CLAY COUNTY
MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
Monday, August 12, 2019
8:00 p.m.

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Terri Parry
Sandy Fox

OTHER PERSONS PRESENT
Austin Gillard, CEO
Joel Mason, Attorney
Mary Jensen, Recording Secretary
Cindy Rush, HR Director

CALL TO ORDER

Lori Penner, President, called the meeting to order at 8:01 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the Board minutes of July 29, 2019. Motion made by Jeff Yarrow, seconded by Sandy Fox, to approve the Board minutes of July 29, 2019 as presented. Motion carried 2-0. Terri Parry abstained.

2020 COUNTY BUDGET

Motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the 2020 County Budget as published and the resolution as outlined, noting that the mill levy is the same as last year and has not increased. Motion carried 3-0.

AGENDA REVIEW

- Nothing to add.

OLD BUSINESS

a. MD Save Mailer
The first draft of a new MD Save mailer was discussed. The board agreed not to list comparative costs and to focus more on quality service. After the changes are made Austin will email out to the board for review.

b. Billing Cleanup
The process has started and it is going well.

NEW BUSINESS

a. Cindy Rush, Human Resources
Cindy gave a summary of her department including Paycor, Employee Benefits and CCMC Staffing. Cindy left the meeting at 8:39 p.m.

b. CCFP Design – the redesign is mainly the nurse's station, to create a pass thru and for the providers to be able to talk to the nurse face to face. We are continuing to work on the design due to several changes. Justin Begnoche is working with Brandon Gibson on the moving of the CT room and we plan to combine the two projects. We hope to have final plans in about 30 days.

c. West Parking Lot Design – The board looked at the different options and decided they preferred the diagonal stalls (38 total) but with no concrete bumpers. This will help with snow removal. The plans will need to be sent to KDOT for approval. A professional landscaping company will be hired to improve the green space around the parking lot and south of it.

d. Foundation & Marketing – Dan Thalmann has resigned but will stay on prn until the Clyde Clinic is complete. He will continue with the fundraising for the clinic. Lori Stanley will take over the Foundation & Marketing and also continue to work with Meadowlark Hospice.

AUSTIN GILLARD, CEO

a. CFO – Tanner will join us on August 26th and he will go on three of the EMR visits.
b. Clyde Clinic – Austin gave a quick update on the Clyde project. Concrete has been poured.
c. Walk-In Clinic – Austin and Dr. Kelley have been discussing how to staff the ER and the walk-in clinic due to high number of patients coming to the walk-in clinic. We have advertised for a part-time mid-level in the ER and we are also considering changing the 24 hours shifts to 12 hours for ER providers.
d. EMR Visit Schedule – There will be approximately 22 employees going on the visits. They will meet for 2-3 hours with their peers at these hospitals and see how the systems work.
    - Meditech - Newman Regional Health - August 21
    - Meditech - Atchison Hospital - Atchison - August 29
    - Cerner - Community HealthCare System - September 4
    - Cerner - Clara Barton Hospital - September 11

The meeting adjourned at 9:48 p.m.

The next board meeting will be on Tuesday, August 27 at 8 p.m. in the board room.

Minutes recorded by Mary Jensen