by Richard Cott, to approve the quote for \$7,401.93 as presented. Motion carried 3-0.

AUSTIN GILLARD, CEO

- a. Top 100 CAH BBQ
We have just over 440 team members and family members attending our Top 100 CAH BBQ event! It will be a fun afternoon with great BBQ from Brady's Smoke House, five flavors of ice cream from Simply Scoops, over 120 prizes, four large bounce houses for the kids, and plenty of friendly games!
- b. Domestic/Sexual Violence Education
We have two educational sessions about Domestic Violence and Sexual Violence this month. Our first session was today from the Crisis Center out of Manhattan, KS. On June 12, we will have a presentation about Intimate Partner Violence from the Kansas Coalition Against Domestic and Sexual Violence. To help facilitate attendance and participation, team members do not need to clock out to attend.
- c. Psychiatric Mental Health Nurse Practitioner (PMHNP)
An experienced PMHNP will be joining Clay County Medical Center on August 1, 2025. This PMHNP brings years of experience working with all ages and is an Adjunct Instructor and PMHNP Program Developer for a major university in the State. More details will be announced soon about this new team member.
- d. Wendy Gibson, PMHNP
Wendy Gibson, PMHNP will start on Thursday this week with Clay County Medical Center. Wendy will spend a few weeks with Gloria Park, DNP, APRN, PMHNP-BC for orientation at Riley Family Physicians.
- e. Alya Houghton, FNP-C
Alya Houghton, FNP-C started with us last week. She will be spending time at Linn Family Physicians, Clay Center Family Physicians, and Riley Family Physicians.
- f. Family Practice w/OB
We have an offer out to a Family Practice w/OB physician. This new physician would join us in August 2026.
- g. Construction Update
 - CCFP Expansion
Flooring started last week and will finish at the end of this week. From there, we need to finish installing the ceiling tile, touch up the paint in areas, and add the soap, paper towels, etc. in the exam rooms. We will have our walkthrough punch list meeting on June 19. Exam tables, desks, exam room chairs, and all supplies will be moved in the week of June 23.

- Wellness Center Parking Lot
We will be able to utilize this parking lot again on June 12. All concrete is now completed, light poles were installed last week, and the parking lot stripes will be painted next week.
- ER Exterior
The new canopy is holding water, so the roof needs redone. We should finish painting and installing lights on the canopy this week. The ambulance bay received new garage doors and EIFS is being installed on the top perimeter.
- Riley Family Physicians
Structural engineering will be completed by Friday this week. Once received, we can go out for bids on this project.
- Physical Therapy
We received approval from the Office of the State Fire Marshal regarding our design plans. BHS Construction was onsite two weeks ago to develop an estimated cost for this project. BHS Construction also looked at the Cardiac Rehab department for a light interior facelift (flooring, lighting, etc.).

The meeting adjourned at 9:35 p.m.

Next Meeting: June 23, 2025 at 7:00 p.m.

Minutes recorded by Austin M. Gillard