MEDICAL CENTER
Our Family. Caring for Yours.

Monday, October 12, 2020
8:00 p.m.
Education Centers 1 & 2

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Sandy Fox
Jeff Yarrow
Richard Cott
Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Joel Mason, Attorney
Tanner Wealand, CFO
Dr. John Kelley, CMO
Mary Jensen, Recording Secretary
Bart Anstaett, IT & Apryl Gurney, RN
Ashton Kobbeman, QA/RM
Frannie Helms, Lab Director
Jessica Badsky, EHR Project Manager
Cindy Rush, HR Director

CALL TO ORDER

Lori Penner called the meeting to order at 8:00 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of September 28, 2020. Motion made by Sandy Fox, seconded by Richard Cott, to approve the board minutes of September 28, 2020 as presented. Motion carried 4-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

No old business.

NEW BUSINESS

a. **Amwell Carts Demonstration**
Bart Anstaett and Apryl Gurney gave an overview of the new telehealth carts and explained how to schedule a visit, how the cart functions, and how the peripheral devices function. Bart and Apryl demonstrated a mock patient visit and how the carts work. Bart and Apryl left the meeting at 8:14 p.m.

b. **Quality – Accountable Care Organization (ACO) Data**
Dr. John Kelley and Ashton Kobbeman went over the ACO/MIPS Quality Reporting Data from CCFP. The data will help identify focus areas for improvement opportunities, as well as recognizing strong performance areas and future goals. Ashton left the meeting at 8:45 p.m.

c. **Hematology Analyzer**
Frannie Helms requested the purchase of a Sysmex Analyzer for $33,280.34 to replace the current hematology analyzer. The current analyzer is eight years old and needs replaced due to the lack of service and parts. Frannie presented two quotes for review. The goal would be to get the interface built and go live in 2021 with Cerner. After discussion, motion made by Jeff Yarrow, seconded by Terri Parry, to approve the purchase of the Sysmex Analyzer for $33,280.34. Motion carried 4-0. Frannie left the meeting at 8:20 p.m.

d. **Medication Dispensing System**
Jessica Badsky explained the need to update our medication dispensing system and why Pyxis over Omnicell (cost, interface timeline, integrated fridges, CRNA carts, narcotic storage in pharmacy, etc.). We need to make the change now so we can get the interface built and test the system before going live with Cerner. The bid from BD Pyxis was $288,976.00 (including shipping & interface) and the bid from Omnicell was $371,193.24. After discussion motion Richard Cott, seconded by Sandy Fox, to approve the purchase of the BD Pyxis for $288,976.00 (including shipping & interface). Motion carried 4-0. Jessica left the meeting at 9:02 p.m.

e. **Retirement Plan**

Cindy Rush informed the Board that the minimum age for inservice distributions for our 457 and 414 retirement plans has been lowered to 59 ½ as of the end of 2019, per the IRS. The minimum age for distributions from the 403b has been 59 ½ for many years, per the IRS. The current hospital plans dictates the minimum age is 62 for 403b and 414, and is 70 ½ for 457. Now that there are new IRS rules, it would be legal to change all inservice distribution ages for all components of the plan to 59 ½ if desired. Also discussed was releasing the non-vested portion of terminated employee's accounts to the CCMC forfeiture account for employer use upon termination of the employee rather than at the time of fund distribution. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve changing all inservice distribution ages for all components of the retirement plan to 59 ½ and releasing the non-vested portion of terminated employee's accounts to the CCMC forfeiture account for employer use upon termination of the employee rather than at the time of fund distribution. Cindy left the meeting at 9:15 p.m. Motion carried 4-0.

AUSTIN GILLARD, CEO

a. **Riley Family Physicians**
Riley Family Physicians had a good first week. In total, they saw over 20 patients, 15 were newly established patients. Lab work went smooth and we had one admission to CCMC. Melissa Spellman and Austin have been busy getting ready for the Rural Health Clinic accreditation survey. Riley Family Physicians will need to pass this accreditation survey for cost-based reimbursement on Medicare and Medicaid patients seen at the clinic.

b. **Clay Center Family Physicians**
Austin and Melissa Spellman meet with BHS Construction on Friday to review contractor bids for flooring, sheetrock, casework, electrical, and plumbing. Once the contractors are selected, we will proceed with the six-phase interior remodel of Clay Center Family Physicians. Austin also informed the board that the entire clinic will be on generator power once completed.

c. **X-Ray Room**
Our x-ray project is going well. We have installed the ceiling rail system, new ventilation ducts, and moved the fire sprinkler system into the correct locations. Electrical and plumbing will start this week, followed by sheetrock and flooring in late October. We hope to be utilizing this room in December.

d. **Dietary Remodel Timeline**
Austin presented the dietary interior remodel timeline for review and the first draft drawings. He stated that Justin Begnoche, Alice Christensen and Linda Yarrow are meeting tomorrow and will review the drawings. Joel Mason, Attorney, explained the process of the CMAR Selection Process.

e. **General Update**
None.

The meeting adjourned at 9:45 p.m.

The next board meeting will be on Thursday, October 29, 2020 at 8:30 p.m. in the education centers.

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Minutes recorded by Mary Jensen