

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT

Austin Gillard, CEO
Erin Kurtz, CFO
Students from Clay Center Community High School

PUBLIC HEARING

Lori Penner called the public hearing to order at 7:00 p.m. in regards to the request for alternative delivery procurement, specifically "Construction Manager At-Risk", for the proposed Clay Center Family Physicians Clinic, Clay County Medical Center Emergency Department, and Wellness Center parking lot renovation and expansion. Motion made by Sandy Fox, seconded by Terri Parry, to approve the Construction Manager At-Risk as a means of alternative project delivery. Motion carried 4-0.

CALL TO ORDER

Lori Penner called the meeting to order at 7:06 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from November 13, 2023. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the board minutes from the November 13, 2023 board meeting. Motion carried 3-0. Terri Parry abstained.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

Nothing to add

ERIN KURTZ, CFO

- a. Cash Receipts & Disbursements for October 2023
Erin Kurtz presented the Cash Receipts and Disbursements for October 2023.
- b. Financial Review for October 2023
Erin Kurtz presented the Financials for October 2023. After discussion, motion made by Jeff Yarrow, seconded by Richard Cott, to approve the Cash Receipts & Disbursements and Financials for October 2023 as presented. Motion carried 4-0.
- c. Midland Report
Erin Kurtz presented the monthly Midland Report. In October, we qualified eight patients for public benefits, completed nine financial assistance applications, and established 258 payment plan accounts.

NEW BUSINESS

- a. Computers
Austin Gillard presented a quote for 20 computers for an amount of \$17,828.92. These computers will replace five plus year old computers in the following departments: Patient Accounts (Midland desktop), Dietary, Engineering, Housekeeping, Fiscal, Hospice, HR, Lab and Wellness. After discussion, motion made by Richard Cott, seconded by Terri Parry, to approve the quote for 20 computers for an amount of \$17,828.92 as presented. Motion carried 4-0.

b. Holiday Bonus

Austin Gillard presented the 2023 holiday bonus amount of \$28,914.06 to team members. These holiday bonus checks will be put in the mail with the holiday card. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the 2023 holiday bonus amount of \$28,914.06 to team members as presented. Motion carried 3-0. Jeff Yarrow abstained.

c. Credentialing

The board reviewed the credentialing files recommended by the Medical Executive Committee on November 21, 2023 for the following:

Allied Health

Heather Tremblay, APRN – Mental Health – Reappointment

CRNA

Heather Frisbie, CRNA – Anesthesia – Reappointment

After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the credentialing files recommended by the Medical Executive Committee as presented. Motion carried 4-0.

AUSTIN GILLARD, CEO

a. Patterson Family Foundation Grant

We were awarded \$55,761 from the Patterson Family Foundation. These funds will be used to pay for mattresses on our current 20 inpatient beds (500 lb. capacity), a bariatric patient bed (800 lb. capacity), two recliners (500 lb. capacity), a bariatric recliner (880 lb. capacity), and two vital sign machines for peri-anesthesia care unit.

b. Conditional Use Permit

Austin Gillard has met with several members of the Clay Center Planning Commission regarding the adoption of Conditional Use Permit language. Austin Gillard will meet with the entire Clay Center Planning Commission in December 2023 and then City Council in January 2024.

c. General Update

- We have contracted with Gay Stewart, FNP-C to help see same day appointments at Clay Center Family Physicians while Dr. Worthen is out on medical leave.
- We interviewed a psychiatric-mental health nurse practitioner last week.
- Our wreath silent auction has started and ends on Monday, December 4 at 9:00 a.m. Wreaths are displayed in the main lobby and can be bid on by team members, patients, and other visitors to the hospital. All funds raised will go to the Hospice Compassion Fund, and the Hospital Medical Emergency Fund – both of which provide assistance to patients and their families in a time of need.

The meeting adjourned at 8:05 p.m.

Next Meeting: December 11, 2023 at 7:00 p.m.

Minutes recorded by Austin M. Gillard