# Clay County Medical Center Board of Trustees

Thursday, March 2, 2017
7 p.m.
Board Room

## Minutes

| BOARD MEMBERS PRESENT | OTHER PERSONS PRESENT |
|---|---|
| Lori Penner | Austin Gillard, CEO |
| Terri Parry | Jim Garbarino, CFO |
| Sandy Fox | Joel Mason, Attorney |
| Jeff Yarrow | Mary Jensen, Recording Secretary |
| Richard Cott | Randy Bibe, Interim DOS |
| | Lisa Koch, RN, DOS |

**CALL TO ORDER**

Lori Penner, President, called the meeting to order at 7:04 p.m.

**BOARD MEETING MINUTES**

Lori Penner asked if there were any corrections to the minutes of February 2 and February 8, 2017. Motion made by Jeff Yarrow, seconded by Richard Cott, to approve the minutes of February 2 and February 8, 2017 as presented. Motion carried 4-0.

**AGENDA REVIEW**

ADD:

- Executive Sessions for non-elected personnel

**INTRODUCTION OF LISA KOCH & REQUEST OF SURGERY EQUIPMENT**

Austin welcomed Randy Bibe and Lisa Koch to the meeting. He then introduced Lisa Koch, new Director of Surgery to the Board. Lisa gave a summary of the current equipment in surgery. She stated that the monitor was from 2005 and that the picture was poor. With new equipment the department will see a gradual increase in their volumes beginning with the addition of reliable equipment that meets the needs of the physician and patient. She requested the following:

- Pentax EndoPro iQ-Image Capture $20,223.90
- Pentax Video Equipment
  - New Monitor with Arm (to attach to current cart) $7,301.00
  - Processor $19,061.21
  - CO2 Pump $3,792.42
- Stryker Video Equipment
  - Video Cart, Monitor, Printer, Camera Unit, Lightsource, Insufflator, Capture Device, Camera, 5/0 Laparoscope, 5/30 Laparoscope $146,981.23

After discussion, motion made by Jeff Yarrow, seconded by Terri Parry, to approve the equipment from both Pentax and Stryker as presented above for a total of $197,359.76. Motion carried 4-0. Lisa Koch and Randy Bibe left the meeting at 7:32 p.m.

**FINANCIALS – JIM GARBARINO, CFO**

Jim Garbarino presented the Financial Review and Cash Receipts/Disbursements for January 2017. After discussion, motion made by Richard Cott, seconded by Sandy Fox, to approve the Financial Review and Cash Receipts/Disbursements for January 2017 including cash outlay. Motion carried 4-0.

**CANDIDATES TO REVIEW & APPROVE**

The Board discussed the credentialing files recommended by Medical Staff for the following:

*Initial Appointment (Allied)*
Danielle Rothfuss, APRN
*Reappointment (Active)*
Christopher Worthen, MD – Clay County Medical Center (Active)
*Reappointment (Courtesy)*
Lance Saville, MD – Surgical Associates of Manhattan
John Riekhof, MD – United Radiology Group
Ray House, MD – United Radiology Group

Motion made by Richard Cott, seconded by Terri Parry, to approve privileges to the initial allied and reappointment courtesy & active staff listed above. Motion carried 4-0.

**COMMUNITY HEALTH NEEDS ASSESSMENT UPDATE 2016**

The Board reviewed the Community Health Needs Assessment update for 2016 that was prepared by Marcia Newell.

**ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO**

a. Hospital Department Phasing – Engineering have been moving departments to prepare for the demolition of the front section of the hospital. The OB department has been moved to the end of the north hallway. Next up will be the nurse's station and the HIM department. Parking signs for both employees and the public have been put up around the outside of the hospital. Engineering has done a great job.
b. Construction Update – HFG will be here on March 7th all day. The Board will meet with them at noon on Tuesday. The Board would like a different option for the front entrance of the hospital.
c. Acute & Swing Bed Patient Day Stats – Austin updated the Board on patient day stats.
d. Kansas Heart & Stroke Collaborative – Austin has signed the contract with the Kansas Heart & Stroke Collaborative. The collaborative is a grant-funded program of The University of Kansas Health System. They have partnered with Hays Medical Center and 28 different hospitals serving northwest Kansas. Working together, collaborative partners will develop and implement new strategies to deliver the right care at the right place at the right time. The goal is twofold: to provide high-quality care for rural Kansans and to reduce healthcare costs. On April 14th they will offer two boot camps on Sepsis, Stroke & STEMI to teach protocols which our physicians will attend.
e. Kansas Clinical Improvement Collaborative – this is a Medicare shared savings program which tracks and report performance quality metrics.
f. ACI 340b – this organization is looking into 340b retail options for CCMC.
g. Dr. Bedros - Dialysis Unit – Austin met with Dr. Bedros to discuss a dialysis unit in the future. He staffs everything we would just lease a space to him. Will continue to look at this.
h. Walk-In Clinic Update – we have had a great response and comments have been positive. Starting March 6th we will have the walk-in clinic open Monday thru Friday 5 p.m. – 7 p.m. Mailers were sent out last week.
i. CCFP Clinic Manager – Margaret Kelley has been hired at the CCFP Clinic Manager. She has over 20 years of experience and will start on March 6th.
j. Clyde Clinic - Wardcraft Homes – still working with Wardcraft on the design of a new clinic.
k. Riley Clinic Approved by State of Kansas – we need to decide if we will rent a space or if we will build a clinic. Continue to look at.
l. Wellness Center & CrossFit Discussion – If we located the wellness center offsite we would see a cost report improvement of $75,942 a year at CCMC. There is a building we are looking at but need to get numbers to show to the Board.
m. Quality Report – the Board reviewed the Quality Report.
n. HCAHPS Report – the Board reviewed the HCAHPA Report.
o. March 7th @ 12:00pm - CCMC Front Entrance Discussion – HFG will be here all day on the 7th. The Board will meet with them at noon in education centers 1&2 for lunch to discuss the front entrance design.

**EXECUTIVE SESSION**

Motion made by Richard Cott, seconded by Jeff Yarrow, to go into executive session to protect the privacy rights of non-elected personnel at 9:38 p.m. for thirty minutes. Motion carried 4-0. Mary Jensen, Jim Garbarino, Joel Mason and Austin Gillard left the meeting.

**NEXT MEETING**

The Board will meet with HFG on Tuesday, March 7th at noon in the education centers.

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Minutes recorded by Mary Jensen, Recording Secretary