Clay County Medical Center Board of Trustees

Monday, March 12, 2018
7:00 p.m.
Board Room

Minutes

BOARD MEMBERS PRESENT	OTHER PERSONS PRESENT
Lori Penner	Austin Gillard, CEO
Jeff Yarrow	Jim Garbarino, CFO
Richard Cott	Joel Mason, Attorney
Sandy Fox	Justin Begnoche
Terri Parry	Chris Wolf
	Joe Reintjes, Knipp Services
	Shawn Carlson, Central Mechanical
	Randy Bibe, Consultant

CALL TO ORDER

Lori Penner, President, called the meeting to order at 7:04 p.m.

AGENDA REVIEW

Add: MRI for Patients with a Pacemaker
CEO Evaluation Templet
Executive Session

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of February 26, 2018. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the board minutes of February 26, 2018 as presented. Motion carried 4-0.

CASH RECEIPTS & DISBURSEMENTS – JIM GARBARINO, CFO

Jim Garbarino presented the cash receipts/disbursements for February 2018. After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the cash receipts/disbursements for February 2018 as presented. Motion carried 4-0.

2017 AUDIT UPDATE – JIM GARBARINO, CFO

Jim Garbarino updated the Board about the 2017 Audit. At this point in time, there are only four journal entries that need to be updated.

OLD BUSINESS

CCFP HEATING & COOLING

Shawn Carlson with Central Mechanical and Joe Reintjes with Knipp Services reviewed the current CCFP heating and cooling system with the Board. Overall, the current heating and cooling system needs to be reworked and adjusted in several areas. Central Mechanical is going to work with an engineering firm to redesign the heating and cooling system, and will present their proposal to the Board once finalized. Joe Reintjes and Shawn Carlson left the meeting at 7:51 p.m.

RILEY LAND

Janet Schurle is working with a land surveying company to assign a lot for the future clinic in Riley. We are looking at the lot right next to Dollar General.

WELLNESS CENTER

The Board and Austin discussed feedback they have received about the changes to the Wellness Center hours. At this point in time, there will be no changes to the hours of operation. This will be reexamined in three months. If members would like to use the pool in the evenings, there is a staff member present Monday through Thursday from 6:00pm to 7:00pm. Members are allowed to use the pool at this time.

NEW BUSINESS

COMMUNITY HEALTH NEEDS ASSESSMENT

The 2017 Update of the Community Health Needs Assessment was reviewed. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the 2017 Update of the Community Health Needs Assessment as presented. Motion carried 4-0.

ORTHOPEDIC EQUIPMENT

Austin presented quotes totaling $95,905.55 to the Board for new surgical equipment. The new equipment will allow Dr. McAtee and Dr. Jones to perform carpal tunnel procedures, knee arthroscopy procedures, and shoulder arthroscopy procedures. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the quotes totaling $95,905.55 for new surgical equipment as presented. Motion carried 4-0.

MRI – PACEMAKER

Justin Begnoche responded to a question concerning performing MRIs on patients with a pacemaker. Justin explained we would have to have a pacemaker tech onsite for each procedure involving such a patient. Justin will look into the availability and cost of having a tech come as needed.

PACS

Justin Begnoche and Chris Wolf presented PACS quotes from Konica Minolta and Novarad. They are still working out the details with each vendor, but wanted to inform the Board we will need to update our PACS system due to the new 3D Mammo machine. Justin and Chris will give a final recommendation to Austin by Wednesday, March 14th. Justin and Chris left the meeting at 8:31 p.m.

CLINIC CONSTRUCTION BIDS

Joel Mason updated the Board of the bid requirements/process of the Riley Clinic. Since this clinic will be a County building, we must follow these Kansas Statues: K.S.A. 19-4614, K.S.A. 19-214(a), K.S.A. 19-215/216, and K.S.A. 19-4601(c).

CEO EVALUATION TEMPLET

Lori Penner handed out a new CEO evaluation tool that will be available from the Kansas Hospital Association for the Board to review and consider.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

a. Austin gave an update to the Board about the Combative Patient Training class that was offered. Most comments have been very positive, and staff enjoyed the refresher. There were several takeaways that CCMC will start implementing over the next few months.
b. Austin, Lori, Sandy, and Richard attended the KHA Critical Issues Summit in Wichita, KS on March 1st and 2nd. The meeting focused on Board education and topics the Board should be discussing.
c. Austin and the Board talked about quality, and what topics we could bring to each meeting. Austin will work with the CCMC team members for short presentations about what quality metrics we are measuring, our HCAHPS scores, medication errors, falls/slips, etc.

The Board went into executive session from 8:34 p.m. to 9:04 p.m. to discuss nonelected personnel matters with regard to departmental recommendations. Motion made by Jeff Yarrow, seconded by Richard Cott, to approve the executive session for thirty minutes. Motion carried 4-0. No action was necessary upon reconvening in open session

The Board will have a Special Board Meeting on Thursday, March 15th at 7:30 a.m. in the Board Room to approve the recommended PACS by Justin and Chris.

The next Board Meeting will be on Monday, March 26th at 8:00 p.m. in the Board Room. The meeting adjourned at 9:48 p.m.

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Minutes recorded by Austin M. Gillard