Clay County Medical Center
Board of Trustees

12:00 P.M
FRIDAY, JANUARY 13TH
EDUCATION ROOM

Minutes

BOARD MEMBERS PRESENT	OTHER PERSONS PRESENT
Lori Penner	Austin Gillard, CEO
Richard Cott	Jim Garbarino, CFO
Sandy Fox	Joel Mason, Attorney
Jeff Yarrow	Marcia Newell, Recording Secretary
Attended via telephone: Terri Parry	HFG Representative
	McCownGordon Construction Representatives

CALL TO ORDER

Lori Penner, President, called the meeting to order at 12:15 p.m.

MCCOWNGORDON UPDATE

McCownGordon representatives presented the rolling GMP strategy for guaranteeing the cost of work for the new addition and renovations of CCMC. The rolling GMP will enable CCMC to start the project without negative impacts of market pricing from incomplete project documents. Three bid packages will be released over the next four months. The CCMC Board will be approving each bid package and its overall cost. HFG & McCownGordon representatives left the meeting at 1:15 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the Board or Budget Hearing Minutes of December 13, 2016. Motion made by Sandy Fox, seconded by Richard Cott, to approve the minutes of December 13, 2016 as presented. Motion carried 4-0.

AGENDA REVIEW

ADD:

- New Bank Account
- Executive Session for attorney client privilege
- Executive Session for non-elected personnel

FINANCIALS – JIM GARBARINO

Jim Garbarino, CFO presented the Cash Receipts/Disbursements for the month ending December 31, 2016. Motion made by Richard Cott, seconded by Terri Parry, to approve the Cash Receipts/Disbursements as presented. Motion carried 4-0.

Jim Garbarino suggested setting up a bank account specifically designed for debt service. He proposed using United Bank & Trust. Motion made by Jeff Yarrow, seconded by Sandy Fox, to approve the new bank account.

NEW BUSINESS

Administrative Report, Austin Gillard

- Reviewed current CCMC floor plan and design.
- Reviewed future office moves, nursing station, and OB location during construction.
- Riley Clinic paperwork will be submitted to the State of Kansas in the next few weeks.

- Urgent Care Clinic (walk-in clinic) has been successful – we were able to treat 30 patients the first weekend and 18 patients the second weekend. We are considering expanding the hours from 5:00 p.m. to 7:00 p.m. on weekdays.
- NextGen - Meaningful Use Stage 2 completed. Thank you Tyce Young.
- Cerner made on site visits last week and Meditech will have presentations later this month.
- Home Health - Medicalodge is no longer providing home health services to Medicare patients. Amy Burr and Austin will decide the next steps for home health aides for our patients receiving hospice services.
- Dr. Lohrmeyer will begin seeing patients in the Clyde Clinic on Wednesday afternoons. Our goal is to expand OB services to that region.
- 340B Program – we are starting to see a savings on outpatient drugs, which is helping offset drug price increases we received in 2015 and 2016.
- Compliments to Ronda Rosenquist and the Respiratory Therapy team for their attitude and initiative. Better Breathers Club is the name of a new support group for patients. Pulmonary Rehab continues to grow and patients are pleased with quality of care.
- Lab Tech from the Philippines will be here within three weeks – this has been an eight month process.
- Hospital in Abilene has recently lost two female OB physicians.
- FF&E is almost complete. The staff has been great to work with. We will now start the process of receiving hard numbers to develop the overall budget.
- Austin will be in Chicago for three days in April prepping for the Fellow of the American College of Healthcare Executive (FACHE) exam.
- Circulating pump went out on January 11th and Boilers went out on January 12th – Options for replacement will be explored during the renovation process.

EXECUTIVE SESSION

Motion made by Jeff Yarrow, seconded by Sandy Fox, to go into executive session at 2:05 p.m. for 5 minutes for attorney client privilege. Motion carried 4-0. The Board came out of executive session at 2:10 p.m. with no action taken.

EXECUTIVE SESSION

Motion made by Jeff Yarrow, seconded by Richard Cott, to go into executive session at 2:10 p.m. for a period of 15 minutes to protect the privacy rights of non-elected personnel. Motion carried 4-0. The Board came out of executive session at 2:25 p.m. with no action taken.

NEXT MEETING

The next Board of Trustees meeting will be on January 31 at 7:00 p.m. in the board room.

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Minutes recorded by Marcia Newell, Recording Secretary