CLAY COUNTY MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
April 10, 2023
8:00 P.M.
Education Centers 1 & 2

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Erin Kurtz, CFO
Dr. John Kelley, CMO
Julie Noah, Director of Inpatient Services
Cindy Rush, HR

CALL TO ORDER

Lori Penner called the meeting to order at 8:03 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from March 27, 2023. Motion made by Sandy Fox, seconded by Richard Cott, to approve the board minutes from the March 27, 2023 board meeting. Motion carried 4-0.

AGENDA REVIEW

Add: Executive Session to discuss personnel matters relating to non-elected personnel

OLD BUSINESS

Nothing to add

NEW BUSINESS

a. Quality Presentation
Julie Noah presented our HCAHPS reports. We are still ranking in the 95th percentile on rating hospital 0-10 and recommending hospital. We are in the bottom 10th percentile on explaining our discharge information to patients. The ER continues to rank in the 90th percentile on almost all survey categories. Our clinics had a very low numerator (n) on the survey, so results were not a true reflection. Julie went over the patient comments.

b. PTO & ESL Policy – Approval
Cindy Rush went over our updated PTO & ESL policy. Full-time team members will see an increase of around 17 hours a year of PTO. Part-time team members will see an increase of around 12 hours a year of PTO. We are now competitive with the Manhattan and Salina markets. ESL will be called Extended Medical Leave (EML). You can now use PTO and EML once you start with CCMC, you no longer need to wait four months. You will need to use 24 hours of PTO before using EML. Total cost of the PTO increase is around $110,000 a year, ongoing. This will go into effect once Paycor has updated their system with these changes. After discussion, motion made by Richard Cott, seconded by Terri Parry, to approve the updated PTO & ESL Policy as presented. Motion carried 3-0. Jeff Yarrow abstained.

c. Home Sleep Studies – Approval
Austin Gillard presented a quote from Philips for five (5) Alice NightOne Bundles for a total cost of $12,525, which includes a four year warranty on each device. The Alice NightOne home sleep testing (HST) device is designed to help patients get their study done right the first night. Once onsite at CCMC, we can start to provide home sleep studies. This will be a new service line for CCMC. After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve five (5) Alice NightOne Bundles for a total cost of $12,525 as presented. Motion carried 4-0.

d. Strategic Plan – Approval
Austin Gillard presented our final strategic plan for approval. A few items have already been implemented such as increasing the PTO, adding a daycare, adding sleep studies, and a future med spa type services. After discussion, motion made by Jeff Yarrow, seconded by Richard Cott, to approve strategic plan as presented. Motion carried 4-0.

AUSTIN GILLARD, CEO

a. General Surgery Procedures – MD Save
We will be adding the below procedures to MD Save in the next 90 days:
- Electrocardiogram (EKG/ECG)
- Colonoscopy
- EGD with Colonoscopy
- Hemorrhoid Banding
- Gallbladder Removal (Cholecystectomy) - Laparoscopic
- Hernia Repair
- Electrocardiogram (EKG/ECG) (in office)

b. Daycare
The daycare is now open. The new fence has been installed.

c. General Update
- Diamond Roofing is about 25 percent complete with the new roof over radiology, east hall, and north hall.
- The new west parking lot cement crosswalk will be completed later this week.
- CMS finalized a new Medicare Advantage Rule. This will be beneficial to patients and healthcare organizations.

Motion made by Sandy Fox, seconded by Jeff Yarrow, for the board to go into executive session to discuss personnel matters relating to non-elected personnel for 10 minutes. The board came out of executive session at 9:10 p.m. with no action taken.

The meeting adjourned at 9:10 p.m.

Upcoming board meeting: April 24, 2023 at 8:00 p.m.

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Minutes recorded by Austin M. Gillard