Clay County Medical Center Board of Trustees

Monday, January 15, 2018
7:30 a.m.
Board Room

Minutes

BOARD MEMBERS PRESENT	OTHER PERSONS PRESENT
Lori Penner	Austin Gillard, CEO
Jeff Yarrow	Jim Garbarino, CFO
Terri Parry	Joel Mason, Attorney
Sandy Fox	Cindy Rush, HR
Richard Cott	Aaron Proctor, PT
	Justin Begnoche, Radiology

CALL TO ORDER

Lori Penner, President, called the meeting to order at 7:40 a.m.

AGENDA REVIEW

Nothing to add.

BOARD MEETING & BUDGET HEARING MINUTES

Lori Penner asked if there were any corrections to the board minutes or budget hearing minutes of December 11, 2017. Motion made by Jeff Yarrow, seconded by Terri Parry, to approve the board minutes and budget hearing minutes of December 11, 2017 as presented. Motion carried 4-0.

FINANCIAL REVIEW – JIM GARBARINO, CFO

Jim Garbarino presented the financial review for November 30, 2017. After discussion, motion made by Sandy Fox, seconded by Jeff Yarrow, to approve the financials for November 30, 2017 as presented. Motion carried 4-0.

CASH RECEIPTS/DISBURSEMENTS – JIM GARBARINO, CFO

Jim Garbarino presented the cash receipts/disbursements for December 2017. After discussion, motion made by Jeff Yarrow, seconded by Richard Cott, to approve the cash receipts/disbursements for December 2017 as presented. Motion carried 4-0.

OLD BUSINESS

RILEY CLINIC

Austin Gillard gave an update about accessing the future Riley Clinic off of Highway 24/Falcon Road. Austin and Kaw Valley Engineering are working with KDOT on a Traffic Impact Study (TIS). KDOT is requesting the TIS before they approve our proposed entrance and exit to the property.

Austin Gillard gave an update on the cost to build the Riley Clinic. The Board of Trustees requested that we receive two or three more bids to do our due diligence on the price. Austin will contact other builders in the area for their estimates.

RILEY AND CLYDE LAND

Joel Mason presented the signed Agreement for the Sale of Real Estate for the property located in Riley, KS and Clyde, KS. Lori Penner and Austin Gillard need to sign these Agreements before we are able to move forward. After discussion, motion made by Richard Cott, seconded by Terri Parry, to approve Lori Penner and Austin Gillard to sign the Agreement for the Sale of Real Estate for the property located in Riley, KS and Clyde, KS. Motion carried 4-0.

NEW BUSINESS

COBRA EXTENSION

Cindy Rush presented our current policy regarding the extension of COBRA benefits. COBRA regulations allow employees who have lost coverage to standardly qualify for up to 18 months of coverage continuation on the group health, dental and vision programs. Per these same regulations, there are two circumstances in which an individual can qualify for an extension beyond the 18 months of coverage. These two circumstances are 1) the individual becomes disabled or 2) the individual has a secondary qualifying event.

A prior employee of CCMC asked if the Board of Trustees would consider leaving the COBRA rate at 102 percent of cost, instead of it automatically moving to 150 percent of cost per policy, after 18 months of coverage continuation. After discussion, the Board of Trustees did not change the policy. After 18 months of coverage continuation, the rate will move 150 percent of cost. Cindy Rush left the meeting.

ASTYM TREATMENT

Aaron Proctor presented information about the Astym certification and training that he and others in his department will be completing in late January 2018.

The Astym treatment is a therapy that regenerates healthy soft tissues (muscles, tendons, etc.), and eliminates or reduces unwanted scar tissue that may be causing pain or movement restrictions. Astym treatment is highly effective and even works when other approaches routinely fail. One of the main reasons Astym treatment is so much more effective than other treatments is that it was scientifically developed to resolve the underlying cause of soft tissue problems, rather than just trying to temporarily relieve symptoms. It is one of the most researched and effective therapy treatments available.

The Board of Trustees thanked Aaron and his department for obtaining further education. Aaron Proctor left the meeting.

