CLAY COUNTY
MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
Tuesday, June 12, 2018
8:00 p.m.
Board Room

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Terri Parry
Sandy Fox
Richard Cott

OTHER PERSONS PRESENT
Austin Gillard, CEO
Jim Garbarino, CFO
Joel Mason, Attorney
Mary Jensen, Recording Secretary
Mike Hattrup, McCownGordon
Barry Schmidt, McCownGordon

CALL TO ORDER

Lori Penner, President, called the meeting to order at 8:02 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of May 28, 2018. Motion made by Richard Cott, seconded by Sandy Fox, to approve the board minutes of May 28, 2018 as presented. Motion carried 4-0.

AGENDA REVIEW

Add:
CCFP Old AR's – Jim Garbarino, CFO
Physician Compensation – Austin Gillard, CEO

NEW BUSINESS
McCOWNGORDON PROJECT UPDATE

Barry Schmidt and Mike Hattrup from McCownGordon gave a project update on Phase II. Mike stated that they are working in all spaces and most of the demo has been completed. Eventually the east hall will be temporarily shut down and employees will be rerouted. They are working on corridors and leveling the floors, which is very time consuming. Concrete work is being done outside CCFP. Flagpole will be installed with lights. Phase I is complete with just a few small things to finish up. Currently construction is on schedule. Barry and Mike left the meeting at 8:32 p.m.

CASH RECEIPTS/DISBURSEMENTS – JIM GARBARINO, CFO

Jim Garbarino presented the cash receipts/disbursements for May 31, 2018. After discussion, motion made by Terri Parry, seconded by Jeff Yarrow, to approve the cash receipts/disbursements for May 31, 2018 as presented. Motion carried 4-0.

CCFP OLD AR's

Jim Garbarino reported that they have identified 12,000 old CCFP A/R accounts that we have not received payments on in two or more years. Some are from 2010 and some are at collections. He would like to bring those accounts back from collections and write off some of the older accounts. The board was in agreement with this and asked Jim to keep them updated.

AUSTIN GILLARD, CEO

a. State Recertification Survey – The state surveyors arrived last Monday. Overall, we are meeting, and in most cases, exceeding CMS standards. We were cited for two deficiencies:
   1. Handwashing. We need to move handwashing to a priority for all team members at CCMC. They monitored handwashing each day they were at CCMC. We performed poorly.

2. Inspection of all new equipment. Over the last two months, CCMC has received just over $2,000,000 in new medical equipment. We forgot to sticker each item stating CCMC inspected the new piece of equipment.

b. Pricing Strategy – Austin, Jim Garbarino & Jim Brinkman will have a conference call with MDsave on Wednesday. The plan is to start cash prices with radiology services at CCMC, then to look at each department.

c. Risk Management & Quality Assurance/Improvement – We have hired Kari Smith, who works PRN in Radiology. In Kari's previous radiology positions, she was responsible for quality improvement, risk assessment, and reporting on these to the State of Kansas. Kari will be working with Susan Runyan to help revamp all aspects of this position. Kari's first day full-time will be on Monday, June 18th.

d. Education
   - Module 3: Clinical Engagement is Crucial to Improving Quality
   - VA Mission Act of 2018 – President Trump signed the VA Mission Act last week. Now veterans will be able to choose where they receive their healthcare.

e. General Update
   - ED Restroom – Austin met with Shawn Koppes from TopCut to discuss a restroom in ED. Next year Austin will contact him to start on this project.
   - Austin is meeting with David Wright, HFG next Tuesday.

   Lori Penner & Mary Jensen left the meeting at 9:39 p.m.
   - The board discussed the physician compensation package for securing the potential candidate.

NEXT MEETING

The next board meeting will be on June 25th at 8:00 p.m. in the board room.

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Minutes recorded by Mary Jensen, Recording Secretary