

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT

Austin Gillard, CEO
Erin Kurtz, CFO
Julie Noah, Inpatient Services Director
Janet Fisher, Quality and Risk Manager
Brandon Gibson, SPT Architecture

CALL TO ORDER

Lori Penner called the meeting to order at 2:30 p.m.

CONSTRUCTION MANAGER INTERVIEWS

The board met to interview and select a company to serve as the Construction Manager at Risk for the Clay County Medical Center - 2024 CCFP, Parking Lot, and ED Renovation and Expansion project. In order to discuss negotiations with outside providers, which includes data relating to financial affairs or trade secrets of corporations, as permitted under K.S.A. 75-4319(5), the board entered into executive session by a motion made by Sandy Fox, seconded by Richard Cott, for a period of four hours, from 3:00 p.m. to 7:00 p.m. Motion carried 4-0. The board met with the following companies:

3:00 p.m.	Murray Company
4:00 p.m.	Kendall Construction
5:00 p.m.	BHS Construction
6:00 p.m.	McCownGordon Construction

At 7:00 p.m. in open session, the board discussed and scored each company according to the scoring rubric provided to each company. When all scores were tallied, McCownGordon Construction received the highest score. Richard Cott moved, and Sandy Fox seconded, to authorize Austin Gillard to enter into negotiations with McCownGordon Construction for completion of the Clay County Medical Center - 2024 CCFP, Parking Lot, and ED Renovation and Expansion project as Construction Manager at Risk. Motion carried 4-0.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of February 12, 2024. Motion made by Ricard Cott, seconded by Terri Parry, to approve the board minutes as presented. Motion carried 4-0.

AGENDA REVIEW

Add: Clyde Home Purchase

ERIN KURTZ, CFO

- Cash Receipts & Disbursements December 2023
Erin Kurtz, CFO presented the Cash Receipts & Disbursements for December 2023.
- Financials December 2023
- Erin Kurtz, CFO presented the Financials for December 2023. After discussion, motion made by Jeff Yarrow, seconded by Terri Parry, to approve the Cash Receipts & Disbursements and the Financials including cash outlay for December 2023 as presented. Motion carried 4-0.

NEW BUSINESS

- a. Risk Management Plan
Janet Fisher and Julie Noah presented our updated Risk Management Plan for 2024. After discussion, motion made by Terri Parry, seconded by Jeff Yarrow, to approve the updated 2024 Risk Management Plan. Motion carried 4-0.
- b. Occupational Therapy Direct Access Policy
Austin Gillard presented an Occupational Therapy Direct Access Policy approved by the Medical Executive Committee. This policy outlines instances in which an occupational therapist can see a patient without a referral and defines the types of patients in which a referral is needed. Motion made by Terri Parry, seconded by Ricard Cott, to approve the Occupational Therapy Direct Access Policy. Motion carried 4-0.
- c. Credentialing
The board reviewed the credentialing files recommended by the Medical Executive Committee on February 20, 2024 for the following:
Courtesy Staff
Ray House, MD - Radiology – Reappointment
Eric Purdom, DO - ENT – Reappointment
Jacob Wallace, MD - Radiology – Reappointment
Mark Wolfe, MD - General Surgery – Reappointment
After discussion, motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the credentialing files recommended by the Medical Executive Committee as presented. Motion carried 4-0.
- d. Clyde Home Purchase
The homeowner at 111 N. High St, Clyde, KS asked if we would like to buy the home for \$25,000. This home is just north of Clyde Family Physicians. If we acquire this property, it would give us the ability to expand Clyde Family Physicians to the north in the future, if needed. After discussion, motion made by Richard Cott, seconded by Terri Parry, to approve the home purchase for \$25,000 as presented. Motion carried 4-0.

AUSTIN GILLARD, CEO

- a. Care Compare - Publicly Reported Hospice Quality Data
Congratulations to our team at Meadowlark Hospice for being one of only four hospice organizations in Kansas to maintain your CMS 5 Star Rating! We found out about this great news on February 21.
- b. Physical Therapy
We continue to work on a new operating structure within the physical therapy department. Once everything is implemented and effective with the new operating structure, we will talk more about the interior remodel design.
- c. Riley Family Physicians
Gloria Park has started at Riley Family Physicians. When Mindy Lovendahl starts with CCMC in June 2024, she will be at Riley Family Physicians all day on Monday, Wednesday, and Friday. Karen Hawes will float between Riley Family Physicians, Clay Center Family Physicians, and where she is needed for same day appointments. More details to come. Austin also discussed the need to start planning a clinic expansion at Riley Family Physicians. When we purchased the acre lot, we built the current clinic towards the front of the lot so we could expand on the back.
- d. General Update
 - Taylor Apley, MD will be interviewing with CCMC this weekend. She is from Gypsum, KS and has a passion for rural medicine, advanced obstetrics, women's health, pediatrics, and procedures.
 - Bryce Dolan, Marketing, Communications, Foundation Director will start with CCMC this week.
 - Austin and Dr. Kelley are working with Dr. Evangelidis and Dr. Purdom on a Professional Service Agreement arrangement that could start in January 2025.
 - The clinic expansion design plans are finalized and will now be sent to the engineering firm.
 - We had a very positive interview with Hannah Gillespie, MD on February 16.

The meeting adjourned at 8:35 p.m.

Minutes recorded by Austin M. Gillard