CLAY COUNTY
MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
May 13, 2025
1:00 P.M.
Board Room

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox

OTHER PERSONS PRESENT
Austin Gillard, CEO
Angela Kobel, CFO

CALL TO ORDER

Lori Penner called the meeting to order at 1:35 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from April 8, 2025 and April 22, 2025. Motion made by Richard Cott, seconded by Sandy Fox, to approve the board minutes. Motion carried 3-0.

AGENDA REVIEW

Add: Executive Session

OLD BUSINESS

Nothing to add

ANGELA KOBEL, CFO

a. Cash Receipts & Disbursements for February 2025
Angela Kobel presented the cash receipts and disbursements for February 2025.
b. Financial Review for February 2025
Angela Kobel presented the financials for February 2025. After discussion, motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the cash receipts and disbursements and financials for February 2025 as presented. Motion carried 3-0.

NEW BUSINESS

a. Printers – HIM and Hospice
Austin Gillard presented a quote from Central Office for new multi-function printers/copiers for Hospice and for HIM. Their current printers are over seven years old, and they no longer make parts for these printers. We are looking to only buy two of these units and will be eliminating three other units currently in service. For Hospice, we recommend a Sharp BP-550WD. Our non-profit price delivered and installed is $3,498. For HIM, we recommend a Sharp BP-70M55. Our non-profit price is $7,335. After discussion, motion made by Richard Cott, seconded by Jeff Yarrow, to approve the two new multi-function printers/copiers for Hospice and for HIM for a total cost of $10,833. Motion carried 3-0.
b. ER Computers
Austin Gillard presented a quote from Dell Technologies for seven new computers for our ER exam rooms. The current units are well over five years old and are struggling to move at the speed needed by our team members. The price for seven new OptiPlex All-in-One 7420 65W BTX units is $7,124.95. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the purchase of seven new OptiPlex All-in-One 7420 65W BTX units for $7,124.95. Motion carried 3-0.

c. CT UPS HVAC
   Austin Gillard presented a $8,990 quote from Central Mechanical Construction to provide labor and materials to remove the existing CT UPS HVAC and replace it with a new 2.5 ton Bosch Mini Split heat pump. The current unit is over 15 years old, and we can no longer find refrigerant for the unit. A new unit is needed to keep the battery backup for CT at a stable temperature. After discussion, motion made by Jeff Yarrow, seconded by Richard Cott, to approve the $8,990 quote from Central Mechanical Construction to provide labor and materials to remove the existing CT UPS HVAC and replace it with a new 2.5 ton Bosch Mini Split heat pump. Motion carried 3-0.

d. Medical Provider Credentialing
   The board reviewed the credentialing files recommended by the Medical Executive Committee for the following:

   <u>Active Staff</u>
   Elizabeth Koerner, MD - Reappointment
   <u>Courtesy Staff</u>
   James McAtee, MD - Reappointment
   Nilay Patel, MD - Reappointment
   Priyantha Ranaweera, MD - Reappointment
   Seshu Rao, MD - Reappointment
   <u>Allied Health</u>
   Emily Ebert, APRN - Initial Appointment
   Melissa Whitney, PA - Reappointment
   Ronald Williams, APRN - Initial Appointment
   <u>CRNA</u>
   Josh Luce, CRNA - Initial Appointment

   After discussion, motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the credentialing files recommended by the Medical Executive Committee as presented. Motion carried 3-0.

e. Body Mass Index
   Austin Gillard presented a new Body Mass Index (BMI) Surgical Policy. The acceptable BMI for elective procedures performed at Clay County Medical Center is 50 or less. If a surgeon would like to schedule a patient with a BMI greater than or equal to 50, approval from the Medical Director and Anesthesia Provider must be obtained prior to scheduling. This policy was approved by the Surgery Committee and Medical Executive Committee. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the Body Mass Index (BMI) Surgical Policy. Motion carried 3-0.

<u>AUSTIN GILLARD, CEO</u>

a. Patterson (Cerner Founder) Family Foundation
   We received a letter of invitation saying that our Letter of Intent for the Patterson Family Foundation has been approved. We have now been invited to officially apply for up to $500,000 to assist with purchasing a new mammogram machine. The current mammogram machine is now over seven years old and needs updated.

b. Years of Service
   Our current Years of Service recognition program has been in place for a very long time. Austin Gillard would like to increase the dollar amount by around $6,000 a year on average. With the old system, around $1,560 would be spent. With the new system, around $7,700 would be spent on team members. We will also be handing out a very nice badge pin to recognize team members for their years of service.

c. OB Fourth Trimester Initiative
   Congratulations to our OB team members for achieving the “Gold Level” on the Statewide Fourth Trimester Initiative! CCMC participated in the Statewide Fourth Trimester Initiative along with 38 other hospitals and two birthing centers, impacting approximately 93% of all births in the state. This innovative and collaborative quality improvement effort focused on enhancing postpartum care, based on the Alliance for Innovation on Maternal Health (AIM) Postpartum Discharge Transition patient safety bundle. The FTI focuses on quality care and provider communication and collaboration related to the transition from pregnancy through the postpartum period.

d. Construction Project Update
   The wellness center parking lot is around three weeks behind schedule. Our goal is to have the concrete in place this week. ER is moving right along but the canopy still needs painted and handrails need to be installed. The new CCFP space is all painted, the ceiling grid is in, lights are in, HVAC is done, we are starting to install the casework, and tile work should be completed this week.

e. General Update

- We are in the process of checking references for another PMHNP to join CCMC in July 2025. We have a second interview with an FP/OB medical provider to join us in August 2026. Our new PMHNP, Wendy Gibson, will start the first week of June. Our new FNP-C, Alya Houghton, will start at the end of this month. The recruitment side of things has been very busy.
- The interior design plans to renovate the Physical Therapy Department have been submitted to the State Fire Marshal for approval.
- Chase Turner, Physical Therapist, joined the CCMC team this week.
- Our application to start providing vaccines and immunizations is still pending at the State of Kansas.
- We are still in contract negotiations with Orthopaedic & Sports Medicine Center.
- Erin Rose May, MPH will be starting her Administrative Internship with us next week. Andrew Still, MSN, MBA will be starting his Administrative Internship with us in July.
- After three years of utilizing ChartSpan for chronic care management services, we have made the decision to end the relationship. We implemented this service due to our customer service scores being poor regarding answering phones and our overall scheduling abilities at CCFP. Over the last two years, we have added more team members to address these concerns. We also have patients very upset with the new billing practices ChartSpan has started using. May 31, 2025 will be the last day of this service.
- We already have 190 family members joining us for our Top CAH BBQ event on June 8th from 12:00pm to 3:00pm! The RSVP deadline is June 2 to accommodate an accurate headcount to Brady's Smoke House, and to have an appropriate number of prizes!

Motion made by Richard Cott, seconded by Sandy Fox, for the board to enter executive session for a period of 20 minutes with Austin Gillard from 2:45 p.m. to 3:05 p.m. in order to discuss negotiations with outside providers, which includes data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships, as permitted un-der K.S.A. 75-4319(5).

The meeting adjourned at 3:05 p.m.

Next Meeting: June 2, 2025 at 8:00 p.m. and June 23, 2025 at 7:00 p.m.

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Minutes recorded by Austin M. Gillard