CLAY COUNTY MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
February 13, 2023
7:15 p.m.
Education Centers 1 & 2

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Erin Kurtz, CFO
Dr. John Kelley, CMO

UNOFFICIAL

CALL TO ORDER

Lori Penner called the meeting to order at 7:15 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from January 30, 2023. Motion made by Richard Cott, seconded by Sandy Fox, to approve the board minutes from the January 30, 2023 board meeting. Motion carried 4-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

Nothing to add

NEW BUSINESS

a. Risk Management Plan for 2023
Austin Gillard presented our Risk Management Plan for 2023. There were no changes to the document from the approval in 2022. This plan is submitted each year with our KDHE 2023 licensure renewal applications for Medical Care Facilities. After discussion, motion made by Jeff Yarrow, seconded by Richard Cott, to approve the Risk Management Plan for 2023 as presented. Motion carried 4-0.

b. Amanda Lamb, NP - Manhattan Neurology
Austin Gillard informed the board that Amanda Lamb, NP of Manhattan Neurology would be joining the specialty clinic of CCMC in the next two months. Amanda works closely with Fatma Radhi, MD and is very familiar with CCMC patients. She will be is our specialty clinic on the fourth Wednesday of every month.

c. R1 Coding & Billing
Erin Kurtz and Austin Gillard updated the board on our relationship with R1, who currently codes our ER, clinic, OB, med/surg, and observation patients. They also do the billing for all accounts that are 90 days or older. At the end of this month, R1 will only be coding ER visits. We have hired another coder and are bringing most all coding back to CCMC. The billing relationship will end with R1 in the next four months, once we hire two more billers.

d. Public Health Emergency to End May 11
The White House announced on January 30 it would simultaneously end the COVID-19 national emergency and public health emergency declarations on May 11. CCMC will not see many changes by the discontinuation of the COVID-19 national emergency and public health emergency declarations.

AUSTIN GILLARD, CEO

a. Clay Center Public Utilities Commission
   Austin Gillard has met with Scott Glaves, Superintendent of Utilities over the last month to discuss Austin's concerns with our current electric rates. CCMC is the largest customer of the Clay Center Public Utilities, and is also billed at their highest electric rates. CCMC electric bills on average are $40,000 a month or more. Last Monday, the Clay Center Public Utilities Commission met and were unwilling to entertain a rate change for CCMC at this time. Austin Gillard and Scott Glaves will continue discussions over the next several months.
b. Daycare Update
   Austin Gillard met with our new daycare provider last week. The daycare provider has two interviews set for additional help due to the demand that might be needed from CCMC parents. Rates and paperwork for CCMC team members were sent out this morning. We will be hosting a toy drive in the near future for the daycare. We are waiting on the licensure of the daycare home before proceeding to accept children.
c. Facebook
   We will be deleting the Clay Center Family Physicians Facebook page this month. All Facebook information will be moving to the Clay County Medical Center Facebook page. The CCMC Facebook page has 3,000 likes and reaches just over 16,000 people a month. The CCFP page has very little action with only 1,100 likes and reaches under 800 people a month.
d. Strategic Plan
   Austin Gillard presented our updated strategic plan. Over the last two months, we have narrowed this down from 22 pages to eight pages. Austin would like 30 more days to work with our managers before gaining approval from the board.
e. General Update
   - The financials for the Employee Retention Credit were sent to our auditors last week for review.

The meeting adjourned at 8:10 p.m.

Upcoming board meeting: February 28, 2023 at 7:00 p.m.

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Minutes recorded by Austin M. Gillard

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