

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT

Austin Gillard, CEO
Erin Kurtz, CFO
Dr. John Kelley, CMO

CALL TO ORDER

Lori Penner called the meeting to order at 7:10 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from December 13, 2022. Motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the board minutes from the December 13, 2022 board meeting. Motion carried 4-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

Nothing to add

ERIN KURTZ, CFO

- a. Cash Receipts & Disbursements for November 2022
Erin Kurtz presented the Cash Receipts & Disbursements for November 2022.
- b. Financial Review for November 2022
Erin Kurtz presented the Financials for November 2022. After discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the Cash Receipts & Disbursements and Financials for November 2022 as presented. Motion carried 4-0.
- c. Capitalization of Fixed Assets Policy
Erin Kurtz presented an updated Capitalization of Fixed Assets Policy for the board to approve. After discussion, motion made by Richard Cott, seconded by Jeff Yarrow, to approve the Capitalization of Fixed Assets Policy as presented. Motion carried 4-0.

NEW BUSINESS

- a. COVID-19, Influenza, and RSV Trends – Dr. John Kelley
Dr. John Kelley updated the board on the latest COVID-19, Influenza, and RSV trends. Overall, all the viruses are trending downward at this time. We currently have four team members out with COVID-19 at the moment.
- b. Foundation Director
Dan Thalmann will be stepping down as the Foundation Director. Christi Rice will be our new Foundation Director. The Foundation has around \$7,000 left in campaign pledges to receive from past campaigns, and no new projects planned. The board would like to thank Dan for his ongoing commitment to Clay County Medical Center.
- c. Employee Retention Tax Credit
The American Rescue Plan Act of 2021 expanded the Employee Retention Credit. CCMC may now qualify for additional funding through this program. We are working with Eide Bailly on this qualification analysis. We should know more information in the next two months.

- d. Medical Spa Concept
We are looking into medical spa services. We two medical providers that will receive training in Botox, fillers, chemical peels, laser hair removal, weight loss, and aesthetic business training. This will be an upfront cash pay service line once developed. More details to come over the next four months.
- e. Credentialing Files – Review & Approval
The board reviewed the credentialing files recommended by Medical Staff for the following:
Active
Steven Short, DO – Move from Courtesy to Active
Courtesy
Peeran Sandhu, MD - Hematology/Oncology - Reappointment
William Garlow, MD – Radiology - Reappointment
Apostolos Evangelidis, MD – Urology - Reappointment
Raymond Dattilo, MD – Vascular Disease - Initial Appointment
Allied Health
Ryan Brantley, PA – Orthopedics – Reappointment
CRNA
Albert Giambrone, CRNA – Reappointment
After discussion, motion made by Jeff Yarow, seconded by Sandy Fox, to approve the credentialing files recommended by Medical Staff as presented. Motion carried 4-0.

AUSTIN GILLARD, CEO

- a. Daycare Update
We have 12 interested parties. Austin has started interviews to gather more details about each individual. To use the house for a daycare only, the City of Clay Center requires a 'special use permit'. The permit has been submitted for review and will be presented to the City Planning Commission soon. Austin is working with Joel Mason on a lease agreement for the daycare tenant.
- b. Method II Billing
We implemented Method II billing on January 1, 2023. Some claims are now starting to go out under this new billing arrangement. We have found a few errors we are working with Cerner on.
- c. Dr. Short
Dr. Short has now been with CCMC for one week. He has a very busy practice. At this time, Jessica Badsky is his nurse and Shaye Charbonneau is assisting with data entry, vitals, etc.
- d. Senior Life Solutions
They are currently ramping up the program and are in their new space. At the moment, we have three patients, but will get to 10 patients over the next few months.
- e. General Update
 - Krista Wiss has signed her employment agreement with CCMC. She will be joining CCMC in January 2025 as a Psychiatric Mental Health Nurse Practitioner.

The meeting adjourned at 8:40 p.m.

Upcoming board meeting: January 30, 2023 at 7:00 p.m.

Minutes recorded by Austin M. Gillard