CLAY COUNTY
MEDICAL CENTER
Our Family. Caring for Yours.

Board of Trustees
Monday, April 30, 2018
7:00 p.m.
Board Room

Minutes

BOARD MEMBERS PRESENT	**OTHER PERSONS PRESENT**
Lori Penner	Austin Gillard, CEO
Jeff Yarrow	Jim Garbarino, CFO
Terri Parry	Joel Mason, Attorney
Sandy Fox	Mary Jensen, Recording Secretary
Richard Cott	Adam Crouch, CPA, Senior Manager, Wendling Noe Nelson & Johnson LLC

CALL TO ORDER

Lori Penner, President, called the meeting to order at 7:02 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of April 9 and April 23, 2018. Motion made by Richard Cott, seconded by Terri Parry, to approve the board minutes of April 9 and April 23, 2018 as presented. Motion carried 4-0.

AGENDA REVIEW

Nothing to add.

FINANCIAL REVIEW – JIM GARBARINO, CFO

Jim Garbarino presented the financial review for March 31, 2018. After discussion, motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the financial review for March 31, 2018 as presented. Motion carried 4-0.

NEW BUSINESS

AUDIT PRESENTATION – ADAM CROUCH, CPA, WENDLING, NOE, NELSON & JOHNSON, LLC

Adam Crouch, CPA at Wendling, Noe, Nelson & Johnson, LLC presented the audit report. After discussion, motion made by Richard Cott, seconded by Terri Parry, to approve the audit report as presented. Motion carried 4-0. Adam Crouch left the meeting.

ER RESTROOM PROPOSAL

The board reviewed the estimate from McCownGordon for the renovation and addition of a restroom in the emergency department for a cost of $69,724.99. After discussion, it was decided to have Austin get additional bids to compare costs.

HOT WATER BUNDLE REPAIR

The board reviewed the proposal from Central Mechanical Construction for the hot water bundle repair for a base bid of $40,300.00. After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the proposal from Central Mechanical Construction for the hot water bundle repair for a bid base of $40,300.00. Motion carried 4-0.

CREDENTIALING REVIEW & APPROVAL

The Board discussed the credentialing files recommended by Medical Staff for the following:

Courtesy - Reappointment

- Pam Braxton-Davis, MD-United Radiology
- Neal Hall, MD – United Radiology
- William T. Dierenfeldt, MD – GI
- Peggy S. Peterson, DO – Pathology
- William T. Jones, MD - Ortho

After discussion, motion made by Jeff Yarrow, seconded by Richard Cott, to approve the reappointments listed above. Motion carried 4-0.

OLD BUSINESS

RILEY CLINIC

Joel Mason reported that the contracts are signed and in escrow for the Riley clinic land. The closing date is May 31st. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to proceed with closing as scheduled prior to submission and approval of the clinic design by the Board of Clay County Commissioners. Motion carried 4-0.

MISSION & VISION

The board reviewed the survey results for the medical center's mission and vision statements.

CONSTRUCTION UPDATE

Austin stated that the Phase II planning went better and will start on Tuesday with the demolition of the nurse station area, which will become our new lab in the future. The goal is the have Phase II completed by late-November 2018. Austin is meeting on Wednesday with David Wright from Health Facilities Group and will keep the board updated.

GENERAL UPDATE

Roger Marshall will be at Rotary on Thursday and then tour the new facility afterwards. The board is invited to attend.

AHA-ELIMINATING HARM, IMPROVING PATIENT CARE

The board viewed video modules on Eliminating Harm, Improving Patient Care: A Trustee Guide and then discussion followed. Mary Jensen left the meeting.

NEXT MEETING

The next board meeting has not been decided at this time.

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Minutes recorded by Mary Jensen, Recording Secretary