

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT

Austin Gillard, CEO
Brandon Gibson, SPT Architecture
Dr. John Kelley, CMO

CALL TO ORDER

Lori Penner called the meeting to order at 4:50 p.m.

CONSTRUCTION MANAGER INTERVIEWS

The board met to interview and select a company to serve as the Construction Manager at Risk for the Clay County Medical Center - 2025 Expansion of Riley Family Physicians project. In order to discuss negotiations with outside providers, which includes data relating to financial affairs or trade secrets of corporations, as permitted under K.S.A. 75-4319(5), the board entered into executive session by a motion made by Terri Parry, seconded by Jeff Yarrow, from 4:50 p.m. to 6:45 p.m. Motion carried 4-0. The board met with the following companies:

5:00 p.m. McCownGordon Construction
6:15 p.m. BHS Construction

At 6:45 p.m. the board extended the executive session for 15 minutes to discuss data relating to financial affairs or trade secrets of corporations, as permitted under K.S.A. 75-4319(5). Motion made by Sandy Fox, seconded by Terri Parry. Motion carried 4-0.

At 7:00 p.m. in open session, the board discussed and scored each company according to the scoring rubric provided to each company. When all scores were tallied, BHS Construction received the highest score. Jeff Yarrow moved, and Richard Cott seconded, to authorize Austin Gillard to enter into negotiations with BHS Construction for completion of the Clay County Medical Center - 2025 Expansion of Riley Family Physicians project as Construction Manager at Risk. Motion carried 4-0. Brandon Gibson left the meeting.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of February 10, 2025. Motion made by Richard Cott, seconded by Sandy Fox, to approve the board minutes as presented. Motion carried 4-0.

AGENDA REVIEW

Add: Kansas Unclaimed Property

NEW BUSINESS

a. 2025 Budget

Austin Gillard presented the updated 2025 Clay County Medical Center budget. Overall, we expect operating revenue to increase two percent, operating expenses to increase one percent, and our net income to be about seven percent less than 2024. Net income is less due to a decrease in investment income and 340B income. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the updated 2025 Clay County Medical Center budget. Motion carried 4-0.

b. Credentialing

The board reviewed the credentialing files recommended by the Medical Executive Committee for the following:

Active Staff

Allison Haynes, MD - Family Practice Reappointment

Courtesy Staff

Donney Kastner, MD – Cardiology Reappointment

After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the credentialing files recommended by the Medical Executive Committee as presented. Motion carried 4-0.

c. Kansas Unclaimed Property

Austin Gillard will need the board members to sign a letter to submit for Clay County Medical Center to gain access to our Unclaimed Property via the Kansas State Treasurer's Office. The board members signed the letter.

AUSTIN GILLARD, CEO

a. Construction Update

We will start pouring concrete and make some progress on the ER steel canopy over the next two weeks. We completed a box walk on Friday last week to make sure all electrical drops, IP drops, light switches, thermostats, etc. were in the correct locations. Starting the week of March 10, we will start to see a fence go up in the wellness center parking lot. This parking lot expansion project will take around eight weeks. Austin Gillard will share a map with our team that outlines patient access to the building.

b. General Update

- Our new daycare provider will start next Monday. Kaitlyn Hitsman of Harper's Happy Hearts Child Care can be reached at kaitlyn_york@yahoo.com or at (785) 447-1073.
- We are working on our Agreement with KDHE to start our immunization and vaccine program.
- We are in the process of cleaning up NextGen and eCW accounts. These accounts with balances are now four years old, are included in our bad debt numbers, and need to be zeroed out on our books.
- Austin Gillard and Dr. Kelley gave a medical provider recruitment update.

The meeting adjourned at 7:50 p.m.

The next meeting will be on March 25 at 8:00 p.m.

Minutes recorded by Austin M. Gillard