CLAY COUNTY
MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
Tuesday, August 27, 2019
8:00 p.m.

Minutes

UNOFFICIAL

BOARD MEMBERS PRESENT
Terri Parry
Jeff Yarrow
Richard Cott
Sandy Fox

OTHER PERSONS PRESENT
Austin Gillard, CEO
Joel Mason, Attorney
Tanner Wealand, CFO
Amy Burr, Meadowlark Hospice
Lori Stanley, Marketing & Foundation

CALL TO ORDER

Jeff Yarrow called the meeting to order at 8:02 p.m.

BOARD MEETING MINUTES

Jeff Yarrow asked if there were any corrections to the budget hearing minutes or board minutes of August 12, 2019. Motion made by Terri Parry, seconded by Sandy Fox, to approve the budget hearing minutes and board minutes of August 12, 2019 as presented. Motion carried 3-0.

AGENDA REVIEW

ADD:

a. Executive session to discuss Medicalodges, Inc

CASH RECEIPTS & DISBURSEMENTS AND FINANCIALS

a. Austin presented the Cash Receipts & Disbursements and the Financials for July 2019. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the Cash Receipts & Disbursements and the Financials for July 2019 as presented. Motion carried 3-0.
b. Austin discussed our 2017 cost report settlement payment and our 2018 Medicare receivable payment. Both payments were received in August 2019.
c. Austin and the board reviewed profitability indicators for Clay County Medical Center, All Kansas Critical Access Hospitals, and All U.S. Critical Access Hospitals. Overall CCMC is doing well, but we need to work on our average payment period and days in accounts receivable.

OLD BUSINESS

a. IMD - Austin talked with the board about our outsourced billing progress and how implementation is going. So far, our accounts receivable has not grown, and IMD is slowly working down the aged accounts over 90 days. It will take another 60 days for workflows to be established.
b. West Parking Lot – Austin reviewed the west parking lot plans with the board. These plans are now with KDOT for their approval. Once complete, we will work with a landscape company to design the greenspace area.
c. Clyde Family Physicians – construction is going well and the foundation walls are complete. We will start framing the clinic within the next two weeks. Fundraising is at $79,000. We applied for a matching grant from Dane G. Hansen Foundation last week.

NEW BUSINESS

a. Meadowlark Hospice QA & Strategic Plan – Amy and Lori discussed the QAPI scores for Q1 and Q2. Overall, the organization is doing well and quality patient care is their number one priority. Amy and Lori presented the strategic plan, market share analysis, and utilization of hospice benefits in each county we serve. Overall, only 39 percent of Medicare patients are utilizing their hospice benefits in the six counties we serve. Clay County is one of the lowest. We would like to see this number increase over time. Education to medical providers and families will be key to our success.
b. Food Steamer for Dietary – Austin presented quotes for a new steamer in dietary. Our current steamer no longer works and lasted for 19 years. Dietary has suggested the Unox electric steamer for $7,370.33. After discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the Unox electric steamer for $7,370.33. Motion carried 3-0.
c. Credentialing Files – the board discussed the credentialing files recommended by Medical Staff for the following reappointments. After discussion, motion made by Richard Cott, seconded by Terri Parry, to approve the reappointments listed above. Motion carried 3-0.

    Courtesy Staff
    Fadi Bedros, MD – Nephrology
    James Birkbeck, MD – Cardiology
    James Hurtig, MD – Cardiology
    David Battin, MD – Cardiology
    Allied Health Staff
    Michele Voelker, ARNP – Hospice
    Mandi Barnes, APRN – Orthopedics

AUSTIN GILLARD, CEO

a. Fire Marshal – Austin discussed the findings of the State Fire Marshal survey. We had a few areas that needed fire caulk added, and three doors that did not close all the way. These items have been corrected. We must also check each electrical outlet for volts and tension in patient rooms and in the OR, on a yearly basis.
b. EMR Visit Schedule – The site visit to Newman Regional Health went well. We will be visiting Atchison Hospital on August 29th, Community HealthCare System on September 4th, and Clara Barton Hospital on September 11th.

EXECUTIVE SESSION

Richard Cott moved, and Sandy Fox seconded, that the Board enter executive session from 9:58 p.m. to 10:13 p.m. to discuss Medicalodges, Inc., pursuant to the financial affairs or trade secrets of corporations exception to the Kansas Open Meetings Act. Motion carried 3-0. Sandy Fox moved, and Terri Parry seconded, to extend the meeting for an additional ten minutes. The Board reentered open session at 10:23 p.m. No action was taken.

The meeting adjourned at 10:24 p.m.

The next board meeting will be on Monday, September 9th at 8:00 p.m. in the board room.

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Minutes recorded by Austin Gillard