CLAY COUNTY MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
Monday, May 28, 2018
8:00 p.m.
Board Room

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Jeff Yarrow
Terri Parry
Sandy Fox
Richard Cott

OTHER PERSONS PRESENT
Austin Gillard, CEO
Jim Garbarino, CFO
Joel Mason, Attorney
Mary Jensen, Recording Secretary
Amy Burr, Meadowlark Hospice Director
Randy Bibe, Interim Surgery Director

CALL TO ORDER

Lori Penner, President, called the meeting to order at 8:00 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of April 30, 2018 and May 14, 2018. Motion made by Richard Cott, seconded by Sandy Fox, to approve the board minutes of April 30, 2018 and May 14, 2018 as presented. Motion carried 4-0.

AGENDA REVIEW

Nothing to add.

CASH RECEIPTS/DISBURSEMENTS & FINANCIAL REVIEW – JIM GARBARINO, CFO

Jim Garbarino presented the cash receipts/disbursements & financial review for April 2018. After discussion, motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the cash receipts/disbursements & financial review for April 2018 as presented. Motion carried 4-0.

NEW BUSINESS

1ST QUARTER QA & VOLUNTEER INTERVIEW POLICY – AMY BURR, HOSPICE DIRECTOR

Amy Burr presented the 1st quarter QA on admission data, documentation and discharges. She stated that the CAPHS survey is better due to training of staff. Amy also went over the results from a national survey that asks a family member or friend of a hospice patient about their hospice care experience and managing pain & treating symptoms. The results showed that overall hospice is doing very well.

Amy presented the Volunteer Interview Process policy for the board to review and approve. It states that volunteer applicants will be required to go through a screening process involving an interview, criminal background check and reference check prior to completing the training program for hospice volunteers.

After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the 1st quarter QA & the volunteer interview policy as presented. Motion carried 4-0. Amy Burr left the meeting at 8:24 p.m.

SURGERY UPDATE – RANDY BIBE, INTERIM SURGERY DIRECTOR

Randy Bibe stated that the OR is moved in with just a few more things to put away. Austin and the board thanked Randy for organizing the move. Randy stated that the focus right now is ortho. Staff are working on their skills and learning how to use the equipment including the pumps. They train daily setting up the rooms for different cases. There is an orientation packet for staff to study and refer to as needed. Randy will be here until August 19th. Surgery staff includes Lori Porter (lead nurse), Arianne Pfizenmaier, Ally Brabb, Lisa Koch (prn), Apryl Gurney (helps with scheduling) and the travel nurse, Heather. We have a solid candidate for the OR director position. Randy left the meeting at 8:54 p.m.

CREDENTIALING REVIEW & APPROVAL

The Board discussed the credentialing files recommended by Medical Staff for the following:

Reappointments

Arnold R Cabrera, MD Radiology
James Edward Peterson, MD Radiology
April Jo Kientz, APRN/NP Dermatology
Susan L Speaks, MD Pathology
Steven E Seals, MD Cardiology
Chen H Chow, MD Cardiology

Initial Appointment

Erin Lea Schwartz, APRN/NP ER

After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the reappointments listed above for the 5 MD's and 1 APRN. Motion carried 4-0.

After discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the initial appointment listed above the 1 APRN. Motion carried 4-0.

AUSTIN GILLARD, CEO

a. New Specialty Medical Providers
   - Dr. Gros – OB/GYN – starting mid-August
   - Dr. Diep – Neurology - starting late August
   - Dr. Gomendoza – Endocrinology – starting September
b. August – Position 1 and 3 Board Members Positions – both Lori Penner & Terri Parry have filed for re-election on the August ballot.
c. ASI #016 – Phase II Construction
   - The board reviewed the ASI #16 breakdown by trade partner (approximate cost $45,000.00) for Phase II.
   - The board reviewed the construction financials for Phase II and both Austin and Jim Garbarino are comfortable with where we are at.
d. Pricing Strategy – Austin and Jim are looking into cash prices for radiology services at CCMC. Research with our attorney and audit firm are currently in process.
e. General Update
   - Marcia Newell will be retiring at the end of the year.
   - Judy Leiszler-Dunn and Vicki Pfizenmaier are organizing and recruiting volunteers to be stationed at the new front lobby to greet patients, families, and visitors. Potential volunteers will fill out an application, and if approved, will go through an orientation.
   - The board discussed a potential new physician candidate (Lori Penner left the meeting at 9:37 p.m.). After discussion the board agreed to have Austin move forward with securing the candidate. Lori Penner rejoined the meeting at 9:44 p.m.
f. Education –
   - The Rural Emergency Medical Center Act of 2018
   - KanCare Lifetime Limit
   - Module 2: Influence Quality Through a Focus on Population Health

   Jim Garbarino and Mary Jensen left the meeting.

NEXT MEETING

The next board meeting will be on June 12th at 8:00 p.m. in the board room.

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Minutes recorded by Mary Jensen, Recording Secretary