CLAY COUNTY
MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
Monday, March 11, 2019
7:00 p.m.
Board Room

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Joel Mason, Attorney
Shawna Pederson, Occupational Therapy
Kari Smith, Quality & Risk Manager
Ryan Sanneman, Wellness Center
Cindy Rush, Human Resources

CALL TO ORDER

Lori Penner, President, called the meeting to order at 7:06 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of February 25, 2019. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the minutes of February 25, 2019 as presented. Motion carried 4-0.

AGENDA REVIEW

Add: Notice of Request for Qualifications Letter

OLD BUSINESS

Notice of Request for Qualifications Letter

The board reviewed the letter and asked for changes to be made. Austin will work with Joel on implementing these changes this week. The letter will be published this week in the newspaper.

NEW BUSINESS

Shawna Pederson

Shawna gave an update on her department and the QA she is working on monthly. Shawna discussed our new Occupational Therapist, Jennifer Boyer. Jennifer is mainly seeing our inpatients at this time, but will slowly start seeing outpatients soon. Jennifer is very knowledgeable in pediatrics and she will be vital in helping CCMC develop a pediatric sensory gym for occupational, speech, and physical therapy to use.

Ryan Sanneman

Ryan gave an update on the wellness center and crossfit. Ryan also talked about the programs and events members from the wellness center and crossfit are competing in over the next few months. He also went over membership numbers and how we have seen an increase in overall memberships.

QUALITY & HCAHPS PRESENTATION

Kari Smith

Kari presented the Press Ganey HCAHPS Summary Report and data from quality health indicators, inpatient CAHPS, patient feedback, ER & patient discharge. She was able to find the mean scores for the questions, which gives the board a better idea on what are patients are saying. Kari will print these reports out monthly for the board to review.

PENSION BENEFIT

Cindy Rush

Cindy discussed with the board our current pension plan vesting schedule. We would like to move the vesting schedule to five years, not eight years. After discussion, a motion was made by Terri Parry, seconded by Richard Cott, to approve the five year vesting schedule. Motion carried 4-0.

Cindy informed the board that only 40 percent of employees are contributing to our retirement plan. CCMC contributes 3.5 percent of an employee's earnings to the plan, even without the employee contributing. The board would like to see more participation in our retirement plan. After discussion, a motion was made by Sandy Fox, seconded by Richard Cott, to automatically enroll all new employees in our retirement plan at 3.5 percent, with an option to opt-out. Motion carried 4-0

AUSTIN GILLARD, CEO

a. CRNA Update – Austin talked with the board about our current CRNA staffing model. Austin is working with Scott Husted, CRNA on additional coverage needs for CCMC.
b. Community Center Newspaper Article – The responses have been positive from the survey. Austin will continue to serve on this committee until he is no longer needed.
c. McCownGordon & Health Facility Group – They continue to work on items that need corrected in the new and remodeled areas of CCMC. We will have our Phase I walk-through in April.
d. EMR Update – Austin is scheduling demo dates in May for Cerner and Meditech.

NEXT MEETINGS

The next Board of Trustees meeting will be on March 25th at 8:00 p.m. in the board room.

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Minutes recorded by Austin Gillard