

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT

Austin Gillard, CEO
Dr. John Kelley, CMO
Julie Noah, Director of Inpatient Services
Ashton Kruse, Quality Assurance/Risk Manager
Jacob Lohrmeyer, Materials Management Director
Shawna Pederson, Occupational Therapy Director
Erin Kurtz, CFO

CALL TO ORDER

Lori Penner called the meeting to order at 8:02 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from June 27, 2022. Motion made by Terri Parry, seconded by Lori Penner, to approve the board minutes from the June 27, 2022. Motion carried 2-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

Nothing to add

NEW BUSINESS

a. Quality Projects

- Jacob Lohrmeyer presented on the Materials Management quality improvement projects. The Purchasing Department is identifying and resolving orphan items within the department storeroom. These include non-stock and returned products. After evaluation they are being converted to stock status or the SKU is deactivated from the system. This improvement will bring a best practice for inventory management to our department operations.
- Shawna Pederson presented on the Occupational Therapy quality improvement projects. They are currently working on gait belt placement in all the med-surg rooms. This will help our nursing and therapy team members. Shawna is also working to get a vitals machine for OT and Speech to use. They have an ongoing study/monitoring of receipt of certification letters back from medical providers. Certification letters that are not back in 14 days are followed up on until a signature is obtained.

b. Discharge Improvement

Ashton Kruse and Julie Noah discussed our discharge planning project. In June, 72 percent of patients had a follow-up appointment scheduled before being discharged from CCMC. We are working on improving our diet information and activity restriction information upon discharge, as we were only 18 percent compliant. The new informational blue patient folders started being used last week with all inpatients. These blue folders are designed around the patient's needs.

c. Quality Assurance and Performance Improvement (QAPI)

Ashton Kruse updated our facility Quality Assurance Performance Improvement (QAPI) plan to reflect the recent requirement changes by CMS to meet current industry standards. The QAPI plan contains information outlining the organizational-wide QAPI program at CCMC, responsibilities of team members, and QAPI focuses outlined for 2022 – Patient Safety – falls, medication safety, antibiotic stewardship, CAUTI prevention, Readmissions, and HCAHPS/discharge process.

AUSTIN GILLARD, CEO

a. Wellness Exam Mailer

Austin reviewed our new marketing mailer that will be sent to over 4,000 unique addresses based on their age. For this mailer, we targeted 18 to 55 year olds for their annual wellness exam, and if they have children, well-child visits. Since being 'live' with Cerner for over 12 months, we have a database of over 15,000 patients.

b. Dialysis Building Update

Wardcraft Homes is not interested in building the dialysis center. Morton Buildings has not been responsive.

c. Rural Emergency Hospital – CMS Proposed Rule

On June 30, the Centers for Medicare and Medicaid Services (CMS) issued its proposed rule on Rural Emergency Hospitals (REH). CMS believes this will save rural healthcare in small towns, but has still not determined how REH's will be paid. CCMC would not fit this model due to our size and 30 plus departments. Below are the required services for REH's:

- REH must provide emergency care necessary to meet the needs of patients.
- Emergency department must be staffed 24 hours a day, 7 days a week.
- REH should not keep patients longer than 24 hours.
- REH must provide basic laboratory services.
- REH must meet hospital requirements for radiologic (imaging) services.
- Must operate a pharmacy or drug storage area, administered by a pharmacist.

d. Rural Health Clinic Volumes

Austin reviewed our clinic volumes in the rural health clinics. Overall, visits are up from 2019, 2020, and 2021. We believe this is due to a large marketing campaign, calling patients for their annual exams, and adding additional medical providers.

e. County Budget Timeline

Austin and Erin Kurtz reviewed the county budget timeline with the board. By July 20, we need to notify the county we will be exceeding the revenue neutral rate.

f. General Update

- The new roof top unit (heating and air) has been installed on the wellness center. It is working very well. This week, we will have the unit programed on our Siemens control system.
- Interviews for positions with Senior Life Solutions have started. The room remodeling is going well with sheetrock starting this week. Cabinets, flooring, and lighting will arrive later this week.
- The white house will be painted at some point next month.
- Applications for nursing are starting to come in. The wage adjustments have helped with recruitment.
- We are in need of three vans. Meadowlark Hospice will need two vans. Senior Life Solutions will need one van. We are working to obtain quotes.
- We still have several team members out with COVID-19.
- Active Shooter – We are receiving quotes for automatic door openers on the Med/Surg doors since this unit is now locked, tap badge access to enter the CCFP clinic from the CCFP lobby, and automatic door openers and tap badge access in the CCFP Suite.
- CCMC will be implementing a five percent price increase on all medical services provided. This adjustment will be similar to what the estimated BCBS MAP rate will be.
- For the remainder of this year, we will be limiting spending. This is due to the current budget deficit.

The meeting adjourned at 9:35 p.m.

Upcoming board meetings: August 1, 2022 and August 29, 2022 at 8:00 p.m.

Minutes recorded by Austin M. Gillard