

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox

OTHER PERSONS PRESENT

Austin Gillard, CEO
Erin Kurtz, CFO
Dr. John Kelley, CMO
Jessica Badsky, Director of Outpatient Services
Julie Noah, Director of Inpatient Services

CALL TO ORDER

Lori Penner called the meeting to order at 7:02 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from November 28, 2022. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the board minutes from the November 28, 2022. Motion carried 3-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

Nothing to add

NEW BUSINESS

- a. Director of Outpatient Services – Jessica Badsky
Jessica Badsky presented an update about our Rural Health Clinic growth, Dr. Short, Dr. Worthen at Linn Family Physicians, General Surgery growth, Senior Life Solutions, and our new ER Aide position on nights.
- b. Director of Inpatient Services – Julie Noah
Julie Noah presented an update about our medication safety initiatives, Cerner optimization in pharmacy, and order set reviews taking place.
- c. Banking Authorization Resolution
Erin Kurtz presented an updated Banking Authorization Resolution. We need to update our Banking Authorization due to Tanner Wealand and Danielle Coleman no longer being with Clay County Medical Center. After discussion, motion made by Jeff Yarrow, seconded by Sandy Fox, to approve the updated Banking Authorization Resolution. Motion carried 3-0.
- d. Extended Sick Leave Policy
Our current Extended Sick Leave Policy was discussed. We changed this policy during the onset of the COVID-19 pandemic. Peer hospitals have reverted back to their original policy. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the adoption of the original Extended Sick Leave Policy. Motion carried 3-0.

AUSTIN GILLARD, CEO

- a. Update Employee Evaluation
We hope to implement the new employee evaluation form in January 2023. There will no longer be a point system for the yearly increase. The increase will be based on the Kansas Hospital Association wage survey data. The employee portion will only be four questions. The manager portion will only be three questions.

- b. 2023 Budget
All departments have returned their 2023 budget worksheets. The 2023 budget will be ready for approval at the board meeting on January 9, 2023.
- c. MRI Project
The project is complete. We will start using our new MRI tomorrow! The mobile MRI unit will be removed in the next two weeks.
- d. Psychiatric Mental Health Nurse Practitioner (PMHNP)
One agreement has been signed for a January 2025 start date. We are working through the other agreement at this time.
- e. Method II Billing
Meetings and implementation are going well for our new Medicare professional fee billing arrangement. This new Medicare billing practice will start in January 2023.
- f. Foundation – IRS Audit
On Thursday last week, the IRS auditor finished the Clay County Hospital Foundation audit. She had a few minor suggestions, but otherwise, she said we would receive a basic "no change" letter in the mail at some point, which basically means no changes are needed, no amendments to past returns, no concerns found, nothing at all.
- g. Strategic Plan
We have narrowed down our strategies under each objective in the strategic plan. We still need to slim this down a little more before team member input on several items.
- h. General Update
 - Congress has still not stopped the 4.5% Medicare pay cut that will go into effect starting January 1, 2023. The National Rural Health Association and the Kansas Hospital Association are optimistic this will be mitigated from taking effect at some point in December.
 - So far in December 2022, we have had 30 COVID-19 positive results, 44 Influenza A positive results, and 5 RSV positive results. This flu season, we have had 82 confirmed flu diagnoses through our lab.
 - All marketing for Dr. Short has been completed in several areas markets.

The meeting adjourned at 8:50 p.m.

Upcoming board meeting: January 9, 2023 at 7:00 p.m.
January 30, 2023 at 7:00 p.m.

Minutes recorded by Austin M. Gillard