

## Minutes

### **BOARD MEMBERS PRESENT**

Lori Penner  
Jeff Yarrow  
Richard Cott  
Sandy Fox  
Terri Parry

### **OTHER PERSONS PRESENT**

Austin Gillard, CEO  
Erin Kurtz, CFO  
CCCHS Students

### **CALL TO ORDER**

Lori Penner called the meeting to order at 7:05 p.m.

### **BOARD MEETING MINUTES**

Lori Penner asked if there were any corrections to the board minutes from November 1, 2022. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the board minutes from the November 1, 2022 board meeting. Motion carried 2-0. Sandy Fox and Terri Parry arrived at 7:10 p.m.

### **AGENDA REVIEW**

Nothing to add

### **OLD BUSINESS**

Nothing to add

### **ERIN KURTZ, CFO**

- a. Cash Receipts & Disbursements for October 2022  
Erin Kurtz presented the Cash Receipts & Disbursements for October 2022.
- b. Financial Review for October 2022  
Erin Kurtz presented the Financials for October 2022. After discussion, motion made by Terri Parry, seconded by Jeff Yarrow, to approve the Cash Receipts & Disbursements and Financials for October 2022 as presented. Motion carried 4-0.
- c. Medicaid Disproportionate Share Hospital (DSH) Payment  
Erin Kurtz informed the board that our DSH payments will be increasing in 2023. These payments help offset some of the losses from Medicaid underpayments.

### **NEW BUSINESS**

- a. Airgas Agreement  
Austin Gillard informed the board that we have updated our Airgas Agreement. This update should save CCMC around \$20,000 a year, and provide all CCMC locations with new Airgas cylinders. These new cylinders are aluminum, have a digital gauge, integrated valve and regulator, and an ergonomic handle.
- b. I-Stat Point of Care System  
Austin Gillard presented a quote for an I-Stat Point of Care System. The cost is \$14,980.10. This system will be utilized to run arterial and venous blood gases. Our current analyzer that we use to run blood gases was purchased back in 2013 and is nearing end-of-life. The iStat also has the capability to act as a backup to our chemistry analyzer during scheduled and unscheduled down time. We will be able to run a troponin level, used to diagnose heart attack, as well as a Basic Metabolic Panel which will tell providers about their patient's electrolytes and kidney function. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the I-Stat Point of Care System for \$14,980.10. Motion carried 4-0.

- c. EasyOne Pro – Pulmonary Function Testing  
Austin Gillard presented a quote for an EasyOne Pro / Pro LAB Complete point of care pulmonary function testing unit. The cost is \$24,090.15 and includes one free digital spirometer that Dr. Short will use in his clinic. This system will replace our current PULM ONE pulmonary function testing unit, which is end of life and no longer supported. After discussion, motion made by Jeff Yarrow, seconded by Terri Parry, to approve the EasyOne Pro / Pro LAB Complete point of care pulmonary function testing unit for \$24,090.15. Motion carried 4-0.
- d. Minimum Wage  
Austin Gillard informed the board CCMC has moved its starting minimum wage to \$14.00 an hour. Adjustments have started to take place and should be completed by the end of 2022. Since this change, we have been able to fill several positions within CCMC. The total ongoing yearly cost is \$56,626 for this change.
- e. Credentialing  
The board discussed the credentialing files recommended by Medical Staff for the following:  
Courtesy  
Rebecca Johnson, DMP – Podiatry, Reappointment  
Travis Koenke, MD – Oncology, Reappointment  
Thomas Doyle, MD – Cardiology, Reappointment  
John Adams, MD – Dermatology, Reappointment  
Paul McGinnis, MD – Psychiatry, Initial Appointment  
After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the credentialing files recommended by Medical Staff as presented. Motion carried 4-0.

#### **AUSTIN GILLARD, CEO**

- a. MRI Tour  
The board toured the new MRI room. This project should be completed by the second week of December.
- b. General Update
  - We are still getting ready for Dr. Short. He will start at CCFP on January 2, 2023.
  - Senior Life Solutions started their employee orientation today onsite at CCMC.
  - Strategic Planning went very well. We ended up with 21 pages of team member focused ideas. We will need to trim this down a bit over the next month. Once this outline is formed, we will be working with the board and all team members for input, guidance, and implementation plans.
  - We are looking at hiring two more Psychiatric Mental Health Nurse Practitioners that grew up in Clay County. One could work in Clyde/Glasco/Linn and one would work in Riley.

The meeting adjourned at 8:35 p.m.

Upcoming board meeting: December 13, 2022 at 7:00 p.m.  
January 9, 2023 at 7:00 p.m.  
January 30, 2023 at 7:00 p.m.

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Minutes recorded by Austin M. Gillard