Clay County Medical Center Board of Trustees

Monday, October 2, 2017
7 p.m.
Board Room

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Terri Parry (by phone)
Richard Cott
Sandy Fox

Absent: Jeff Yarrow

OTHER PERSONS PRESENT
Austin Gillard, CEO
Jim Garbarino, CFO
Mary Jensen, Recording Secretary
Joel Mason, Attorney
Chris Wolf, IT Director

CALL TO ORDER

Lori Penner, President, called the meeting to order at 7:02 p.m.

AGENDA REVIEW

Nothing to add

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the board minutes of September 11, 2017. Motion made by Richard Cott, seconded by Sandy Fox, to approve the board minutes of September 11, 2017. Motion carried 3-0.

PURCHASE OF NEW LAPTOPS – CHRIS WOLF, IT DIRECTOR

Chris Wolf presented a request for the approval to purchase 16 laptops to replace worn equipment. He explained that this year we've had 2 laptops from the nurses cart fail and many more in poor condition. Many of our laptops are 5 years or older. After research to determine the specifications for laptops to be used in various areas, the recommendation is to purchase 16 Dell E5580 laptops for a cost of $15,999.00, to replace many of the laptops in physical therapy, along with all of the carts used on the floor. Chris recommends we begin replacing equipment on a 3-5 year life cycle. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to approve the purchase of 16 Dell E5580 laptops for $15,999.00. Motion carried 3-0. Chris Wolf left the meeting.

FINANCIAL REVIEW AUGUST 31, 2017 – JIM GARBARINO, CFO

Jim Garbarino presented the financial review for August 31, 2017. After discussion, motion made by Richard Cott, seconded by Terri Parry, to approve the financial review for August 31, 2017 as presented. Motion carried 3-0.

OLD BUSINESS

BOARD BYLAWS

Joel Mason stated that the bylaws have been revised and he is still working on the conflict of interest policy. He will bring the bylaws and the conflict of interest policy to the next board meeting.

WELLNESS CENTER

The board reviewed 2 bids for the construction of the new Wellness Center/CrossFit building. A bid from Cleary Building Corporation was $471,161.00 and the bid from QSI was approximately $500,000.00. After discussion, it was decided to table this project for a year or two.

RILEY CLINIC LAND

Austin will be meeting with Janet from Schurle Signs on Wednesday to discuss the possibility of purchasing an acre lot on the northeast corner of highway 77 & 24.

CREDENTIALING REVIEW & APPROVAL

The Board discussed the credentialing files recommended by Medical Staff for the following:

Allied Health – Initial

Trent C Blackwill, CRNA

Vikki L Gambrill, CRNA – Comprehensive Anesthesia, PA

Brook H Roberts, CRNA – National Anesthesia

Allied Health – Reappointment

Audra L Walter, APRN – Clay County Medical Center

Sarah M Westgate, APRN – Clay County Medical Center

Kayla R Dieball, APRN – Orthopedic and Sports Medicine

Active – Reappointment

Timothy M. Penner, MD – Clay County Medical Center

Courtesy – Reappointment

James Birkbeck, MD – Cotton-O'Neil Cardiology

John M Ryan, MD – Meadowlark Hospice

After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the reappointments & appointments of the nine listed above. Motion carried 3-0.

MEDICALODGE LEASE

Austin met with the Jason Dunlap, Medicalodge Administrator, regarding the monthly rent payment. Austin asked Jason to send him the financial statements so Jim Garbarino could do an analysis. The Medicalodge Board is meeting tomorrow to decide on how to move forward. Austin will keep the board updated on this.

THANK YOU CARDS

Austin showed the board the new thank you cards he will be mailing out to acute and swingbed patients after discharge.

CCFP MEDICAID RATE

Jim Garbarino has filed a request of the Rural Health Clinic payment rates for Clay Center Family Practice, Linn Family Practice and Clyde Family Practice. The rate we are currently receiving is $122.86 which was developed in 2016 and based on the 2014 & 2015 cost reports. We are requesting a change in rate to $156.65.

HFG AGREEMENT

Austin is re-negotiating the HFG agreement regarding the travel hours and construction dollars and the GMP fee. Andrew Rutenbeck is working with David and Kathy trying to figure out what happened between the draft and the final.

HEATING/COOLING FOR CCFP, EAST HALL, NORTH HALL, ER & DIETARY

The board discussed the heating/cooling for CCFP, east hall, north hall, ER & Dietary. Austin should have bids for connecting the east hall & north hall, and eliminating the boiler system. Also looking at including the current & future walk-in clinic into the heating/cooling system.

HEALTH INSURANCE

Austin and Cindy Rush have been meeting with Tim Olson to look at different options for employee health insurance. He should know more at the next board meeting.

GENERAL UPDATE – AUSTIN GILLARD, CEO

- New Logo - The board discussed the new logo options. Austin stated that a final decision should be made by next week.
- Speech Therapy – Austin is talking with Mathis Rehab in Manhattan about teaming up to share a part-time speech therapist since speech is really busy.
- Austin met with Pat Hayes, CC Parks & Recreation manager, at the aquatic park to look at where to put a sun screen station. The hospital will purchase the sunscreen & dispenser.