CLAY COUNTY
MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
Monday, October 28, 2019
8:00 p.m.

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Sandy Fox
Jeff Yarrow
Richard Cott

OTHER PERSONS PRESENT
Austin Gillard, CEO
Joel Mason, Attorney
Tanner Wealand, CFO
Mary Jensen, Recording Secretary
Justin Begnoche & Michael Voelker, Radiology

CALL TO ORDER

Lori Penner called the meeting to order at 8:00 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of October 14, 2019. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the board minutes of October 14, 2019 as presented. Motion carried 3-0.

AGENDA REVIEW

Nothing to add

OLD BUSINESS

No old business

CASH RECEIPTS & DISBURSEMENTS AND FINANCIALS SEPTEMBER 2019

Tanner Wealand, CFO, presented the Cash Receipts & Disbursements and the Financials for September 2019. After discussion, motion made by Richard Cott, seconded by Jeff Yarrow, to approve the Cash Receipts & Disbursements and the Financials including cash outlay for September 2019 as presented. Motion carried 3-0.

IMD ACCOUNTS RECEIVABLE UPDATE – TANNER WEALAND, CFO

Tanner gave an update regarding our accounts receivable cleanup project with IMD. In total, we need to write-off 3,167 accounts totaling $2,125,904 that were returned from The Midland Group and have dates of service in 2018 and prior. These accounts have already been included in our allowance for bad debt so there will be no income statement impact. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the write-off of 3,167 accounts totaling $2,125,904 that were returned from The Midland Group and have dates of service in 2018 and prior. Motion carried 3-0. IMD continues accounts receivable cleanup efforts for CCMC. As of October 24, 2019, there has been a reduction of 636 accounts greater than 90 days compared to the baseline in July 2019. Midwest Service Bureau (MSB) has returned all 2,253 accounts that are 2015 and older that are part of the Medicare bad debt write-off project. IMD Harris has already worked 1,020 of the non-Medicare accounts.

NEW BUSINESS

Radiology – Justin Begnoche & Michael Voelker

a. Justin and Michael presented a request for the purchase of Samsung DR automated x-ray room and DR portable x-ray unit for $378,022.00 and a Philips CT 128-Slice for $494,389.00, which includes an extra work station and a 600 lb. bariatric table. HFG will design the automated x-ray room and the work will be done in house. The cost of construction of the automated x-ray room will be brought back to the board for approval once bids are received. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the purchase of the Samsung DR for $378,022.00 and a Philips CT 128-Slice for $494,389.00 for a total of $872,411.00. Motion carried. Justin and Michael left the meeting.

b. Credentialing Files – Review & Approval

The Board discussed the credentialing files reappointments recommended by Medical Staff for the following:

Allied

Scott Husted, CRNA - Reappointment
Teresa Pearson, APRN - Emergency Services - Reappointment
Sarah Westgate, APRN- Emergency Services - Reappointment
Audra Walter, APRN - Family Practice - Reappointment

Courtesy

Dustin Kruse, DDS - Dentistry - Reappointment
Lien Diep, MD - Neurology - Reappointment
Susan Speaks, MD - Pathology - Reappointment
John Ryan, MD - Hospice - Reappointment
Bashar Samir Sami Amr, MD - Cardiology - Initial Appointment
Saranapoon Klomjit, MD - Cardiology - Initial Appointment

Medical Staff

Allie Lohrmeyer, MD - Family Practice - Reappointment
David Bollig, MD - Family Practice - Reappointment

After discussion, motion made by Jeff Yarrow, seconded by Sandy Fox, to approve the two initial appointments and the ten reappointments listed above. Motion carried 3-0.

AUSTIN GILLARD, CEO

a. General Update
    - Medical Explorer Post met tonight. Dr. Kelley, Audra Walter, Danielle Rothfuss and Kendell Varner lead the group back in the ER.
    - The roof will be recoated in the spring because the temperature has to stay above 60 degrees. There will be no charge for this.
    - Continuing to have power issues so Central Mechanical will be installing meters on the three lines coming into CCMC and monitor for week.
    - The Clyde Clinic project is going well. Austin and Chris Wolf walked through last week. All furniture and equipment should be ordered by tomorrow. Fundraising mailers will go out next week.
    - The Executive Team is looking at increasing the holiday bonus. This will be brought to the Board for discussion and approval at an upcoming meeting.
    - Austin, Tanner and Cindy Rush will be reviewing call pay and the wage scale. This will be brought to an upcoming board meeting for discussion.
    - The meeting with Dana Rickley, County Health, went very well. Margaret Kelley is working with Dana and hopes to combine our health fairs in the future.

The meeting adjourned at 10:05 p.m.

The next board meeting will be on Monday, November 11^{th} at 8:00 p.m. in the board room.

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Minutes recorded by Mary Jensen