

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Sandy Fox
Jeff Yarrow
Richard Cott
Terri Parry

OTHER PERSONS PRESENT

Austin Gillard, CEO
Joel Mason, Attorney
Tanner Wealand, CFO
Dr. John Kelley, CMO
Blake Greufe, Administrative Intern
Ashton Kobbeman, QA/RM
Jessica Badsky, DON
Penny Johnson, Assistant DON

CALL TO ORDER

Lori Penner called the meeting to order at 8 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of June 22, 2020. Motion made by Richard Cott, seconded by Terri Parry, to approve the board minutes of June 22, 2020 as presented. Motion carried 4-0.

AGENDA REVIEW

Nothing to add.

NEW BUSINESS

- a. **Quality Update** - Ashton Kobbeman and Jessica Badsky went over the quality presentation and explained how it will be restructured moving forward. Monthly updates will focus on different quality topics on a quarterly rotating schedule. Data collection will be reviewed and any areas for quality improvement will be identified. The four rotating quality topics will be: (1) The University of Kansas Health System Care Collaborative data for cardiac, stroke and sepsis; (2) ACO/MIPS Quality Reporting Data from CCFP; (3) HCAHPS - Press Ganey Survey Insights; (4) Quality Initiatives (care transitions/discharge, ER wait times, etc.).

Nursing – Penny Johnson talked about the DAISY Award presentation that was held recently. There were 12 nominees this time. They are now working on an employee recognition program that is not nurse specific. It would recognize other team members in different departments throughout CCMC. Trisha Finkbiner, Jeanette Collin, and Kelly Bent are working on a pilot transitional care management model. Jessica Badsky stated that the Cerner Boot Camp will be August 26 and 27. Jessica has spent time over at CCFP, lab, and radiology to review their work flow. Ashton, Penny and Jessica left the meeting at 8:20 p.m.

- b. Credentialing Files – Review & Approval

The Board discussed the credentialing files reappointments recommended by Medical Staff for the following:

- Courtesy

William Dierenfeldt, MD- Gastroenterology, Reappointment

Pamela Braxton-Davis, MD- Radiology, Reappointment

Majdy Albahhar, MD- Reappointment, Dermatology, Reappointment

After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the three courtesy reappointments as presented. Motion carried 4-0.

TANNER WEALAND, CFO

- a. Cash Receipts & Disbursements May 2020 - Tanner Wealand, CFO presented the Cash Receipts & Disbursements for May 2020.

- b. Financials May 2020 - Tanner Wealand, CFO presented the Financials for May 2020. After discussion, motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the Cash Receipts & Disbursements and the Financials including cash outlay for May 2020 as presented. Motion carried 4-0.

AUSTIN GILLARD, CEO

- a. Leadership Training with Dr. Gerald Graham of Wichita State University – All department managers will be attending six leadership training sessions starting on September 2 (delivered via Zoom). Each leadership session will last one hour. In addition to the instructor's presentation, the sessions will include brief breakout discussions to explore exercises and cases. The Board asked to be included in the sessions. Austin will email the Board a calendar invite.
- b. SPARK Fund Requests – Austin submitted 11 proposals for the items listed below. The proposals must be COVID related expenditures. Austin plans to meet with Pam Kemp and Jerry Mayo this week to discuss the proposals.
 - Masks, Fit Test Machine, Screener Desks, Ventilators, COVID Testing Clinic, Staffing - COVID Testing Clinic, CCMC and CCFP Locker Room, and Air Ionization.
- c. CT Update – The CT room is complete and now has a vinyl emblem on the wall. There is a computer program error with machine and hopefully will be fixed by the end of the month. The old CT machine is being used.
- d. Health Facilities Group (HFG) Dietary Remodel – Representatives from HFG were onsite at CCMC last week to look at our dietary department. We would like to remodel the dietary department to make it COVID compliant.
- e. Riley Family Physicians and Staffing Update – Construction is going well. Interviews were held for registration and nursing staff this week. Two nurse practitioners will be interviewed on Monday next week.
- f. FCC Telehealth Grant – Funding has been approved for eight telemedicine carts to provide telehealth services in response to the COVID-19 pandemic.
- g. School Options – Austin will be meeting with Dana Rickley and Brett Nelson to discuss what happens if the schools close due to COVID and what can we do to assist our employees. Executive Team is working on a survey to be sent to all team members.
- h. General Update
 - Banners, Birthday and Work Anniversary Cards, DAISY Award, Screeners, AIDET, Linn/Clyde Picnics, etc.
 - ✓ New Healthcare Hero banners have been purchased to support our team members. They will be displayed in front of CCMC and all clinics.
 - ✓ New birthday and work anniversary cards will be signed by Austin and mailed to the employee's home.
 - ✓ Two new Screener positions have been posted. We will cross train these Screeners in registration.
 - ✓ AIDET – we have relaunched AIDET since we are all wearing masks and it is hard to recognize people.
 - ✓ Linn/Clyde Picnics – the Linn Picnic was very successful. The Chilly Hillbilly served 210 snowcones, compliments of the medical center. Some of our employees participated in the parade and handed out bottled water and candy. We plan on participating in the Clyde Watermelon Festival.
 - ✓ Our Omnicell medication dispensers are at the end of life. We are now comparing Omnicell and Pyxis medication dispensers. Proposals will be brought to the Board in the next few months. Expected cost will be \$400,000 to \$450,000.
 - ✓ Refunds have been sent to all Wellness Center members.

Construction Manager Interviews for the CCFP remodel will be on August 6 starting at 9 a.m. in the Education Center. Afterwards, the Board will meet to review June 2020 financials.

Minutes recorded by Mary Jensen