

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT

Austin Gillard, CEO
Erin Kurtz, CFO

CALL TO ORDER

Lori Penner called the meeting to order at 8:03 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from July 11, 2022. Motion made by Sandy Fox, seconded by Terri Parry, to approve the board minutes from the July 11, 2022. Motion carried 4-0.

AGENDA REVIEW

Add: Executive Session

OLD BUSINESS

Nothing to add

ERIN KURTZ, CFO

- a. Cash Receipts & Disbursements for June 2022
Erin Kurtz presented the Cash Receipts & Disbursements for June 2022.
- b. Financial Review for June 2022
Erin Kurtz presented the Financials for June 2022. After discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the Cash Receipts & Disbursements and Financials for June 2022 as presented. Motion carried 4-0.

NEW BUSINESS

- a. Meadowlark Hospice – SUV Purchase
Austin presented two quotes for two new SUVs. Meadowlark Hospice is in need of additional vehicles to accommodate making visits to hospice patients and to minimize the utilization of private vehicles. The mileage expense to pay individuals for the use of their own vehicles is adding up quickly. Friesen quoted an SUV for \$31,900. Glavan Ford quoted an SUV for \$30,160. These SUVs will be paid through the Meadowlark Hospice donations account. After discussion, motion made by Richard Cott, seconded by Jeff Yarrow, to approve the purchase of two new SUVs from Glavan Ford for a total of \$60,320 as presented. Motion carried 4-0.
- b. Senior Life Solutions – Van Purchase
Austin presented two quotes for a touring new van. Senior Life Solutions will use this van to pick up and drop off patients utilizing the new services of Senior Life Solutions. Senior Life Solutions has a van at each of their 110 locations. Friesen quoted a van for \$43,928. KIA of Manhattan quoted a van for \$37,350. Glavan Ford does not offer touring passenger vans. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the KIA of Manhattan quoted van for \$37,350 as presented. Motion carried 4-0.

- c. Senior Life Solutions – HVAC System
Austin presented two quotes to replace the HVAC system in Education Center 3. This space will be used by Senior Life Solutions starting in November 2022. Central Mechanical provided a quote for \$10,740. Comfort Heating & Air presented a quote for \$9,255. After discussion, and due to the history and preventative maintenance program with Clay County Medical Center, motion made by Richard Cott, seconded by Sandy Fox, to approve the Central Mechanical quote for \$10,740 as presented. Motion carried 4-0.
- d. CCFP Front Door Replacement - COVID-19 Expense
Austin presented a quote for a new Clay Center Family Physicians sliding front door for a total of \$7,560. The current door was installed 10 plus years ago and is no longer working correctly due to its age. Parts are not readily accessible. This is a COVID-19 expense. After discussion, motion made by Terri Parry, seconded by Jeff Yarrow, to approve the new front sliding door to Clay Center Family Physicians for a total of \$7,560 as presented. Motion carried 4-0.
- e. Med/Surg and CCFP Doors - COVID-19 Expense
Austin presented a door map and a quote for \$22,130 to add additional access control and auto openers to the CCMC medical-surgical doors, CCMC back hallway medical-surgical doors, CCFP lobby doors, and the CCFP Suite lobby door. This is a COVID-19 expense. After discussion, motion made by Jeff Yarrow, seconded by Richard Cott, to approve the additional access control and auto openers for \$22,130 as presented. Motion carried 4-0.
- f. Quality Assessment & Performance Improvement (QAPI) Plan
The board reviewed the 2022 Quality Assessment & Performance Improvement (QAPI) Plan for Clay County Medical Center. Ashton Kruse presented this at the board meeting on July 11, 2022. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the 2022 Quality Assessment & Performance Improvement (QAPI) Plan as presented. Motion carried 4-0.
- g. Policy - Registered Dietitian Nutritionist Order Writing Privileges
The board reviewed the Registered Dietitian Nutritionist Order Writing Privileges Policy approved by Medical Staff on July 19, 2022. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the Registered Dietitian Nutritionist Order Writing Privileges Policy as presented. Motion carried 4-0.
- h. Policy - Senior Life Solutions
The board reviewed the Senior Life Solutions Policies and Procedures approved by Medical Staff on July 19, 2022. After discussion, motion made by Jeff Yarrow, seconded by Terri Parry, to approve the Senior Life Solutions Policies and Procedures as presented. Motion carried 4-0.

AUSTIN GILLARD, CEO

- a. BCBS 2023 MAP Rates
Austin informed the board that our 2023 payment rates from BCBS are only going up less than one percent. This rate increase does not keep up with the added cost of drugs, materials, and direct labor costs. BCBS will not negotiate their rates with CCMC.
- b. Wound Care
Wound care continues to be busy. We are adding another half day a week on Tuesday mornings.
- c. Hospital Pharmacy Management, Inc.
Over the next 30 days, we will be partnering with Hospital Pharmacy Management to verify all orders 24/7/365 remotely. They also specialize in Cerner and will update our Cerner pharmacy system. Patterson's will still come onsite twice a day to help with mixing, stocking, etc.
- d. rtNOW
RT has been a struggle with staffing. We will be moving to a two RT model, with 24/7/365 RT support via rtNOW until we can find a third RT. This will remove the current Agency RT.
- e. Orthopedics
Austin and Dr. Kelley had a positive dinner meeting with Orthopaedic and Sports Medicine Center to discuss growing their capabilities at CCMC. We are working with our attorney on the legalities of hiring their scrub tech and nurse practitioner when they do larger procedures at CCMC.
- f. General Update
 - The white house has been painted and new shutters will be installed soon. We will need to look at new windows in the future. All the windows are single-pane and wood framed.
 - Education Center 3 now has a new ceiling grid in the future therapy room. Painting this space is moving along.
 - General surgery volume continues to increase. Year to date, we are above budget for projected revenue in this department due to adding more days of general surgery coverage.

- We received our first draft of market share, outmigration, and patient data required for a facility wide strategic growth plan. We have a call scheduled on August 15 to review this data with The Chartis Group.
- Geary Community Hospital was denied a \$6.5 million funding request by the Junction City Commission on July 19. The hospital made the request to remain operational through the end of 2022. Stormont Vail Hospital plans to take over Geary Community Hospital, but Geary County is required to pay \$20 million in deferred maintenance and facility repairs as well as an end-of-year balance in order to close the contract by the end of 2022. We will keep monitoring this situation for the opportunity to expand our clinic, lab and radiology locations.
- We are still working on bids from design firms for the MRI project. One bid was over \$60,000 just for the design and engineering. We felt that was very high. We should know more in the next 30 days.
- We have talked with two firms to build a new dialysis building. Austin will be reaching out to two more local contractors for their input as well. Once we have final design plans, we will gather bids from these firms.

Motion made by Jeff Yarrow, seconded by Richard Cott, to go into executive session at 9:52 p.m. for 10 minutes to discuss data relating to the financial affairs of partnerships. Motion carried 4-0. No action was taken. The executive session ended at 10:02 p.m.

The meeting adjourned at 10:02 p.m.

Upcoming board meeting: August 29, 2022 at 8:00 p.m. and September 12, 2022 at 7:00 p.m.

Minutes recorded by Austin M. Gillard