

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT

Austin Gillard, CEO
Erin Kurtz, CFO
Dr. John Kelley, CMO

CALL TO ORDER

Lori Penner called the meeting to order at 8:00 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from October 10, 2022. Motion made by Richard Cott, seconded by Terri Parry, to approve the board minutes from the October 10, 2022 board meeting. Motion carried 4-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

Nothing to add

ERIN KURTZ, CFO

- a. Cash Receipts & Disbursements for September 2022
Erin Kurtz presented the Cash Receipts & Disbursements for September 2022.
- b. Financial Review for September 2022
Erin Kurtz presented the Financials for September 2022. After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the Cash Receipts & Disbursements and Financials for September 2022 as presented. Motion carried 4-0.
- c. New Medical Rates
Erin Kurtz informed the board that Medicare will be lowering our Part A and Part B rates for the remainder of this year. This is due to Medicare over paying Clay County Medical Center for the last ten months based on our 2021 filed cost report. The rates will return to normal on January 1, 2023.

NEW BUSINESS

- a. Dr. Short
Austin Gillard informed the board that Dr. Short would like to become an employee of Clay County Medical Center effective January 1, 2023. Austin and Dr. Short are still working through the details, but he has accepted our compensation offer, credentialing has started, enrollment with payors has begun, and Cerner backend work is taking place. A nurse position has been posted to work with Dr. Short. Dr. Short will work at Clay Center Family Physicians. More details to come over the next 30 days.
- b. Dr. Dattilo
Austin Gillard informed the board that Dr. Dattilo of Flint Hills Heart, Vascular and Vein Clinic will be joining our specialty clinic starting in December 2022. Dr. Dattilo specializes in vascular services, offering the best care possible for patients with a broad range of arterial, venous, and cardiac disorders.

- c. Credentialing
The board discussed the credentialing files recommended by Medical Staff for the following:
Active
Christopher Worthen, MD - Family Medicine, Reappointment
John Kelley, MD - Family Medicine, Reappointment
Allied
Kathryn Heins-Erickson, APRN - Adult-Gerontology, Reappointment
Heather Tremblay, APRN - Mental Health, Reappointment
Courtesy
Karli Hubka, OD - Optometry, Reappointment
Craig Gernon, MD - Cardiology, Reappointment
Zia Rahman, MD - Cardiology, Reappointment
After discussion, motion made by Jeff Yarrow, seconded by Richard Cott, to approve the credentialing files recommended by Medical Staff as presented. Motion carried 4-0.

AUSTIN GILLARD, CEO

- a. Community Health Worker Grant
Austin Gillard applied for a Community Health Worker Clinic Teams Grant. This grant is funded through The Kansas Healthcare Collaborative and the Kansas Department of Health and Environment. The funding is for two years and up to five full-time positions. This afternoon, we found out we were not selected for this grant due to our limited population size (around 20,000 lives). If awarded, we would have develop a team to enhance our on ongoing preventative care focus, start a transitional care management program, and start a remote patient monitoring program.
- b. IRS Random Selection Audit - Foundation
The Hospital Foundation was selected at random for an IRS audit. Our Hospital Foundation accounting firm, Woods & Durham, will be handling the IRS audit. All records are ready to be reviewed by the IRS Examiner.
- c. Engagement Survey
We have not completed an organizational wide engagement survey in a very long time. We would enjoy hearing our team members input on the survey questions. We hope they will be honest with us, leave comments, and let us know how we are doing as an employer. These results will tie into our 2023 strategic plan.
- d. Melissa Spellman - RHC Certification
Congratulations to Melissa Spellman on becoming a Certified Rural Health Clinic Professional! Melissa had to pass an extensive exam proctored by the National Association of Rural Health Clinics.
- e. Senior Life Solutions
We have all positions filled for our Senior Life Solutions service line. Our Therapist is Matthew Myer LCSW, LCSW, LMHC; Program Director is Elizabeth Larson, RN; and Office and Patient Coordinator is Angela Stevens. This new service line will start seeing patients in December 2022.
- f. Immigration Summary
Austin Gillard informed the board, in depth, of the process it takes to petition team members from other countries to work at Clay County Medical Center. The process costs between \$7,000 to \$10,000 per team member.
- g. Monthly Newsletter
We are moving the monthly newsletter to a quarterly newsletter. Team members and community members will receive the new quarterly newsletter at the end of December 2022, end of March 2023, end of June 2023, end of September 2023, etc.
- h. Daycare
Austin Gillard would like to explore the option of a daycare. This could be located in the 2223 6th St. house. More details to come over the next few months.
- i. Strategic Planning
A team from CCMC will be working on a strategic plan outline for two days in November. Once this outline is formed, we will be working with the board and all team members for input, guidance, and implementation plans. We will also be reviewing our current Mission, Vision, and Values. We hope this strategic plan will guide us for the next three years. Our last strategic plan was completed in late 2018. Areas of focus will be the engagement survey data, market share data, and the below areas.

1. People
 - Development
 - Value
 - Wellness
2. Quality
 - Customer Experience
 - Engagement
 - Safety
3. Operational
 - Collaboration
 - Sustainability
 - Profitability
4. Growth
 - Services
 - Community Engagement
 - Community Outreach

The meeting adjourned at 9:45 p.m.

Upcoming board meeting: November 15, 2022 at 7:00 p.m.

Minutes recorded by Austin M. Gillard