Clay County Medical Center Board of Trustees

Monday, December 11, 2017
7:15 p.m.
Board Room

Minutes

BOARD MEMBERS PRESENT	OTHER PERSONS PRESENT
Lori Penner	Austin Gillard, CEO
Jeff Yarrow	Jim Garbarino, CFO
Terri Parry	Joel Mason, Attorney
Sandy Fox	Mary Jensen, Recording Secretary
Richard Cott	Chris Wolf, IT Director

CALL TO ORDER

Lori Penner, President, called the meeting to order at 7:15 p.m.

AGENDA REVIEW

Nothing to add.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of November 27, 2017. Motion made by Jeff Yarrow, seconded by Terri Parry, to approve the board minutes of November 27, 2017 as presented. Motion carried 4-0.

NEW BUSINESS

PACS SERVER & CCFP PHONE SYSTEM

Chris Wolf presented a request to rebuild the current PACS server, setting it up for archiving capability and possible Disaster Recovery with Konica Minolta (VizTek). The quote from Merry X-Ray/Solutions to rebuild the current PACS server and for setting up the archiving capability is $6,849.32. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the request to rebuild the current PACS server and to set up the archiving capability for a cost of $6,849.32. Motion carried 4-0. Once the system is setup, Chris will explore disaster recovery options with Konica Minolta.

Chris Wolf presented a request to replace the phone system at CCFP, along with one or both of the clinics at a later date. If budget would allow, he would like to expand and replace the phone systems at the hospital. Chris is recommending the PBXAct (FreePBX), which based on the features and cost of the equipment, this system has the most features and is at a cheaper cost compared to the alternatives. Estimated for full replacement system, including 2 servers, would be $75,000.00. Chris would like to test the system at CCFP first. After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the purchase only of the PBXAct for CCFP (phones, server & labor) for a cost of $15,940. Motion carried 4-0. Chris Wolf left the meeting at 7:41 p.m.

FINANCIAL REVIEW – JIM GARBARINO, CFO

Jim Garbarino presented the cash receipts/disbursements for November 30, 2017. After discussion, motion made by Richard Cott, seconded by Jeff Yarrow, to approve the cash receipts/disbursements for November 30, 2017 as presented. Motion carried 4-0.

BKD (approval)

Jim Garbarino presented a request from BKD for a real estate engineering analysis to segregate construction costs into the recommended AHA useful lives to be used for financial reporting and for inclusion in the Medicare cost report. The fee for the reimbursement report will be $15,500 plus a 3% administrative fee. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the contract with BKD for the cost segregation analysis for $15,500.00 plus the 3% administrative fee. Motion carried 4-0.

AMENDED 2017 COUNTY BUDGET

Jim Garbarino presented the amended county budget as published in the newspaper. After discussion, motion made by Richard Cott, seconded by Jeff Yarrow, to approve the amended 2017 county budget as published. Motion carried 4-0.

OLD BUSINESS

CENTRAL MECHANICAL – BOILER PLANT

Austin Gillard presented the final estimate budget for the boiler placement of $189,984.40 from Central Mechanical. He stated that US Engineering has been here to do a walk thru and will present a quote in January 2018.

RILEY AND CLYDE LAND

Joel Mason stated that he has just a few changes to both contracts and will email to Austin when complete. Joel talked to both land owners last week to keep them updated. Discussion followed on the buyer of the land and who would own the building. Once Austin reviews the final contracts he will email them out to the board to review and the board would approve at the next board meeting in January.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

2018 BUDGET

Jim Garbarino and Austin went over the 2018 budget with the board. After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the 2018 budget as presented. Motion carried 4-0.

CONSTRUCTION UPDATE

Construction is on schedule and on budget. They are hanging drywall. There will be an open house on December 16th & 17th for the community.

GENERAL UPDATE

- Austin reported that he is the new president of MCSI. They are buying out the 20% of United Radiology and will turn it into a non-profit, along with growing the services.
- The quarterly employee meetings held last week were well attended by staff. Austin presented an overview about the strategic direction for the next three years, the future clinics in Riley and Clyde, the specialty clinic growth, and the overall financial health of CCMC.
- Talks of a strategic alliance between Geary Community Hospital and Salina Regional Health Center.

The next Board of Trustees meeting will be on Monday, January 15th at 7:30 a.m. in the board room with breakfast served. The meeting adjourned at 8:45 p.m.

Minutes recorded by Mary Jensen