Clay County Medical Center Board of Trustees

Monday, November 27, 2017
7 p.m.
Board Room

Minutes

BOARD MEMBERS PRESENT	OTHER PERSONS PRESENT
Lori Penner	Austin Gillard, CEO
Jeff Yarrow	Jim Garbarino, CFO
Terri Parry	Joel Mason, Attorney
Sandy Fox	Mary Jensen, Recording Secretary
	Six CCCHS Students

CALL TO ORDER

Lori Penner, President, called the meeting to order at 7:05 p.m.

AGENDA REVIEW

Nothing to add.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of November 13th and November 20th, 2017. Motion made by Jeff Yarrow, seconded by Sandy Fox, to approve the board minutes of November 13th & November 20th, 2017, as presented. Motion carried 2-0. Terri Parry arrived after the approval of the minutes.

FINANCIAL REVIEW – JIM GARBARINO, CFO

Jim Garbarino presented the financial review for October 31, 2017. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the financials for October 31, 2017 as presented. Motion carried 3-0.

AMENDED COUNTY BUDGET

Jim Garbarino presented the amended county budget. The increase in expenditures reflects the hospital construction project and the integration of the Clay Center Family Physicians into the hospital budget. The notice of the budget hearing will be on December 11th at 7:00 p.m. in the board room. This notice has been published in the newspaper.

HOLIDAY APPRECIATION CHECKS

Austin Gillard presented the request for the employee Christmas bonus amounts the same as last year ($60 full time, $50 part time, $40 prn employees who work more than 100 hours and $20 prn employees who work less than 100 hours). After discussion, motion made by Terri Parry, seconded by Jeff Yarrow, to approved the holiday appreciation bonuses as presented. Motion carried 3-0.

OLD BUSINESS

CENTRAL MECHANICAL

Central Mechanical is looking into the hot water requirements of dietary, east hall, and north hall.

RILEY AND CLYDE LAND

Austin met with Wardcraft and Jason Loader regarding the right-of-way off of Hwy 24. Jason will be doing the land survey and work with KDOT on property lines. Joel Mason is working on contracts drafts and figuring out who the buyer will be of the property and building.

NEW BUSINESS

CREDENTIALING REVIEW & APPROVAL

The Board discussed the credentialing files recommended by Medical Staff for the following:

Courtesy-Appointment

Alan F Helmbold, DO – Cotton-O'Neil Cardiology

Active-Reappointment

David L Bollig, MD – Clay County Medical Center
Allie B Lohrmeyer, MD – Clay County Medical Center

Courtesy – Reappointment

James Hurtig, MD – Cotton-O'Neil Cardiology
Benjamin Pease, MD – NE KS Facial Plastic, ENT
William Witt, MD – Witt Eye Center

After discussion, motion made by Jeff Yarrow, seconded by Sandy Fox, to approve the appointment & reappointments listed above. Motion carried 3-0.

LUTZ CHARGE MASTER PROPOSAL REVISED

Austin presented a proposal for a total of $9,100.00 from Lutz for a chargemaster review for the medical center only. This includes pricing review, assistance with implementation, and OPTUM benchmark reports. After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the proposal from Lutz for $9,100.00. Motion carried 3-0.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

PHASE 2 INTERNAL PLANNING

Austin showed the plan for moving the ER, outpatient treatment, exam rooms and offices to the east and north hall temporarily during phase 2 of construction. ER will move to where OB is now in the north hall. Patients will be shuffled through the front of the hospital to those areas. A new door will be installed for EMS at the end of the north hall. This phase should start the end of May or beginning of June.

INPATIENT VS. OUTPATIENT CCMC REVENUE

The board reviewed the inpatient vs outpatient gross revenue from 2007 to 2017. It shows the revenue is moving to the outpatient side.

CONSTRUCTION CONTINGENCY UPDATE

Austin and the board went over the construction contingency tracker, which shows where the money is going. The board also reviewed the debt service projection, funded depreciation projection and the construction cash flow. They all show that we are planning ahead and are doing well financially.

QUARTERLY EMPLOYEE MEETINGS

On Tuesday, December 5th and Wednesday, December 6th Austin will be presenting a 20-30 minute overview about the strategic direction for the next three years, the future clinics in Riley and Clyde, the specialty clinic growth, and the overall financial health of CCMC. The meetings will be at 7:30 a.m. and 12:30 p.m. both days in education center 1.

The Budget Hearing is set for Monday, December 11th at 7 p.m. in the board room. The Board meeting will start immediately following at 7:15 p.m.

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Minutes recorded by Mary Jensen