

Minutes

BOARD MEMBERS PRESENT

Lori Penner
Sandy Fox
Jeff Yarrow
Richard Cott
Terri Parry

OTHER PERSONS PRESENT

Austin Gillard, CEO
Joel Mason, Attorney
Mary Jensen, Recording Secretary
Tanner Wealand, CFO
Dr. John Kelley, CMO
Jessica Badsky, DON
Cindy Rush, HR
Jacob Lohrmeyer, Materials Management

CALL TO ORDER

Lori Penner called the meeting to order at 8:01 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of March 2, March 17, and March 29, 2020. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the board minutes of March 2, March 17, and March 29, 2020 as presented. Motion carried 4-0.

AGENDA REVIEW

Nothing to add

TANNER WEALAND, CFO

- a. Cash Receipts & Disbursements February 2020 - Tanner Wealand, CFO presented the Cash Receipts & Disbursements for February 2020.
- b. Financials February 2020 - Tanner Wealand, CFO presented the Financials for February 2020. After discussion, motion made by Jeff Yarrow, seconded by Richard Cott, to approve the Cash Receipts & Disbursements and the Financials including cash outlay for February 2020 as presented. Motion carried 3-0. (Terri Parry left the meeting at 9:05 p.m.).

NEW BUSINESS

- a. Community Health Needs Assessment – Austin Gillard presented the Community Health Needs Assessment Update for 2019. After review, motion made by Richard Cott, seconded by Jeff Yarrow, to approve the Community Health Needs Assessment Update for 2019. Motion carried 4-0.
- b. Personnel Policy Update & Changes – Cindy Rush presented a change to the Time off with Pay policy under Resignations. The policy states that all non-licensed/registered personnel are requested to give two weeks' notice of resignation and all licensed/registered personnel and department managers are requested to give a 30-day written notice before resignation. An employee not providing the requested notice time will have this noted in their employee file and will forfeit twenty percent (20%) of their PTO accrual payout. The change would be forfeiting 50% of their PTO accrual payout instead of the 20%. After discussion, motion made by Terri Parry, seconded by Jeff Yarrow, to approve changing the percentage from 20% to 50% if an employee does not provide the requested notice time. Motion carried 3-1.
- c. COVID-19 Update – Dr. Kelley, Jessica Badsky, and Jacob Lohrmeyer gave an update of what is going on facility wide during COVID-19. Currently we are in Phase 1 where we have restricted traffic in and out of the building and screening at entrances at CCMC and CCFP. Phase 2 would be when it is community spread, then we would have tighter restrictions. The Walk-in Clinic is closed effective March 31, 2020. People can call CCFP and schedule an appointment. This will help conserve supplies & equipment.

The medical providers are willing to see non-established patients during regular hours. Phase 3 is when and if the virus goes widespread. We have a plan in place if that happens. RT has been providing education to staff on the ventilators. Jacob Lohrmeyer gave an update on the PPE stock levels currently on hand. Jacob has received shipments from Healthcare Coalition and from the State of Kansas. Jacob left the meeting at 8:33 p.m.

AUSTIN GILLARD, CEO

- a. Telemedicine – Austin met with the medical providers and six of them would like to move forward with Telemedicine options.
- b. CRNA & Pain Management Update – Cane Griffiths and Dusti Sikes will be joining us the end of June 2020. We will have coverage from May 17th until they come on board.
- c. Riley Family Physicians Update – Continuing to move forward with this project.
- d. CMO Update – Congrats to Dr. Kelley for accepting the position!
- e. Radiology Project Update – We poured the 8” concrete slab, electrical, and plumbing are in place. Lead lined sheetrock should soon.
- f. General Update - CCMC is a Top 20 Critical Access Hospital (CAH) from the list of Top 100 CAHs in the United States.

The meeting adjourned at 9:27 p.m.

The next board meeting will be on Monday, April 13, 2020 at 8:00 p.m. in the education centers.

Minutes recorded by Mary Jensen