CLAY COUNTY
MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
Tuesday, December 18, 2018
7:00 p.m.
Board Room

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Richard Cott
Sandy Fox
Terri Parry

OTHER PERSONS PRESENT
Austin Gillard, CEO
Justin Begnoche, Radiology
Joel Mason, Attorney
Chris Wolf, IT

CALL TO ORDER

Lori Penner, President, called the meeting to order at 7:05 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of November 26, 2018 and budget hearing minutes of December 12, 2018. Motion made by Richard Cott, seconded by Terri Parry, to approve the minutes of November 26, 2018 and December 12, 2018 as presented. Motion carried 4-0.

AGENDA REVIEW

Add: Newsletter Article
Chapel Question

OLD BUSINESS

NEW BUSINESS

Justin Begnoche

Justin presented a quote for a new Guerbet OptiVantage Dual Head CT Injector for $19,500. Our current injector is end of life and is no longer supported. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the Guerbet OptiVantage Dual Head CT Injector for $19,500. Motion carried 4-0.

Justin talked with the board about future needs of the radiology department. These items consist of a new CT scanner within the next five years, looking into a new portable unit, and upgrading the MRI to a large bore MRI. Justin will work with Austin on the timeline of these purchases. Justin left the meeting at 7:35 p.m.

Chris Wolf

Chris presented a quote to complete the phone system at CCMC for $22,219.78 and estimated labor costs of $9,620. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the phone system for $22,219.78 and estimated labor costs of $9,620. Motion carried 4-0.

Chris presented a quote to upgrade 200 desktops to Microsoft Office Professional for $75,104 and 90 desktops to Windows 10 Enterprise for $17,820. This will allow CCMC to be in compliance with Microsoft for the next six years. After discussion, motion made by Jeff Yarrow, seconded by Terri Parry, to approve the 200 desktops to Microsoft Office Professional for $75,104 and 90 desktops Windows 10 Enterprise for $17,820. Motion carried 4-0.

Chris informed the board that the servers and storage that currently run NextGen will need to be replaced by December 2019. Chris discussed options with the board and the estimated cost of each option. Chris will discuss more with the board in the summer of 2019. Chris left the meeting at 8:15pm.

Workstations

Austin presented a quote for 18 new workstations for north and east hall business office employees for $26,039.52. After discussion, motion made by Richard Cott, seconded by Jeff Yarrow, to approve the 18 new workstations for north and east hall business office employees for $26,039.52. Motion carried 4-0.

2019 Budget

Austin presented the 2019 budget for CCMC. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the 2019 budget. Motion carried 4-0.

Financial Assistance Policy

Austin presented the updated financial assistance policy. This policy now includes CCFP and added language about The Midland Group. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the updated financial assistance policy. Motion carried 4-0.

Credentialing Review

The Board discussed the credentialing files recommended by Medical Staff for the following reappointments:

David Pauls, MD	Kathryn Heins-Erickson, APRN
Travis Koeneke, MD	John Kelley, MD
Thomas Doyle, MD	Vikki Gambrill, CRNA

After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the reappointments listed above. Motion carried 4-0.

Chapel Question

The Board discussed the idea of adding a cross to the meditation chapel as suggested by a member of the public. Counsel advised against, as the addition would likely be considered a violation of the Establishment Clause. The board decided to take no action at this time.

GENERAL UPDATE

- OB Wing – Restoration has been completed and new equipment has been ordered. All invoices have been submitted to the insurance company.
- MD Save – The website went live last week. We have already had a few lab orders processed through MD Save. A regional marketing campaign will begin in January 2019.
- Price Transparency – CMS is requiring all hospitals to post their charge description & costs on the hospital website. This is a new CMS regulation. CCMC has already uploaded this information on our website.
- Daily Huddles – Starting in January 2019, we will be starting daily huddles with all department managers. The goal of this daily huddle is to increase communication facility wide. The huddle will occur Monday-Friday at 8:45am in the med/surg conference room. The agenda will cover these items: Mission Statement, Announcements, Wins & Compliments, Safety Concerns, Patient Census, Clinic Opening Slots, Specialists In-House, Staffing Update (who might need help, CCFP Provider Schedules, Service Recovery Items, Idea Follow-Up and our Values/Vision Statement.
- General Surgery – Austin is still talking with Dr. Saville about compensation structure of the midlevel that will be at CCMC full-time.
- CCFP State Survey – CCFP had a flawless state survey! The board of trustees would like to commend the entire team at CCFP on a job well done!

NEXT MEETINGS

The next regular board meeting will be on Monday, January 14, 2019 at 7:00 p.m. in the board room.

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Minutes recorded by Austin M. Gillard