MEDICAL CENTER
*Our Family. Caring for Yours.*

Board of Trustees
Monday, December 9, 2019
7:00 p.m.

# Minutes

| BOARD MEMBERS PRESENT | OTHER PERSONS PRESENT |
|---|---|
| Lori Penner | Austin Gillard, CEO |
| Sandy Fox | Joel Mason, Attorney |
| Jeff Yarrow | Ashton Kobbeman, QA/RM |
| Richard Cott | Mary Jensen, Recording Secretary |
| Terri Parry | |

**CALL TO ORDER**

Lori Penner called the meeting to order at 7:03 p.m.

**BOARD MEETING MINUTES**

Lori Penner asked if there were any corrections to the board minutes of November 25, 2019. Motion made by Richard Cott, seconded by Sandy Fox, to approve the board minutes of November 25, 2019 as presented. Motion carried 4-0.

**AGENDA REVIEW**

Under New Business – Purchase of Ultrasound

**OLD BUSINESS**

No old business

**NEW BUSINESS**

**QUALITY & HCAHPS PRESENTATION**

**Ashton Kobbeman – Quality & Risk**

Ashton went over our current HCAHPS summary report from August 2019-October 2019, inpatient feedback, and ER patient feedback. She also went over the Quality Health Indicators Data, patient satisfaction (Inpatient and ER), overall rating of CCMC, and survey insights. She presented quality/performance improvement focus ideas for 2020. Ashton left the meeting at 7:30 p.m.

**PURCHASE OF ULTRASOUND REQUEST**

Austin presented two bids for the purchase of an ultrasound machine. The GE Venue 50 Point of Care Ultrasound package (refurbished) including freight was $13,300.00. The other bid was from Diagnostic Equipment Sales, Inc. for a GE Venue 40 for $12,500.00. After discussion, motion made by Sandy Fox, seconded by Terri Parry to approve the purchase of the GE Venue 50 Point of Care Ultrasound package (refurbished) including freight for $13,300.00. Motion carried 4-0.

**AUSTIN GILLARD, CEO**

a. Lunch Bunch will be on December 18th in the education centers at noon. The 4 Gems singing quartet will entertain with holiday songs.
b. Safe Sitter course will be offered on December 23rd. The course is taught by Danielle Rothfuss and we have seven signed up to attend.
c. Clyde Family Physicians - Great progress is being made. They will install the casework and finish the grid ceiling this week. Dan Thalmann will be having a campaign meeting this Thursday and the committee will tour the new building.
d. CT and X-Ray Update - Austin sent back the plans presented by HFG to have them redraw them. The first plans were not what he and Justin wanted.
e. CCFP Drawings & Team Reorganization – Austin showed the updated drawings of the remodel of CCFP starting in 2020. There will be a new nurse's station space including 3 pods. New lighting, floors and carpet to match with the Clyde clinic. The board suggested looking into the possibility of a sound barrier between patient rooms. The CCFP billing and coding departments will be combined

with CCMC at some point in 2020. Tanner Wealand will be over the departments. We are advertising for a full time switchboard operator at CCFP so that the registration clerks can focus on the patients checking in. We are also looking for a 3rd pod assistant.

f. General Update
    - Photos – New artwork will be hung up throughout the facility starting this week.
    - The Daisy Award winner was Becky Sikes. Jessica Badsky and Penny Johnson did an amazing job organizing the award ceremony.
    - The wreath auction raised about $1,400.00 for the Meadowlark Hospice Compassion Fund. Thank you to all employees for participating.
    - KDOT has not approved the west parking lot plans yet.
    - Austin is presenting the Quarterly Employee meetings Monday and Tuesday.
    - Austin went over his 2020 goals with the Board.
    - We have an applicant for our Nurse Practitioner- Psychiatric (APRN) opening. Austin will be making a formal offer.
    - Austin met with the ortho providers and after discussion, it was agreed to cancel the current agreement and go back to the original agreement.

The next board meeting will be on Monday, January 13, 2020 at 7:00 p.m. in the board room.

The meeting adjourned at 8:49 p.m.

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Minutes recorded by Mary Jensen