MAMMOGRAPHY

Justin Begnoche presented information about the Siemens Mammomat Inspiration with PRIME Technology and the Hologic 3D MAMMOGRAPHY. Justin is recommending the Siemens Mammomat Inspiration with PRIME Technology for $262,000.00. Justin stated several factors went into this decision. His department completed onsite visits to hospitals that operate each of these units, United Radiology reviewed the image quality, and we talked with the Chief Radiologist at Orlando Health (Orlando, FL) who operates around 30 Hologic and 30 Siemens 3D mammography machines. He stated Siemens is finding more cancer, and they hope to transition all of their 3D mammography machines to Siemens over the next several years.

After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the purchase of the Siemens Mammomat Inspiration with PRIME Technology for $262,000.00. Motion carried 4-0. Justin Begnoche left the meeting.

EAST HALL, NORTH HALL, & DIETARY

Austin Gillard presented proposals to update the heating and cooling systems in the East Hall, North Hall, and Dietary. A proposal by Central Mechanical was presented to fix the cooling in East Hall for $63,700.00. A proposal by McCownGordon was presented to update the heating and cooling system in the East Hall, North Hall, and Dietary to VRF. The prices to update to the VRF heating and cooling system were $217,984.00, $222,291.00, and 123,431.00 respectively.

After discussion, motion made by Richard Cott, seconded by Jeff Yarrow, to approve the Central Mechanical quote for $63,700 to fix the East Hall cooling. Motion carried 4-0.

CEO HOUSE – 624 LIBERTY STREET

Austin Gillard talked with the Board of Trustees about the house located at 624 Liberty Street. Several employees have asked about the kitchen cabinets, solid wood doors, and carpet. Austin has directed Engineering to remove the kitchen cabinets, solid wood doors, and carpet for employees to bid on through a silent auction. These items will be located at the white house across from the ER. No other items will be saved. The house will be demolished in the next three weeks.

The Board of Trustees requested that we save as many trees as possible along the back alleyway. Austin will talk with McCownGordon about this request.

CLOTHING CREDIT FOR EMPLOYEES

Austin Gillard recommended a $100 clothing credit for full-time and part-time employees to buy approved clothing with the new CCMC and CCFP logo on it. PRN employees will be allowed one approved clothing item. This clothing credit will extend to all CCMC, CCFP, Meadowlark Hospice, Wellness Center, and CrossFit employees, for their unique logo. We are currently in the process of updating the CCFP logo. Staff still needs to vote on the CCFP logo. Austin will continue to work on this and will update the all employees when they are allowed to start using this clothing credit.

After discussion, motion made by Jeff Yarrow, seconded by Richard Cott, to approve the $100 clothing credit for full-time and part-time employees to buy approved clothing with the new CCMC or CCFP logo on it. PRN employees will be allowed one approved clothing item. Motion carried 4-0.

CREDENTIALING REVIEW & APPROVAL

The Board discussed the credentialing files recommended by Medical Staff for the following:

Allied Health – Reappointment
Albert Giambrone, CRNA

Courtesy – Reappointment
Brian Beard, MD

After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the appointment & reappointments listed above. Motion carried 4-0.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

SUMMER INTERNSHIP

Austin Gillard was asked if CCMC could provide a summer internship for MHA students to gain healthcare experience. Austin is very open to this idea, but this summer is not a good time do to a new baby arriving in May, ongoing construction items, the clinic in Riley, and other various items. The Board of Trustees would like to revisit this subject next year.

FF&E UPDATE

Austin Gillard talked about the Foundation hitting their $2,000,000 goal. The current FF&E is sitting at $2,066,000. He and the Board of Trustees are thankful for the Foundation's ongoing effort to support CCMC with the contributions the Foundation has received.

340B UPDATE

Austin Gillard gave an update that all contracted pharmacies are now supplying patients with 340B prescriptions, if it qualifies.

CONSTRUCTION UPDATE

Construction is on schedule and on budget. They are now painting the patient rooms and hanging drop ceiling. The house located at 624 Liberty Street will be removed in the next three weeks.

The next Board of Trustees meeting will be on Wednesday, January 31st at 7:30 a.m. in the board room with breakfast served. The meeting adjourned at 9:20 a.m.

Minutes recorded by Austin Gillard