Clay County Medical Center Board of Trustees

Monday, November 13, 2017
7 p.m.
Board Room

Minutes

BOARD MEMBERS PRESENT	OTHER PERSONS PRESENT
Lori Penner	Austin Gillard, CEO
Jeff Yarrow	Jim Garbarino, CFO
Richard Cott	Joel Mason, Attorney
Sandy Fox	Central Mechanical Representatives

CALL TO ORDER

Lori Penner, President, called the meeting to order at 7:02 p.m.

AGENDA REVIEW

Add: Foundation Homes

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of October 30, 2017. Corrections were made regarding the Riley Clinic Land and Austin's NRHA Fellow travel to Washington DC. Motion made by Jeff Yarrow, seconded by Richard Cott, to approve the board minutes of October 30, 2017, as amended. Motion carried 3-0.

CASH RECEIPTS/DISBURSEMENTS – JIM GARBARINO, CFO

Jim Garbarino presented the cash receipts/disbursements for October 31, 2017. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the cash receipts/disbursements for October 31, 2017 as presented. Motion carried 3-0.

POSTAGE MACHINE

Jim Garbarino presented a quote for a new Pitney Bowes mail machine for a total cost of $6,722.12. After discussion, a motion was made by Sandy Fox, seconded by Jeff Yarrow, to approve the purchase of the Pitney Bowes mail machine for $6,722.12. Motion carried 3-0.

HOSPICE VEHICLES

Austin Gillard presented a quote from Green Team for two new 2018 Dodge Grand Caravans and a quote from Glavan Ford for two new Ford Transit Connect Wagons. After discussion, a motion was made by Richard Cott, seconded by Jeff Yarrow, to approve the purchase of two new 2018 Dodge Grand Caravans from Green Team. Motion carried 3-0.

CLYDE CLINIC LAND

Motion made by Jeff Yarrow, seconded by Richard Cott, to go into executive session for 10 minutes to discuss preliminary negotiations for the purchase of real estate in Clyde. Motion carried 3-0. The Board came out of executive session after 10 minutes. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the real estate purchase of the land in Clyde for $4,000 with contractual contingencies. Joel Mason will develop the real estate purchase agreement. Motion carried 3-0.

OLD BUSINESS

CENTRAL MECHANICAL – VRF & 4-PIPE

Central Mechanical Representatives presented the costs of the VRF and 4-pipe heating and cooling options for the East Hall, North Hall, and Dietary. After discussion, it was decided to gather more information on VRF system, and the cost for new hot water heaters that will serve Dietary.

BOARD BYLAWS

Joel Mason presented the updated Board Bylaws. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the Board Bylaws as amended. Motion carried 3-0.

RILEY CLINIC LAND

Austin Gillard negotiated the real estate purchase of the land in Riley for $35,000. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the real estate purchase of the land in Riley for $35,000 with contractual contingencies. Joel Mason will develop the real estate purchase agreement. Motion carried 3-0.

FOUNDATION RENTAL PROPERTY

Austin Gillard updated the Board about moving the homes located at 2205 6th Street and 2224 Highway 15. Both homes are able to be moved, if desired by the Foundation Board. Austin will update the Foundation Board that both homes are able to be moved and ask for their guidance on the next steps.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

Logo Update

Austin Gillard presented the logo font of choice by the CCMC employees. The Board agreed the logo font chosen was a good option.

Construction Update

Construction is going well and is still on budget. Austin Gillard and Jim Garbarino will present an updated financial outlook of the bond funds at the next Board meeting.

The next Board meeting will be on Monday, November 20th at 4:00pm outside of the CCMC Nurse Station. The Board will be touring the new addition.

____

Minutes recorded by Austin M. Gillard