CLAY COUNTY MEDICAL CENTER

Our Family. Caring for Yours.

Board of Trustees
Monday, September 30, 2019
8:00 p.m.

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Terri Parry
Jeff Yarrow
Richard Cott
Sandy Fox

OTHER PERSONS PRESENT
Austin Gillard, CEO
Dusty Mullin, Attorney
Tanner Wealand, CFO
Mary Jensen, Recording Secretary

CALL TO ORDER

Lori Penner called the meeting to order at 8:00 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of September 9, 2019. Motion made by Terri Parry, seconded by Jeff Yarrow, to approve the board minutes of September 9, 2019 as presented. Motion carried 3-0. Richard Cott arrived at 8:08 p.m.

AGENDA REVIEW

Add Under New Business:
- d. Banking Authorization Resolution
- e. Sewer Drainage Discussion

CASH RECEIPTS & DISBURSEMENTS AND FINANCIALS AUGUST 2019

Tanner Wealand, CFO, presented the Cash Receipts & Disbursements and the Financials for August 2019. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the Cash Receipts & Disbursements and the Financials including cash outlay for August 2019 as presented. Motion carried 4-0.

IMD ACCOUNTS RECEIVABLE UPDATE

IMD has taken over the accounts receivable cleanup efforts at CCMC. Since July, they have cleaned up and reviewed 1,127 accounts. We are still working on around 2,800 accounts from Midland that did not make it to our collection agency in 2017. Tanner will have more information at the next board meeting.

OLD BUSINESS

No old business

NEW BUSINESS

a. Credentialing Files – Review & Approval
The Board discussed the credentialing files reappointments recommended by Medical Staff for the following:

Allied Staff	Medical Staff	Courtesy Staff
Danielle Rothfuss, APRN	Tim Penner, MD	Benjamin Pease, MD
Kayla Dieball, ARNP	David Larson, MD	William Witt, MD
		Tarek Salem, MD
		Patrik Leonard, MD

After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the reappointments listed above. Motion carried 4-0.

b. CCMC Trauma Program Board Resolution – Review & Approval
The Board reviewed the CCMC Trauma Program Board Resolution that was approved by Medical Staff. Motion made by Richard Cott, seconded by Sandy Fox, to approve the CCMC Trauma Program Board Resolution as presented. Motion carried 4-0.

c. Chief Medical Office (CMO) Position
   Austin Gillard presented the Chief Medical Officer (CMO) job description. This person would report to the CEO and would be responsible for providing leadership, strategic direction, and overall operational management of physician services and medical staff administration at CCMC. This would be a part time position 10-20 hours a week. After discussion, the Board was in favor of Austin moving forward with this position.
d. Banking Authorization Resolution
   Tanner Wealand presented an updated Banking Authorization Resolution that adds Tanner Wealand, CFO, to be authorized for signing checks, CD withdrawals, transfer of funds, and inquiries about those funds at those banks which authorized depositories for the Clay County Medical Center. Motion made by Jeff Yarrow, seconded by Richard Cott, to approve the updated Banking Authorization Resolution adding Tanner Wealand, CFO. Motion carried 4-0.
e. Sewer Drainage
   Discussion followed on a neighbor's sewage drainage issue. After discussion, it was decided to have Austin Gillard visit with Mayor Jimmy Thatcher and Kent Hessling to address the issue and report back to the Board.

AUSTIN GILLARD, CEO

a. Clyde & Riley Family Physicians
   Austin showed pictures of the progress of the Clyde Clinic. The Dane G. Hansen Foundation recently announced a grant of $31,000 to the Clay County Hospital Foundation for the Clyde Family Physicians Capital Campaign. The award brings the campaign's fundraising total to $110,600 in just under three months. The Riley Clinic's construction will start in March 2020.
b. RestorixHealth Fees – Wound Care
   Austin and Tanner renegotiated the fees with RestorixHealth. They will look at this again in three months to see if we should stay with RestorixHealth or bring wound clinic in-house.
c. Gather For Good – Match Day
   Clay County Hospital Foundation will receive a donation total of $4,892.10.
d. Bake Sale – Emergency Medical Fund
   The Emergency Medical Fund bake sale was a huge success with donations just over $1,300.
e. CCMC Roof
   The roof is almost four years old and is showing its wear and tear. Austin met with McGee Roofing and they stated that the roof has a 10 year warranty. A manufacturing represented will be here next week to inspect.
f. EMR Update
   Department managers traveled to different facilities to review the Meditech EMR and the Cerner EMR. The consensus of managers is the Cerner EMR. Austin is going through 40 plus pages of input to decide what EMR to bring onsite for a full demo. The Executive Committee will meet tomorrow to further discuss.
g. General Update
   - T-Rex Race – Austin came in 2nd and has started training for next year.
   - Piotique Parade – We had several employees volunteer to walk/ride the float.
   - Department Pumpkin Decorating Contest – starts tomorrow. Pumpkins will be judged by the hospital volunteers and the winning department will receive a pizza party lunch.
   - FYI – Justin Begnoche will be attending one of the upcoming Board meetings for requests of radiology equipment and changing of rooms.

The meeting adjourned at 9:27 p.m.

The next board meeting will be on Monday, October 14 at 8:00 p.m. in the board room.

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Minutes recorded by Mary Jensen