

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT

Austin Gillard
Erin Kurtz
Janet Fisher
Julie Noah
Dr. John Kelley

CALL TO ORDER

Lori Penner called the meeting to order at 8:00 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from October 1, 2024. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the board minutes. Motion carried 4-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

- a. Midland Fees
Erin Kurtz reviewed our Midland Group collections compared to their fees over a 12-month period.

NEW BUSINESS

- a. Quality Presentation
Janet Fisher and Julie Noah presented an overview on the difference between Quality Improvement (QI) and Quality Assurance (QA). Both are two crucial aspects of Clay County Medical Center. QA focuses on preventing defects and ensuring consistency in processes. QI seeks to identify areas for growth and increase efficiency. They also discussed our quality goals in 2025 for each department and the QI monitoring scorecard.
- b. Riley Family Physicians Expansion Design
Austin Gillard reviewed the 1,705 sq. ft. expansion plans of Riley Family Physicians. The expansion includes a larger waiting room, larger nursing station, six exams rooms, one mental health office, and an extra medical provider office. We will also need to expand the parking lot to the south and increase the parking along the west side of the building. We will work with the Riley Family Physicians team for further input over the next two weeks.
- c. Physical Therapy Expansion Design
Austin Gillard presented the architectural fee of \$18,000 from SPT Architecture for the physical therapy renovation project. This fee includes renovating around 3,300 sq. ft. of physical therapy space and renovating around 1,180 sq. ft. of the wellness center for access into the aerobics room. The goal is to open this space up more for additional treatment tables, expanded team office, and the ability to fluidity use the aerobics space throughout the day. Motion made by Sandy Fox, seconded by Terri Parry, to approve the architectural fee of \$18,000 from SPT Architecture for the physical therapy renovation project. Motion carried 4-0.
- d. United Radiology Agreement
Austin Gillard informed the board that United Radiology has proposed substantial change to their Agreement with Clay County Medical Center. This change would require paying them \$400 an hour for drive time, \$3 for each exam they dictate, and pay them a large subsidy each year to provide services to Clay County Medical Center. We are working with United Radiology for further understanding of the Agreement, but will be looking at other options for radiology services in the future.

e. Immunizations & Vaccines

Starting in the summer of 2025, we will start providing immunizations and vaccines at Clay Center Family Physicians. This new service line will be located where the general surgeons and Heather Tremblay, PMHNP-BC are currently practicing. This new service will be staffed with a dedicated team and open to our patients and the public Monday through Friday. More details to come next year.

f. IV Fluids

Baxter's North Cove manufacturing site was significantly impacted by the rain and storm surge from Hurricane Helene, which was unprecedented in Western North Carolina and resulted in water flooding the facility. Baxter makes the majority of IV fluids in the United States. As of this week, they have moved allocations to 60%. Clay County Medical Center currently has the below inventory, as of October 14.

IV Fluid Inventory		
10/14/2024		bags / day
solution	burn rate 10/11 - 10/14/24	days on hand
Sodium Chloride 3000mL (irrigation)	0.1	120
Sodium Chloride 1000mL	6 ↓	26
Sodium Chloride 500mL	5.5 ↑	15
Sodium Chloride 250mL	6 ↑	19
Sodium Chloride 100mL	5 ↑	70
Sodium Chloride 50mL	1.5	417
Lactated Ringers 1000mL	7 ↑	23
Lactated Ringers 500mL	1	58
	0-30 days on hand	
	30-60 days	
	60 + days	

AUSTIN GILLARD, CEO

a. Construction Update

After working the existing subgrade several times, a soil test was performed. In various locations, the testing agency witnessed pumping of the soils indicating an unsuitable substrate for pavements. To fix this issue, we had to over-excavate the existing subgrade material to 24 inches below the base of the pavement elevation. Once excavated, then we compacted with limestone aggregate until we reach the base of pavement elevation. This was a cost of \$36,182 that will be pulled out of construction contingency. The balance of construction contingency was \$130,922 and will be \$94,740 after this deduction.

b. Medical Provider Recruitment

We have a signed agreement from a full-time nurse practitioner to cover the Emergency Room. She will start with us in January 2025. We have a verbal acceptance from a family medicine with OB physician. She will start with us in December 2024 or January 2025. We have a 2nd year family practice resident coming for a tour on October 23rd.

c. General Update

- We are working with Associated Urologists out of Manhattan, KS to finalize their professional service agreement with Clay County Medical Center. They will practice out of Clay Center Family Physicians when the new clinic space is completed.
- We have our first patient going through the prior authorization process for the Inspire implant performed by Dr. Purdom.
- We will be working on the 2025 budget soon.

The meeting adjourned at 9:15 p.m.

Next Meeting: October 29, 2024 at 7:00 p.m.

Minutes recorded by Austin M. Gillard