CLAY COUNTY
MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
February 15, 2022
7:30 p.m.
Education Centers 1 & 2

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Dr. John Kelley, CMO
Tanner Wealand, CFO
Erin Kurtz, Controller
Amy Burr, Meadowlark Hospice
Ashton Kruse, Quality/Risk
Linda Sleichter, Infection Control

CALL TO ORDER

Lori Penner called the meeting to order at 7:34 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes from January 31, 2022. Motion made by Richard Cott, seconded by Sandy Fox, to approve the board minutes from the January 31, 2022 board meeting. Motion carried 4-0.

AGENDA REVIEW

Add: Ultrasound Purchase

OLD BUSINESS

Nothing to add

TANNER WEALAND, CFO

a. Cash Receipts & Disbursements for December 2021
Tanner Wealand presented the Cash Receipts & Disbursements for December 2021.
b. Financial Review for December 2021
Tanner Wealand presented the Financials for December 2021. After discussion, motion made by Jeff Yarrow, seconded by Sandy Fox, to approve the Cash Receipts & Disbursements and Financials for December 2021 as presented. Motion carried 4-0.

NEW BUSINESS

a. Meadowlark Hospice QAPI Plan
Amy Burr went over the Fazzi CAHPS survey results and the 2022 QAPI plan. Amy and her team will develop a PIP to determine how to implement and measure success beyond the Fazzi survey that gives delayed results. Additional QAPI projects will be staff education to build confidence in this new set of leaders. They will also continue documentation checks, HIS reporting to CMS, CAHPS surveys, and collection of facility care plans. After discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the 2022 QAPI plan as presented. Motion carried 4-0.
b. 2021 Infection Control Summary
Linda Sleichter presented our 2021 infection control data. In 2021, we had zero (0) COVID-19 patient transmission. Some other numbers were, Covid inpatients: 95; MRSA: 11; RSV: 6; VRE: 4; C.Diff: 4; Influenza inpatients: 0; CAUTI: 1; CLABSI: 0; and VAP: 1.
c. Quality Improvement Projects
Ashton Kruse presented the quality improvement projects for pharmacy, nursing, and case management. Pharmacy began utilizing reports from Pyxis to monitor narcotic usage by

employees. This helps to monitor overall usage of controlled substances through a standardized report showing if there are any focus areas or needs. Nursing has focused on scanning patient bracelets to confirm identity, and scanning all medications prior to administration to increase patient safety. The national standard for scanning is 90%. This 90% goal was implemented for nursing staff. Case management is collaborating with nursing for improving the discharge process. We have now developed a checklist for nursing staff to use when discharging patients, and a guide for helping medical providers with discharge orders.

d. Ultrasound Purchase
   Austin Gillard presented information regarding the purchase of a GE Logiq E10 Ultrasound & Trophon Probe Disinfection Package for a price of $140,700. The Patterson Family Foundation has contributed $100,000 to this purchase. After discussion, motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the purchase of a GE Logiq E10 Ultrasound & Trophon Probe Disinfection Package for a price of $140,700 as presented. Motion carried 4-0.

e. Credentialing Files – Review & Approve
   The board discussed the credentialing file reappointments recommended by Medical Staff for the following:
   Allied Health Professional:
   Dusty Atterbury, PA - Docs Who Care, Initial
   CRNA:
   Heather Frisbie, CRNA - Anesthesia, Initial
   Andrew Green, CRNA - Anesthesia, Initial
   Elijah Vincent, CRNA - Anesthesia, Initial
   Courtesy:
   Henry Doering, MD - Surgical Associates of Manhattan, Initial
   Mark Wolfe, MD - Surgical Associates of Manhattan, Initial
   Ray House, MD - United Radiology Group, Reappointment
   Rashmi Thapa, MD - Cotton O'Neal, Reappointment
   After discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the reappointments as presented. Motion carried 4-0.

AUSTIN GILLARD, CEO

a. CRNA Update
   Austin Gillard updated the board that we have hired Elijah Vincent, CRNA full-time. Elijah will start with CCMC full-time on March 20, 2022.

b. General Surgery Update
   Austin Gillard and Dr. Kelley meet with Surgical Associates on Thursday at 4:00pm. They should finalize the Professional Services Agreement at this meeting.

c. ACO Preventative Care
   Austin Gillard presented data we are now receiving from our ACO. Our goal is to use this data to schedule patients for their annual wellness visits, mammography, colorectal cancer screening, etc. Austin believes there are at least 1,000 patient visits that need to be scheduled from this data.

d. Chronic Care Management
   Austin Gillard informed the board that we are working on an agreement with ChartSpan for chronic care management (CCM) services. We currently have over 1,600 patients that qualify for CCM. ChartSpan is the largest CCM managed service provider in the United States.

e. Inpatient Census
   We are now accepting swingbed patients. Our inpatient census is still down, but this has been a relief to several departments. At the moment, we have two nurse day shift openings and three nurse night shift openings.

f. Overtime & Unscheduled
   We are focusing on limiting overtime and unscheduled hours in 2022. We appreciate our team stepping up when needed, but we are starting to see burnout at all levels due to overtime and unscheduled hours.

g. Organizational Chart
   We have finalized filling the open positions within the new organizational chart structure. Julie Noah, MBA, MSN RN has been hired as our Director of Inpatient Services. Julie will start in March 2022. Shandi Slater has been hired as our Medical-Surgical Coordinator. Casity Dozler has been

hired as our OB Coordinator. Taylor Harris has been hired as our ER Coordinator. Jessica Badsky has been hired as our Director of Outpatient Services.

h. General Update
   - Our blood supply is still low, but manageable.
   - ER medical provider staffing is looking better. We have a new PRN team member that starts in March 2022.
   - We are holding on reopening the walk-in clinic until we implement our new preventative service objectives at Clay Center Family Physicians.

The meeting adjourned at 9:41 p.m.

Upcoming Board meetings: February 28, 2022 at 7:00 p.m.

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Minutes recorded by Austin Gillard