CLAY COUNTY MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
June 26, 2023
8:00 P.M.
Education Centers 1 & 2

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Erin Kurtz, CFO

CALL TO ORDER

Lori Penner called the meeting to order at 8:00 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from June 12, 2023. Motion made by Jeff Yarrow, seconded by Terri Parry, to approve the board minutes from the June 12, 2023 board meeting. Motion carried 4-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

Nothing to add

ERIN KURTZ, CFO

a. Cash Receipts & Disbursements for May 2023
   Erin Kurtz presented the Cash Receipts and Disbursements for May 2023.
b. Financial Review for May 2023
   Erin Kurtz presented the Financials for May 2023. After discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the Cash Receipts & Disbursements and Financials for May 2023 as presented. Motion carried 4-0.
c. The Midland Group
   Erin Kurtz reviewed a performance report from The Midland Group. In May, we helped 15 patients qualify for public benefits, completed six financial assistance applications, and completed 244 zero interest payment plans for our patients.

NEW BUSINESS

a. Medical Staff Bylaws
   Austin Gillard presented two changes to our Medical Staff Bylaws. These changes were approved by the Medical Staff on June 20, 2023. The first change is on Section 7.10 regarding our Temporary Privileges requirements. We would like to be able to grant Temporary Privileges without the applicant completing a full credentialing application and the applicant waiting for review and recommendation by the Medical Staff Executive Committee and approval by the Board of Trustees. The second change is on Section 8.4 regarding the elected term length. We would like to change this from two years to one year. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the changes to Section 7.10 and Section 8.4 of the Medical Staff Bylaws as presented. Motion carried 4-0.
b. Liberty Place Assisted Living
   Austin Gillard informed the trustees that the board of Liberty Place Assisted Living has requested a cash call by each shareholder to help with expenses until census has returned to normal. The assisted living currently has four open rooms. The board of Liberty Place Assisted Living has also

asked that Clay County Medical Center contribute to a previous cash call from 2020, in which Clay County Medical Center did not participate due to COVID-19. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the requested cash call amount of $21,428.57 to be paid to Liberty Place Assisted Living. Motion carried 4-0.

c. Central Fitness Clay Center
   Ryan Sanneman of Central Fitness Clay Center met with Austin Gillard to discuss a corporate rate proposal for Clay County Medical Center team members. Austin Gillard informed Ryan that this was a board decision and that Austin would add this topic to the board agenda. Austin informed the trustees that as of June 23, the Mark A. Chapman Wellness Center has 628 members. 238 of the 628 members are Clay County Medical Center team members and their family members. After discussion, the trustees appreciate the offer from Ryan Sanneman of Central Fitness Clay Center, but felt the Mark A. Chapman Wellness Center continues to meet the needs of all age ranges in the communities we serve, not just our team members.
d. Penni Wise Investments, LLC
   Penni Zelinkoff of Penni Wise Investments, LLC met with Austin Gillard to discuss several investment opportunities regarding her new manufactured home property located at 210 12th Street, Clay Center KS. Penni Wise Investments is looking for an investor to fund the purchase of a few more homes. Austin Gillard informed Penni that this was a board decision and that Austin would add this topic to the board agenda. After discussion, the trustees appreciate the proposal, but felt this investment would not align with our strategic plan.

AUSTIN GILLARD, CEO

a. Balanced Scorecard
   Austin Gillard presented our balanced scorecard. We continue to improve almost all clinical areas and have seen excellent progress in our medication barcode scanning rates and our HCAHPS scores. Our charity care and bad debt have increased around $14,000 a month from 2022 figures.
b. Advanced Aesthetics
   We plan to launch Advanced Aesthetics at some point in late July under the leadership of Danielle Rothfuss and Austin Gydesen. Danielle and Austin received their training for these treatments from the International Association for Physicians in Aesthetic Medicine. 16 volunteers have been selected so we have before and after photos for the website we are designing. We have partnered with PCA Skin and EltaMD for skincare products.
c. Men's Health
   Our new men's health initiative has started. You will see a new billboard as you leave Clay Center highlighting men's health. In July, we will mail out just over 4,500 mailers to men that have visited our facility over the last two years to inform them of healthcare services needed, based on their age.
d. Water Culvert
   Austin Gillard informed the trustees that the water culvert project has taken more time than he thought. We have greatly appreciated the help from the Clay County Highway Department and the Clay Center Street Department. We hope to have this project completed in the next two weeks.
e. General Update
   - We continue to focus on staffing at Clay Center Family Physicians. Several positions have been filled, but are awaiting onboarding. We have two interested LPN/RN applicants.
   - Aspen Elledge is our new Preventative Care Coordinator. For the week of June 12, Aspen was able to schedule 116 appointments. For the week of June 19, Aspen was able to schedule 94 appointments. Appointments are spread between now and November 2023.

The meeting adjourned at 9:40 p.m.

Next Meeting: July 10, 2023 at 8:00 p.m. and July 24, 2023 at 8:00 p.m.

____

Minutes recorded by Austin M. Gillard