

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT

Austin Gillard, CEO
Erin Kurtz, CFO

PUBLIC HEARING

Lori Penner called the public hearing to order at 7:00 p.m. in regards to the request for alternative delivery procurement, specifically "Construction Manager At-Risk", for the proposed Riley Family Physicians Clinic expansion. Motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the Construction Manager At-Risk as a means of alternative project delivery. Motion carried 4-0.

CALL TO ORDER

Lori Penner called the meeting to order at 7:05 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from November 26, 2024. Two corrections were noted. Motion made by Richard Cott, seconded by Terri Parry, to approve the board minutes from the November 26, 2024 board meeting. Motion carried 4-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

Nothing to add

NEW BUSINESS

a. QAPI & Health Equity Plan

Julie Crimmins and Janet Fisher reviewed the required CMS health equity measures that have and will start being collected from our patients. Our goal is to identify patients who currently experience health disparities. Julie went over the food and utility resources in Clay County, Riley County, and Cloud County. We reviewed our updated Quality Assessment & Performance Improvement (QAPI) Plan with a few minor changes for the board to approve. Motion made by Terri Parry, seconded by Richard Cott, to approve updated Quality Assessment & Performance Improvement (QAPI) Plan. Motion carried 4-0.

b. Community Health Needs Assessment (CHNA)

Austin Gillard reviewed our 2024 Community Health Needs Assessment (CHNA). The survey used was based off the original assessment but reviewed and updated through a collaboration between Clay County Medical Center and the Clay County Health Department. The prioritized health needs were: Substance Use Disorders (including drug and alcohol abuse), Mental Health (Anxiety, Depression, PTSD, ACEs), and Domestic Violence. The metrics for success are: Substance Use Disorders: Reduction in reported drug and alcohol abuse rates in the community, increased participation in treatment programs; Mental Health: Increase in access to mental health services, reduction in wait times for therapy, higher satisfaction rates from individuals receiving services; and Domestic Violence: Increase in reported instances of domestic violence cases being resolved, higher rates of individuals seeking help and finding shelter. By addressing the urgent health concerns identified in the 2024 Community Health Needs Assessment, Clay County can begin to develop a more resilient,

healthier community. While data limitations should be considered, the priorities outlined here reflect real needs as perceived by the community. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the 2024 Community Health Needs Assessment (CHNA) as presented. Motion carried 4-0.

c. Request for Qualifications (RFQ)

The Request for Qualifications (RFQ) for Construction Management at Risk Services will be published on December 23, 2024 and are due to CCMC by January 17, 2025 at 5:00 p.m. Once we review the RFQ's, we will ask for the Request for Proposal (RFP) to gather bids from contractors to complete the project.

d. Credentialing

The board reviewed the credentialing files recommended by the Medical Staff on December 17, 2024, for the following:

Active Staff

Danielle Wurtz, DO - Family Practice - Initial Appointment

Courtesy Staff

Rebecca Johnson, DPM - Podiatry - Reappointment

Fatma Rahdi, MD - Neurology - Initial Appointment

Allied Health

Carissa Horton, PA - ENT - Reappointment

Dusty Atterbury- PA - Emergency - Initial Appointment

Patti Gutowski, ARNP - Nephrology - Initial Appointment

After discussion, motion made by Terri Parry, seconded by Jeff Yarrow, to approve the credentialing files as presented. Motion carried 4-0.

AUSTIN GILLARD, CEO

a. Staffing Update

We have continued to fill open positions in November and December. Here are the recent hires: Physical Therapist, Environmental Service team members, Activities Director, Biller, Coder, Prior Authorization, HR Assistant, Patient Accounting, RN for Specialty Clinic, and hired two lab techs from Philippines.

b. Physical Therapy Renovation Plans

We have received the draft physical therapy renovation plans from SPT Architecture. We will meet with the physical therapy team for further input and design updates over the next month. We will complete this project in-house with our engineering team over the next 12 months, once approved.

c. Construction Update

- We will open the front entrance driveway on Monday, December 23 for our patients.
- Roof decking will be taking place this week.
- Steel work will be completed this week.
- ER footings will continue to be installed for the new ER canopy
- Forms for the new ADA concrete ramp will start in ER.

d. General Update

- We found a new daycare provider and are working on the transition of the licensure with the State of Kansas. This could take up to 60 days. We are also working with the daycare provider to hire a full-time employee to open more daycare spots for current and future team members.
- We will present the 2025 budget at our next meeting for approval.
- Starting in 2025, we will be able to remove nine classes from Care Learning for current team members. These nine classes will only be required during new hire orientation with Clay County Medical Center.

The meeting adjourned at 8:30 p.m.

Next Meeting: December 30, 2024 at 7:00 p.m.
 January 14, 2025 at 7:00 p.m.
 January 28, 2025 at 7:00 p.m.