Clay County Medical Center Board of Trustees

Tuesday, March 29, 2017
7 p.m.
Board Room

Minutes

BOARD MEMBERS PRESENT
Lori Penner
Terri Parry
Sandy Fox
Jeff Yarrow
Richard Cott

OTHER PERSONS PRESENT
Austin Gillard, CEO
Jim Garbarino, CFO
Joel Mason, Attorney
Mary Jensen, Recording Secretary
McCownGordon Construction
Health Facilities Group

CALL TO ORDER

Lori Penner, President, called the meeting to order at 7:05 p.m.

MCCOWNGORDON CONSTRUCTION UPDATE

Representatives from McCownGordon Construction presented Bid Package #2 for a total amount of $7,059,230. Presented were the bid packages for steel, mechanical, and electrical. After discussion, motion made by Sandy Fox, seconded by Richard Cott, to amend the GPM and approve Austin Gillard to sign the agreement for Bid Package #1 GMP Value $2,439,840 and Bid Package #2 GMP Value $7,059,230, for a total of $9,499,070. Motion carried 4-0.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the minutes of March 2, 2017. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the minutes of March 2, 2017 as presented. Motion carried 4-0.

AGENDA REVIEW

ADD:

- CCFP Equipment Approval
- Executive Session for non-elected personnel

FINANCIALS – JIM GARBARINO, CFO

Jim Garbarino presented the Financial Review and Cash Receipts/Disbursements for February 2017. After discussion, motion made by Terri Parry, seconded by Richard Cott, to approve the Financial Review and Cash Receipts/Disbursements for February 2017. Motion carried 4-0.

DATE FOR AUDIT – JIM GARBARINO, CFO

Jim Garbarino asked the Board to set a date for the audit report from Wendling Noe Nelson & Johnson LLC. After discussion, the audit meeting and the regular board meeting is set for Monday, April 10th at 7:30 p.m. in the board room.

CANDIDATES TO REVIEW & APPROVE

The Board discussed the credentialing files recommended by Medical Staff for the following:

Reappointment (Active)

Elizabeth A Koerner, MD – Clay County Medical Center

Reappointment (Courtesy)

Jaime E Barberena, MD – Cotton-O'Neil Heart Center
Pam Braxton-Davis, MD – United Radiology Chtd
Arnold R Cabrera, MD – United Radiology Chtd

Mark J Gros, MD – The Women's Health Group
Gilbert Katz, MD – Cotton-O'Neil Cardiology Manhattan
James R McAtee, MD – Orthopaedics and Sports Medicine
Richard A Reeves, OD – Reeves and Stoppel
Steven R Short, MD – Northeast KS Facial Plastic ENT & Pulmonology
Susan D Thompson, MD – Special Delivery

Motion made by Jeff Yarrow, seconded by Sandy Fox, to approve privileges to the reappointment active & courtesy staff listed above. Motion carried 4-0.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

a. Wellness Center Update – Brandon Gibson is looking at the structure, design and overall costs. He will get the information to Austin when complete.
b. 340B – Child Sites (April 1-15) – working with a consultant to contract pharmacies in Clay, Washington and Concordia. We need to register the sites from April 1st-15th and we would go live July 1st.
c. LUTZ – Revenue Cycle Improvement – We had a great consultant here last week. She went through the entire patient process from start to finish. She met with the billers and coders, and will send a report to Austin of her findings.
d. CCFP Equipment (exam table, chairs, stools) – The furniture at CCFP in the patient rooms needs replaced. Lance had already budgeted for this. Requested are: 3 high-low exam tables, 3 seamless upholstery tops, 15 exam table, base only, 15 seamless upholstery tops, 19 air lift stools, and 47 upholstered side chairs for a total cost of $42,159.70. Motion made by Richard Cott, seconded by Jeff Yarrow, to approve the purchase of the furniture for CCFP at a cost of $42,159.70. Motion carried 4-0.
e. CCFP HVAC Update – Received was a bid from Carlson Heating & AC for $30,000.00. Austin has requested a bid from Central Mechanical. This is tabled until the next meeting.
f. Clyde & Riley Clinic – Wardcraft has designed a building for the Clyde and Riley clinics, which includes six exam rooms, a procedure room & lab draw room, nurse's station and bathrooms. Austin is looking at lots at both locations and waiting on prices. After discussion, the board asked Austin to get a quote on adding a basement.
g. Strategic Plan – Austin is working with Melissa Hungerford on strategic planning.
h. Employee Quarterly Meetings – Austin has held employee quarterly meetings here and at Clyde this week. They have been well attended.
i. Stryker has brought in beds, chairs, etc. for staff to check out. Hill-Rom will be bringing their equipment in next month along with prices.
j. Museum Deed – Austin signed the deed so the museum land is now ours. He is working on having the property tax taken away on the old administrator's house.

EXECUTIVE SESSION

Motion made by Jeff Yarrow, seconded by Richard Cott, to go into executive session to protect the privacy rights of non-elected personnel at 9:25 p.m. for twenty minutes. Motion carried 4-0. Mary Jensen and Jim Garbarino left the meeting.

NEXT MEETING

The Board will meet with for the audit and regular board meeting on Monday, April 10th at 7:30 p.m. in the board room.

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Minutes recorded by Mary Jensen, Recording Secretary