CLAY COUNTY
MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
April 30, 2024
8:15 P.M.
Education Centers 1 & 2

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Erin Kurtz, CFO
Cindy Rush, HR
Chris Wolf, IT
Dr. John Kelley, CMO

CALL TO ORDER

Lori Penner called the meeting to order at 8:15 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from April 1, 2024. Motion made by Richard Cott, seconded by Terri Parry, to approve the board minutes. Motion carried 4-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

Nothing to add

ERIN KURTZ, CFO

a. Cash Receipts & Disbursements for January, February, and March 2024
Erin Kurtz presented the Cash Receipts and Disbursements for January, February, and March 2024.

b. Financial Review for January, February, and March 2024
Erin Kurtz presented the Financials for January, February, and March 2024. After discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the Cash Receipts & Disbursements and Financials for January, February, and March 2024 as presented. Motion carried 4-0.

NEW BUSINESS

a. Microsoft Licensing & Update - Chris Wolf
Chris Wolf presented a quote to renew our Microsoft server hardware and VDI desktop licensing for $29,982.74 Chris also gave an update on Microsoft 365 and the cost differences between Microsoft 365 and running Microsoft Exchange, Office, and SharePoint onsite at CCMC. Chris went through a list of upcoming 2024 hardware and software projects. After discussion, motion made by Sandy fox, seconded by Terri Parry, to approve the Microsoft server hardware and VDI desktop licensing for $29,982.74 as presented. Motion carried 4-0.

b. KDHE 2024 Risk Management Plan
KDHE has requested two minor changes to our 2024 Risk Management Plan. These changes must be approved by the board. After discussion, motion made by Jeff Yarrow, seconded by Sandy Fox, to approve the update 2024 Risk Management Plan as presented. Motion carried 4-0.

c. Clyde, KS Demolition, Trees, Gavel Parking
Austin Gillard presented a quote from Biery's Tree Service to remove four trees and the stumps, demolish the home and dispose of the debris, haul dirt to fill the home basement, and bring in gravel for parking. The cost is $12,250 for this project. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the quote of $12,250 from Biery's Tree Service as presented. Motion carried 4-0.

d. Credentialing
The board reviewed the credentialing files recommended by the Medical Executive Committee for the following:

Active
Steven Short, DO – Pulmonology -- Reappointment
Courtesy
Arnold Cabrera, MD – Radiology – Reappointment
Brianna Albers, OD – Optometry – Initial Appointment
Allied Health
Shannon Sandefur, APRN – Emergency – Initial Appointment
Melissa Whitney, PA – Emergency – Initial Appointment
CRNA
Elijah Vincent, CRNA – Anesthesiology – Reappointment
After discussion, motion made by Terri Parry, seconded by Jeff Yarrow, to approve the credentialing files recommended by the Medical Executive Committee as presented. Motion carried 4-0.

e. Employer Shared Responsibility Payment - Cindy Rush
Cindy Rush discussed the IRS notification received that questioned CCMC's compliance with the Affordable Care Act (ACA) requirements in 2021. The ACA requires large employers to offer 95% of their full-time employees both minimum essential coverage and affordable coverage. A response has been sent back to the IRS verifying CCMC's health insurance plan does meet essential coverage, procedures used to offer coverage to all employees who are part-time and full-time, and verifying affordable coverage is offered to most employees. There was one employee in 2021 who went to the market place and received premium tax credits that CCMC may have to reimburse the government for those credits. HR's benefit practices are being reviewed to assure continued compliance.

AUSTIN GILLARD, CEO

a. Hospital Week - May 13 to May 17
Austin Gillard asked how the board would like to be involved in hospital week this year. The board has decided to serve hamburgers, hotdogs, etc. on May 15 from 11:30am to 1:00pm.

b. Women's Choice Award for Excellence in Emergency Care
CCMC is the recipient of the prestigious Women's Choice Award for two distinguished categories: Best Hospital for Emergency Timeliness and Best Hospital for Emergency Care. Out of over 7,000 hospitals surveyed nationwide, Clay County Medical Center ranked in the top 3% for emergency care and the top 2% for emergency timeliness. Congratulations to our entire ER team!

c. Holly Brannen, ARNP - Stormont Vail Health Cardiology
Austin Gillard informed the board that Holly Brannen, ARNP from Stormont Vail Health Cardiology will be onsite one more day a month.

d. Physician Recruiting Update
Austin Gillard gave an update on several physician candidates that our team has interviewed or will be interviewing. We have appreciated the amount of physician candidates interested in joining our team.

e. Orthopaedic & Sports Medicine Center
Austin Gillard had a meeting with Orthopaedic & Sports Medicine Center two weeks ago. They will be working under a Professional Services Agreement (PSA) and moving to the new CCFP specialty clinic space once completed in April 2025. We will also be exploring the next steps for Dr. McAtee to perform his first total knee replacement here at CCMC within the next six months.

f. Construction Project Update
We have finalized the electrical, exteriors, and interiors. We will go out for bids to establish the guaranteed maximum price in the next month. Groundbreaking will be in early August 2024 and the project should be completed by April 2025.

g. Executive Session
Motion made by Jeff Yarrow, seconded by Teri Parry, for the board to enter executive session for a period of 10 minutes with Austin Gillard, Erin Kurtz, and Dr. John Kelley from 10:30 p.m. to 10:40 p.m. in order to discuss negotiations with outside providers, which includes data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships, as permitted under K.S.A. 75-4319(5).

The meeting adjourned at 10:40 p.m.

Next Meeting: May 13 at 8:00 p.m.

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Minutes recorded by Austin M. Gillard