CLAY COUNTY MEDICAL CENTER
*Our Family. Caring for Yours.*

Board of Trustees
August 12, 2024
8:00 P.M.
Education Centers 1 & 2

# Minutes



**BOARD MEMBERS PRESENT**
Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

**OTHER PERSONS PRESENT**
Austin Gillard, CEO
Erin Kurtz, CFO
Dr. John Kelley, CMO
Chris Wolf, IT Director

**CALL TO ORDER**

Lori Penner called the meeting to order at 8:00 p.m.

**BOARD MEETING MINUTES**

Lori Penner asked if there were any corrections to the board minutes from July 22, 2024. Motion made by Richard Cott, seconded by Terri Parry, to approve the board minutes. Motion carried 4-0.

**AGENDA REVIEW**

Add: Requesting a new Clinic Medical Provider

**OLD BUSINESS**

Nothing to add

**ERIN KURTZ, CFO**

a. Cash Receipts & Disbursements for June 2024
Erin Kurtz presented the Cash Receipts and Disbursements for June 2024.
b. Financial Review for June 2024
Erin Kurtz presented the Financials for June 2024. After discussion, motion made by Jeff Yarrow, seconded by Sandy Fox, to approve the Cash Receipts & Disbursements and Financials for June 2024 as presented. Motion carried 4-0.
c. BCBS Payment Update
Erin Kurtz informed the board that the BCBS MAPs for outpatient services will increase in aggregate by one (1) percent along with some additional services being mapped in 2025. Unfortunately, the BCBS payment rates are not keeping up with CCMC operating costs or inflation.
d. Kansas Hospital Association – Financial Indicators
Erin Kurtz reviewed the Kansas Hospital Association financial indicators report from 2013 to 2022 for CCMC. We are doing well compared to peer hospitals in the state. Profits go to team member wages, benefits, equipment, and expansion of services.

**NEW BUSINESS**

a. Server Purchase – Chris Wolf
Chris Wolf presented a quote to purchase new server hardware, in order to save on increasing hardware costs. For backups, he requested to use a combination of renewing Veeam (onsite production servers) and Synology (Microsoft 365) with the ability to replicate data to a remote site (Clyde). Our current production servers will be "End of Life" in January 2025. A new Nutanix server will cost $134,684.19. With our move to Microsoft 365, we also need to change our backup solution, so that Microsoft 365 is also included. After testing various vendors, the recommendation is to use Synology for a cost of $9,522.36. After discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the Nutanix server for $134,684.19 and Synology for $9,522.36 as presented. Motion carried 4-0.

b. McCownGordon Construction GMP
Austin Gillard presented the GMP for the CCFP Expansion, ED Entrance Renovation, and Wellness Center Parking Improvements. The first GMP was estimated to be around $3.8 to $4.2 million. Austin met with McCownGordon Construction on August 2 for the final bid numbers. The GMP is now $4,660,536. Austin Gillard reviewed the cost differences from the first GMP to the final GMP. The main difference is the site demolition, earthwork, and site concrete. This increase in the GMP was caused by the civil engineering firm making elevation changes to the front of CCMC and CCFP for storm water and ADA parking elevation requirements. This added around $400,000 in cost. Austin Gillard reviewed our grant funding, what CCMC has allocated for this infrastructure investment, and CDs that are maturing in the next six months. After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the GMP as presented for $4,660,536. Motion carried 4-0. The start date for the project will be mid-September 2024.

c. Requesting a new Clinic Medical Provider
The board wanted to understand the process of requesting a different medical provider at the clinic. Dr. Kelley explained the process, how it was developed, and the steps needed to request a new medical provider. Dr. Kelley will talk more with the medical providers this week for input and feedback received from community members.

**<u>AUSTIN GILLARD, CEO</u>**

a. Balanced Scorecard
Austin Gillard reviewed our current scorecard for this year compared to prior years. Some highlights include an increase in operating and labor expense, decrease in accounts receivable, decrease in open positions, med/surg nurse staffing ratio at 1:2, increase in barcode scanning, HCAHPS, and clinic volumes.

b. Published - Revenue Neutral Rate Hearing
The revenue neutral rate hearing will be on September 9, 2024 at 8:00 p.m. CCMC will once again be keeping our mill levy at the same level.

c. Cerner Concurrent Users
Cerner was willing to delay this increased expense of over $70,000 a year until 2025 if CCMC would be open to extending our operating agreement with Cerner for three years. More details to come as a new operating agreement is being developed.

d. General Update
    - CCMC was named one of the top 273 hospitals nationwide for being a CMS five star facility for patient satisfaction/experience.
    - Our new endoscopy software was installed last week.
    - This week, we start the implementation process of our new advanced fetal surveillance and documentation software.
    - The Hospice Tools EMR went 'live' on August 1, 2024 for Meadowlark Hospice.

e. Executive Session
Motion made by Richard Cott, seconded by Sandy Fox, for the board to enter executive session for a period of 10 minutes with Austin Gillard and Erin Kurtz from 9:35 p.m. to 9:45 p.m. in order to discuss negotiations with outside providers, which includes data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships, as permitted under K.S.A. 75-4319(5).

The meeting adjourned at 9:45 p.m.

Next Meeting: August 26 at 8:00 p.m. and September 9 at 8:00 p.m.

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Minutes recorded by Austin M. Gillard