November 8, 2021
7:00 p.m.
Education Centers 1 & 2

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry (Zoom)

OTHER PERSONS PRESENT
Austin Gillard, CEO
Dr. John Kelley, CMO
Tanner Wealand, CFO
Joel Mason, Attorney
Mary Jensen, Recording Secretary
Cindy Rush, HR
Chris Wolf, IT
Amy Burr, Meadowlark Hospice
Ashton Kruse, Jeanette Collin, Christi Rice, Kemper Straley
CCCHS Student

CALL TO ORDER
Lori Penner called the meeting to order at 7:00 p.m.

BOARD MEETING MINUTES
Lori Penner asked if there were any corrections to the board minutes from October 25, 2021. Motion made by Richard Cott, seconded by Sandy Fox, to approve the board minutes of October 25, 2021 as presented. Motion carried 4-0.

AGENDA REVIEW
Add: Billing Concern

OLD BUSINESS
None

NEW BUSINESS
a. Patient Experience & HCAHPS
Ashton Kruse presented the HCAHPS scores and patient feedback for ER and inpatients. She went over the HCAHPS survey breakdown and current improvement focuses. Kemper Straley talked about our pharmacist rounding initiative. Jeanette Collin, Christi Rice, and Ashton talked about multi-disciplinary rounding and updating the patient folders and room binders. Looking ahead, they hope to receive real-time feedback from patients while they are in the hospital. Ashton, Jeanette, Christi, and Kemper left the meeting at 7:47 p.m.

b. Meadowlark Hospice Office Furniture
Amy Burr presented a proposal to replace all of the work stations in the Meadowlark Hospice. A bid from Central Office for $13,401.42 was presented. After discussion, motion made by Richard Cott, seconded by Jeff Yarrow, to approve the proposal from Central Office for $13,401.42. Motion carried 4-0. Amy left the meeting at 7:54 p.m.

c. HIPAA Security Manual
Chris Wolf asked for approval of minor updates to the CCMC IT Security manual that is done in partnership with Great Plains Health Alliance (GPHA), and their partners TW Security. Most of the changes were to reflect the current programs or descriptions currently being used in policies. The revisions were presented to the HIPAA Oversite Committee and they approved the changes. Motion made by Sandy Fox, seconded by Richard Cott, to approve the updates of the CCMC IT Security manual as presented. Motion carried 4-0.

d. Health Insurance Renewal
Cindy Rush joined the meeting at 8 p.m. and presented the information regarding our health insurance renewal. The recommendation is not to change the premium funding levels for 2022. All voluntary premiums remained the same except for dental. There is a 1.95% increase for dental. After discussion, motion made by Jeff Yarrow, seconded by Terri Parry, to leave the premium levels the same for 2022 with the slight increase for dental rates as presented. Motion carried 4-0.

e. CMS Vaccine Mandate
   Discussion on the CMS Vaccine Mandate. The Board discussed the COVID-19 Exemption forms for both medical and religious. If an employee does not have the first dose of a primary series or a single dose COVID-19 vaccine by December 5, 2021, and does not meet one of the qualifying exemptions, that employee will be subject to termination for cause in order for Clay County Medical Center to remain in compliance with CMS regulations. Employees who are terminated "for cause" will not be eligible for unemployment benefits pursuant to Kansas law.
f. Central Mechanical Late Invoices – CT & X-Ray Project
   Central Mechanical forgot to invoice us for the remaining balance due on the CT and X-Ray project. Invoices were received on October 11, 2021 that totaled $50,555.30. After several meetings, Central Mechanical agreed to only bill us for actual costs related to each individual trade and scope as indicated on the AIA format invoices. Total savings of $12,225.72 will be recognized if approved by the Board of Trustees. Motion made by Sandy Fox, seconded by Richard Cott, to approved the reduced invoices as presented for a total of $38,329.58. Motion carried 4-0.

AUSTIN GILLARD, CEO

a. Glasco Family Physicians
   The Glasco open house went very well. We have heard positive comments from the community.
b. Cardiac Rehab Flooring & Paint
   Early next year we hope to update the flooring in cardiac rehab, east entrance, and the wellness center vestibule. The bid received from Tile Is The Style is $15,908.00. This will come back to the Board later for their approval.
c. Nurse Recruitment
   We continue to struggle with nursing shortages. At the November 29th board meeting, this will be discussed more.
d. General Update
   - Austin will be meeting individually with CCMC employees that have worked for over 60 days to receive their input on items they like about CCMC, where we can improve as an organization, what goals they have professionally and individually, etc.
   - Quarterly facility wide update meetings will be held again starting in December.

The meeting adjourned at 9:30 p.m.

Upcoming Board meeting: November 29, 2021 at 7:00 p.m.

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Minutes recorded by Mary Jensen