CLAY COUNTY MEDICAL CENTER

Our Family. Caring for Yours.

Board of Trustees
Monday, November 25, 2019
7:00 p.m.

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Sandy Fox
Jeff Yarrow
Richard Cott
Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Joel Mason, Attorney
Tanner Wealand, CFO
Mary Jensen, Recording Secretary

CALL TO ORDER

Lori Penner called the meeting to order at 7:05 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of November 11, 2019. Motion made by Sandy Fox, seconded by Richard Cott, to approve the board minutes of November 11, 2019 as presented. Motion carried 4-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

No old business

CASH RECEIPTS & DISBURSEMENTS AND FINANCIALS SEPTEMBER 2019

Tanner Wealand, CFO, presented the Cash Receipts & Disbursements and the Financials for October 2019. After discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the Cash Receipts & Disbursements and the Financials including cash outlay for October 2019 as presented. Motion carried 4-0.

IMD ACCOUNTS RECEIVABLE UPDATE – TANNER WEALAND, CFO

IMD continues accounts receivable cleanup efforts for CCMC. As of November 21, 2019, there has been a reduction of 793 accounts greater than 90 days and $369,775 reduction in accounts receivable compared to the baseline in July 2019. IMD will begin cleaning up accounts pulled back from Midwest Service Bureau in December.

AUSTIN GILLARD, CEO

a. The Board discussed the credentialing files reappointments recommended by Medical Staff for the following:

Allied
Erin Schwartz, APRN - Emergency Services, Reappointment
Courtesy
Kent Erickson, MD - Family Practice, Reappointment
Molly Disbrow, MD -Gastroenterology, Initial Appointment
Gilbert Katz, MD -Cardiology, Reappointment
Eric Carlson, MD - Oncology, Reappointment
David Pauls, MD - Surgery, Reappointment
Lance Saville, MD - Surgery, Reappointment
Joseph Vaglio, MD - Cardiology, Initial Appointment

After discussion, motion made by Jeff Yarrow, seconded by Sandy Fox, to approve the two initial appointments and the six reappointments listed above. Motion carried 4-0.

AUSTIN GILLARD, CEO

a. Coding & Billing Structure – Austin and Tanner drove to Boone County Health Center in Albion, NE. The goal of the visit was to review their clinic staffing model based on medical provider volume and their HIM/business office structure. Boone has five clinics, seven physicians, and nine midlevel practitioners. Their hospital also uses Cerner Community Works, which we will be transitioning to in 2021. They learned a lot and will be implementing changes in early 2020.

b. Disclosure of Hospital and Health Plan Negotiated Rates – The Centers for Medicare & Medicaid Services issued their final rule on hospital price transparency on November 15, 2019. The final rule has three major areas: posting of standard charges, posting negotiated rates for in-network providers and allowed amounts paid for out-of-network providers, and posting the amount the hospital is willing to accept in cash from a patient for an item or service. Discussion followed.

c. Building Maintenance Update
   - Proposal from Central Mechanical for the coil replacement for Chiller #2 time and materials not to exceed $5,200.00. Engineering will be helping on this project so the cost will be less.
   - HVAC Alerts - Engineering has been receiving around 100 alerts a month. BCS went through the system to investigate the excessive notifications and found a couple of things contributing to the issue. Eric Hartner came onsite November 22nd to address the issues and hopefully they have been fixed.

d. Clyde Family Physicians – The concrete sidewalk and parking lot is complete. We plan to finish the clinic by the end of January and open the beginning of February. Fundraising is at $126,000.

e. Tanner has the department budgets ready to give to department managers.
   - Austin talked to Medical Staff about the possibility of a Psychiatric Mental Health Nurse Practitioner joining CCFP in the future. Medical Staff were in agreement for Austin to pursue this. The Board also agreed that he should move forward. Austin is meeting with her again next week.
   - We now have food pantry available for employees. It has been stocked with non-perishable food items donated by the hospital to start with. Employees may donate items also. It is located in the hallway behind dietary. Employees can go in, grab a grocery bag, and help themselves. The area is very private, and they can use the back door to exit if they desire.
   - Summer Internship Program – Austin has had an interest in offering a summer internship and asked the Board their thoughts on this. The intern could gain valuable healthcare career exposure, experience, and mentorship. The Board was in agreement that this would be a good program to offer, but left it up to Austin to decide since the intern would be working mostly with him.
   - Austin is working over at CCFP for the next 45 days.
   - Austin invited the Board to attend the Daisy Award Ceremony on December 6th at 12:30 p.m. in the front lobby. The winner will be announced at that time.
   - We currently have three applicants for the CMO position.

The next board meeting will be on Monday, December 9th at 7:00 p.m. in the board room.

The meeting adjourned at 8:47 p.m.

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Minutes recorded by Mary Jensen