CLAY COUNTY MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
September 25, 2023
7:00 P.M.
Education Centers 1 & 2

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Erin Kurtz, CFO
Adam Crouch, CPA

CALL TO ORDER

Lori Penner called the meeting to order at 7:05 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from August 14, 2023. Motion made by Jeff Yarrow, seconded by Richard Cott, to approve the board minutes from the August 14, 2023 board meeting. Motion carried 4-0.
Lori Penner asked if there were any corrections to the board minutes from September 11, 2023. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the board minutes from the September 11, 2023 board meeting. Motion carried 2-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

Nothing to add

ERIN KURTZ, CFO

a. Cash Receipts & Disbursements for July 2023 and August 2023
Erin Kurtz presented the Cash Receipts and Disbursements for July 2023 and August 2023.
b. Financial Review for July 2023 and August 2023
Erin Kurtz presented the Financials for July 2023 and August 2023. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the Cash Receipts & Disbursements and Financials for July 2023 and August 2023 as presented. Motion carried 4-0.

NEW BUSINESS

a. 2022 Audit Presentation - Adam Crouch, CPA
Adam Crouch with Wendling Noe Nelson & Johnson presented the 2022 Independent Auditor's Report. After discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the 2022 Independent Auditor's Report as presented. Motion carried 4-0. Adam Crouch left the meeting.
b. Dietary Seating Area HVAC
In August, we had two compressors fail on the cooling unit for dietary seating area and the locker rooms. This is the older unit that used to supply cooling to lab. Central Mechanical will provide labor and materials to replace the two failed compressors for $11,000. After discussion, motion made by Jeff Yarrow, seconded by Richard Cott, to approve the quote from Central Mechanical for $11,000 as presented. Motion carried 4-0
c. Training - Mammography ACR Accreditation
The American College of Radiology (ACR) was onsite at CCMC for their survey of our ACR Mammography Accreditation. The ACR requested we provide additional training to our five mammography technologists. There are only a few Mammography Quality Standards Act (MQSA) qualified trainers in the region. Siemens Medical Solutions will provide this training for $6,240 and the training is required to keep our ACR Mammography Accreditation. After discussion, motion made by

Terri Parry, seconded by Sandy Fox, to approve the quote from Siemens Medical Solutions for $6,240 as presented. Motion carried 4-0

d. Clay County Task Force, Inc.
   Clay County Task Force, Inc. is a Kansas Non-profit Corporation and 501 (c)(3) charitable organization with the mission of providing low cost public transportation for all in Clay County and providing services to meet the needs of seniors in our county. They met with Austin Gillard to ask for support in purchasing a 2023 wheelchair accessible passenger van. In 2021, they provided around 104 trips a month to CCMC for patients. In 2022, they provided around 150 trips a month to CCMC for patients. In 2023 so far, they have provided around 191 trips a month to CCMC for patients. The van would cost $70,075. Clay County Task Force, Inc. is requesting CCMC pay 20 percent of the cost. The Kansas Department of Transportation would pay for the other 80 percent. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the payment of $14,015 to Clay County Task Force, Inc. for the purchase of a wheelchair accessible passenger conversion van. Motion carried 4-0
e. Policy - Speech Language Pathologist Order Writing Privilege
   Austin Gillard presented a Speech Language Pathologist Order Writing Privileges policy approved by the Medical Staff on September 19, 2023. The new protocol for the Speech Language Pathologist (SLP) allows a qualified SLP to accept delegation for writing Speech Therapy orders within their scope of practice followed by a physician co-signature. This protocol also allows the SLP to assess the patient's chart after review of the initial treating diagnosis. After discussion, motion made by Richard Cott, seconded by Jeff Yarrow, to approve the Speech Language Pathologist Order Writing Privileges policy. Motion carried 4-0
f. Credentialing
   The board reviewed the credentialing files recommended by the Medical Executive Committee on August 15, 2023 for the following:
   <u>Active</u>
   None
   <u>Courtesy</u>
   Bashar Amr – Cardiology – Reappointment
   <u>Allied Health</u>
   Sarah Westgate – Nurse Practitioner – Reappointment
   Kayla Dieball – Nurse Practitioner – Reappointment
   Danielle Rothfuss – Nurse Practitioner – Reappointment
   Carissa Horton, PA – ENT – Initial Appointment
   <u>CRNA</u>
   Steven Kamb – Anesthesia – Initial Appointment
   Danielle Stenger – Anesthesia – Initial Appointment
   Shannon Mawyin – Anesthesia – Initial Appointment
   Brett Bruna, CRNA – Anesthesia -- Reappointment
   After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the credentialing files recommended by the Medical Executive Committee as presented. Motion carried 4-0.

<u>AUSTIN GILLARD, CEO</u>

a. Inspire ENT
   Carissa Horton, PA will be joining Dr. Purdom at CCMC by the end of 2023. This will allow additional patients to be seen by ENT and will also allow Dr. Purdom to perform additional surgical procedures at CCMC while Carissa is seeing patients.
b. Dr. Bedros
   Starting in January 2024, Dr. Bedros will be spending a full day at CCMC once a month. We welcome his extended time at CCMC.
c. Community Re, LLC
   Pareto Health, who managed our old health insurance captive Community Re, LLC has dissolved. With this dissolution, CCMC will be paid a capital payment of $183,069.15. This money will be transferred into our current health insurance account.
d. Rural Hospital Innovation Grant
   Austin Gillard has submitted the Rural Hospital Innovation Grant to the Office of Primary Care and Rural Health, part of the Kansas Department of Health and Environment. From the response of Andy Jones, Rural Hospital Innovation Grant Program Analyst, our grant should be favorable to be awarded. CCMC requested $825,000 for the Rural Hospital Innovation Grant due to the building cost of $2.5 million. We should know more in the next 30 days.

e. Patterson Family Foundation
Julie Noah submitted a request to the Patterson Family Foundation for their Rural Hospital Equipment and Supplies Program. CCMC requested new mattresses for our current 20 inpatient beds (500 lb. capacity), a bariatric patient bed (800 lb. capacity), two recliners (500 lb. capacity), one bariatric recliner (880 lb. capacity), and two vital sign machines for peri-anesthesia unit. We should know more in the next 60 days.

f. Bryan Telemedicine - Remote Pulmonary Support
Austin Gillard has sent the nonrenewal formal notice to Bryan Telemedicine for remote acute pulmonary support. This Agreement will end in January 2024.

g. North Water Main
The water main has been repaired. A few obstacles were uncovered during the replacement, but everything is working now. The new water culvert will be installed in the next three weeks. We hope to have this project completed by the end of October.

h. Siemens Building Controls
We have 96 Siemens Desigo DXR Room Automation Controllers that have not been updated since 2018. All 96 controllers will need a firmware update and most are above the ceiling throughout the building. Siemens will be onsite soon to update these controllers. We also have a controller that houses our Multiple Spanning Tree Protocol (MSTP) trunk that was not originally setup/programmed for the maximum master of controller points, so it keeps looking for devices that are not on the trunks.

Motion made by Sandy Fox, seconded by Jeff Yarrow, for the board to enter executive session for a period of 15 minutes, from 9:20 p.m. to 9:35 p.m. in order to discuss negotiations with outside providers, which includes data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships, as permitted under K.S.A. 75-4319(5).

The meeting adjourned at 9:35 p.m.

Next Meeting: October 9 at 8:00 p.m. and October 30 at 8:00 p.m.

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Minutes recorded by Austin M. Gillard