Clay County Medical Center Board of Trustees

Thursday, May 25, 2017
8 p.m.
Board Room

Minutes

BOARD MEMBERS PRESENT	OTHER PERSONS PRESENT
Lori Penner	Austin Gillard, CEO
Terri Parry	Jim Garbarino, CFO
Sandy Fox	Joel Mason, Attorney
Jeff Yarrow	Mary Jensen, Recording Secretary
Richard Cott	Andrew Rutenbeck, HFG Project Manager
	Haley Pederson, College Student

CALL TO ORDER

Lori Penner, President, called the meeting to order at 8:09 p.m.

AGENDA REVIEW

Add: General Update – Austin Gillard
Executive Session for non-elected personnel

HFG DESIGN PRESENTATION –ANDREW RUTENBECK, HFG

Andrew Rutenbeck, HFG Project Manager, presented the updated front entry design & building exterior. The entrance features a sheltered drop-off area with additional coverage at the front doors of both the hospital and CCFP. The Board members were pleased with the entrance and the building design. Andrew left the meeting at 8:35 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the minutes of May 8, 2017. Motion made by Jeff Yarrow, seconded by Richard Cott, to approve the minutes of May 8, 2017 as presented. Motion carried 4-0.

FINANCIAL REVIEW – JIM GARBARINO, CFO

Jim Garbarino presented the financial review for April 30, 2017. After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the financial review for April 30, 2017 as presented. Motion carried 4-0.

LINE OF CREDIT – JIM GARBARINO, CFO

Sandy Fox and Richard Cott left the meeting at 8:56 p.m. due to conflict of interest. Jim Garbarino presented three proposals from Union State Bank, United Bank and Clay County National Bank for a line of credit. After discussion, motion made by Jeff Yarrow, seconded by Terri Parry, to accept the proposal from Clay County National Bank with the interest rate of 2.635% for a year. Motion carried 2-0. Sandy Fox and Richard Cott returned to the meeting at 9:09 p.m.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

a. Approval - Anesthesia Machine(s)
   The proposed anesthesia machines were already in the FF&E budget. Surgery staff would prefer the Mindray A3 Anesthesia/Passport 12 (x2) for a cost of $67,154.61 with the maintenance costs of $14,570.00, spread over five years. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the purchase of the Mindray A3 Anesthesia/Passport 12 (x2) for a cost of $67,154.61 with the maintenance costs of $14,570.00. Motion carried 4-0.
b. Approval - Stryker RemB

Austin presented a request for the purchase of a RemB (instrument used by podiatrist in removing or reshaping the bone) for $15,974.95 from Stryker. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the purchase of the RemB for $15,974.95 from Stryker. Motion carried 4-0.

c. Approval - Surgery, Lab, & Admissions Air Units
Austin presented a proposal from Carlson Heating & AC, LLC to replace 2 – 7.5 ton compressors in a 15 ton unit for $11,858.24. The other 2 proposals were under $5,000 and did not need board approval. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the purchase of the 15 ton unit from Carlson's for $11,858.24. Motion carried 4-0.

d. Orthopedic Professional Services Agreement
Austin is working with an attorney in Manhattan to revise the Agreement since it does not fit with what services will be performed at CCMC.

e. Cancer Center of Kansas
Austin and Jessica Badsky are going to meet with the CEO of the Cancer Centers of America on June 6th to discuss a possible outreach clinic at CCMC.

f. Dr. Gros - Women's Health Group - June 7th Lunch Meeting
Austin and Lisa Koch will be having lunch with Dr. Gros to see if he would consider doing procedures here.

g. Bid Package #3 – Wednesday, May 31st @ 6:00pm
McCownGordon will be bringing supper for the meeting on Wednesday.

h. Wellness Center
Austin talked with Monte Green and he does not want to sell the building, he would rather have the hospital lease it. We have 4 local contractors going out to bid the proposed project to get a better idea of the costs involved. We have not heard back on the BCBS grant yet.

i. Outreach Clinics
Zach Jones has sent the design layout over to Brandon Gibson to see if it meets ADA and rural health regulations.

j. Board Bylaws
Joel Mason suggested the board look at other facilities board bylaws before revising the current bylaws. Austin will email his contacts and ask for examples of their board bylaws.

GENERAL UPDATE – AUSTIN GILLARD, CEO

- Mosaic – by phone Andrew Rutenbeck joined the discussion. He stated that the mosaic wall could be kept intact and it would be in the women's center (mammo & sono). Only a small section would be in the mammo room. The board asked if the mosaic could be cut so only the biggest part is in the sono room. Andrew thinks this can happen but will check to be sure.
- The new nurse call system will be installed in the next 60 days including in every patient room. This was also budgeted.
- Austin and Lisa Koch will be meeting with Dr. Pauls and Dr. Saville on June 13th in Manhattan to discuss outmigration of surgical cases.
- The Cerner and Meditech EMR is on hold at this time.
- Clay County Medical Center is one of the 2017 Governor's Award of Excellence regional winners for northeast Kansas.

CREDENENTIALING FILES

The Board discussed the credentialing files recommended by Medical Staff for the following:

Reappointment (Courtesy)

Jacob T. Hodges, MD

Felipe Rosso, MD

Appointment (Allied Health)

Dusti Sikes, CRNA

Motion made by Terri Parry, seconded by Richard Cott, to approve privileges to the reappointment courtesy & appointment allied health staff listed above. Motion carried 4-0.

EXECUTIVE SESSION

Motion made by Jeff Yarrow, seconded by Sandy Fox, to go into executive session for non-elected personnel at 10 p.m. for five minutes. Motion carried 4-0. Mary Jensen, Jim Garbarino & Haley Pederson left the meeting.

Motion made by Terri Parry, seconded by Sandy Fox, to go into executive session to discuss 340B pharmacy contracting for the purpose of protecting confidential financial information relating to the financial affairs or trade secrets of a corporation or partnership. Motion carried 4-0.

The Board will meet on Wednesday, May 31st at 5 p.m. in the board room to discuss and approve bid package #3. The meeting adjourned.

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Minutes recorded by Mary Jensen, Recording Secretary