

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Terri Parry
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT

Austin Gillard, CEO
Erin Kurtz, CFO
Christi Rice, Marketing and Communication Coordinator

CALL TO ORDER

Lori Penner called the meeting to order at 8:00 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from May 16, 2022. Motion made by Richard Cott, seconded by Terri Parry, to approve the board minutes from the May 16 2022. Motion carried 3-0.

AGENDA REVIEW

Add: COVID-19 Surge Activation Policy

OLD BUSINESS

Nothing to add

ERIN KURTZ, CFO

- a. Cash Receipts & Disbursements for April 2022
Erin Kurtz presented the Cash Receipts & Disbursements for April 2022.
- b. Financial Review for April 2022
Erin Kurtz presented the Financials for April 2022. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the Cash Receipts & Disbursements and Financials for April 2022 as presented. Motion carried 4-0.

NEW BUSINESS

- a. 2022 Community Health Needs Assessment (CHNA)
Christi Rice reviewed our 2022 Community Health Needs Assessment (CHNA). This CHNA is the fourth assessment for Clay County. The survey used was based off the original assessment, but reviewed and updated through a collaboration between Clay County Medical Center and the Clay County Health Department. The prioritized health needs were: Healthy Lifestyles and Behaviors, Parks and Recreation Availability, and Affordable Housing. The underlying health concerns were: Alcohol, Tobacco and Drug use – Underage and Adult, Nutrition and Exercise, and Dropping out of School. The results of the CHNA survey showed the main barriers to improved healthcare were: Openness to Change, Funding for Health Initiatives, and Community Awareness. CCMC continues to invest heavily in marketing the available healthcare services through a wide variety of media across a large region. This effort will continue to ensure the entire population knows what services are available and why these services are important. A consistent and ongoing education campaign can overcome the barriers addressed in the CHNA. After discussion, motion made by Terri Parry, seconded by Jeff Yarrow, to approve the 2022 Community Health Needs Assessment (CHNA) as presented. Motion carried 4-0.

b. COVID-19 Surge Activation Policy

Austin Gillard presented the COVID-19 Surge Activation Policy approved by Medical Staff. The Incident Command team will determine when to implement and when to end the practices specified in this policy, related to infection control, visitation policy, and source control. The decision will be based on the COVID-19 metrics. The following procedures are subject to change due to the above metrics: Visitation policy, Masking of patients and visitors, Masking of employees in non-clinical settings, Eye protection for direct patient care employees, COVID testing for all admissions, and Screening all patients at entrances. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the COVID-19 Surge Activation Policy as presented. Motion carried 4-0.

AUSTIN GILLARD, CEO

a. Revenue Cycle

We are making very good progress in our revenue cycle operations. The entire HIM team is doing a great job. Over the last 30 days, we have dropped coding from \$3.6 million to \$1.8 million. All claims over 90 days old will be worked by R1. Most coding is now outsourced to R1. CCMC only codes: Wound Care, Radiology, Surgery, OB Outpatient, Labs, and Multiples. As staffing allows, we will bring more coding back in-house.

b. Chronic Care Management

This program is going well. We now have 243 patients enrolled.

c. Senior Life Solutions

Agreement has been signed. The team from Senior Life Solutions will be onsite June 8, 2022. This new program will start in November 2022. Minor changes will need to be made to Education Center 3. Members of the board were invited to attend the June 8, 2022 meeting.

d. Dr. Bedros – Dialysis

Dr. Kelley and Austin met with Dr. Bedros last week. He is still very interested in providing dialysis services in Clay County. He would still like for CCMC to provide the space and equipment. Austin will look at other locations for a possible dialysis center over the next month.

e. Dr. Short – Pulmonology

Dr. Kelley and Austin met with Dr. Short on June 6, 2022. Dr. Short would like to work under a Professional Service Agreement, just like Surgical Associates. More details to come as we work through all the logistics of this.

f. Wage Adjustments

We have started working on wage adjustments for all team members. These will be rolled out in phases over the next three months. We expect this increase to cost between \$1 to \$1.4 million.

g. Roof

We had a few leaks last week at CCFP, OB, Radiology, and Specialty Clinic. The roofing company was onsite last week to correct all of these issues. Engineering will work on putting new ceiling tile in all affected areas.

h. General Update

- From June 1 to August 31, CCMC team members and community members are challenged to complete the equivalent of a triathlon. As an organization, CCMC is constantly working to promote better physical, emotional, financial, spiritual, and social well-being for our team.

The meeting adjourned at 9:55 p.m.

Upcoming board meeting: June 13, 2022 at 8:00 p.m. and June 27, 2022 at 8:00 p.m.

Minutes recorded by Austin M. Gillard