MEDICAL CENTER

Our Family. Caring for Yours.

Monday, December 28, 2020
7 p.m.
Education Centers 1 & 2

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Tanner Wealand, CFO
Mary Jensen, Recording Secretary
Joel Mason, Attorney
Dr. John Kelley, CMO
Brandon Gibson

CALL TO ORDER

Lori Penner called the meeting to order at 7:04 p.m.

RFQ INTERVIEWS DISCUSSION

Prior to the Board of Trustees meeting, the board members interviewed three companies for the remodeling of the CCMC dietary area. After evaluation and scoring, motion made by Richard Cott, seconded by Terri Parry, to authorize Austin Gillard to negotiate a contract with BHS Construction. Motion carried 4-0.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of December 14, 2020. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the board minutes of December 14, 2020 as presented. Motion carried 4-0.

AGENDA REVIEW

Nothing to Add

TANNER WEALAND, CFO

a. Cash Receipts & Disbursements November 2020 - Tanner Wealand, CFO presented the Cash Receipts & Disbursements for November 2020.

b. Financials November 2020 - Tanner Wealand, CFO presented the Financials for November 2020. After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the Cash Receipts & Disbursements and the Financials including cash outlay for November 2020 as presented. Motion carried 4-0.

NEW BUSINESS

a. ENT Microscope Stand
   - Apryl Gurney, Specialty Clinic Coordinator, is requesting the purchase of an OSM 200 Complete Stand for the microscope used in surgery for $6,780.00. The microscope stand broke which holds the entire microscope during a procedure. After discussion, motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the purchase of the OSM 200 Complete Stand for $6,780.00. Motion carried 4-0.

b. CCMC Brick Work – Preventative Maintenance
   - Austin presented a quote from BPW Masonry, Inc. for masonry work on the exterior of CCMC for $11,550.00. Work includes, replacing missing, broke and cracked brick, tuck pointing areas with mortar, and cleaning of brick. After discussion, motion made by Richard Cott, seconded by Jeff Yarrow, to approve the quote from BPW Masonry, Inc. for masonry work on the exterior of CCMC for $11,550.00. Motion carried 4-0.

c. 2021 Budget

- Tanner Wealand went over the draft 2021 budget. Tanner and Austin will update the budget to include the November financials, and will bring back the 2021 budget to the board for discussion and approval in January 2021.

d. Negative Airflow Options
   - Austin presented two options from Central Mechanical Construction on the negative airflow rooms. The first option provides labor, material, and supervision to install 10 utility set exhaust fans for negative pressure rooms for $329,250.00. The second option is to upsize the chiller with a 160 ton chiller, 3 chilled water pumps and 10 utility set exhaust fans for negative pressure rooms for $709,825.00. Both options are rough estimates. After discussion, it was decided to have Austin ask Central Mechanical for hard bids on both options, and the dollar amount we could possibly get for selling the current 2 year old 130 ton chiller.

AUSTIN GILLARD, CEO

a. CCFP Project Schedule – Austin gave an update on the CCFP project. It is going well and demo has been completed within the old lab area.
b. General Update – KDHE has allocated 100 doses of the Moderna vaccine to CCMC and they arrived today. Doses will be given to employees that request them Tuesday afternoon and Thursday.

The meeting adjourned at 9 p.m.

The next board meeting will be on January 11, 2021 at 7:00 p.m. in the education centers.

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Minutes recorded by Mary Jensen