Clay County Medical Center Board of Trustees

Wednesday, Nov 23, 2016
9 a.m.
Board Room

Minutes

BOARD MEMBERS PRESENT	OTHER PERSONS PRESENT
Lori Penner	Austin Gillard, CEO
Terri Parry	Jim Garbarino, CFO
Sandy Fox	Joel Mason, Attorney
Jeff Yarrow	Mary Jensen, Recording Secretary
Richard Cott	HFG Representatives (via phone)
	McCownGordon Construction Representatives

CALL TO ORDER

Lori Penner, President, called the meeting to order at 9:04 a.m.

MCCOWNGORDON UPDATE

McCownGordon representatives presented the master budget and total cost of the project to the Board of Trustees. The master budget showed the estimated cost of design, construction base bid, alternative costs, and contingency fees. The FF&E budget was reviewed with decisions made on alternatives. Austin will send department managers a list of their line items and have them review what they need and do not need for their newly designed areas. Once the FF&E is correct, CCMC will need to get vendor prices on the line items. McCownGordon will go back and base the budget on the line items and then deliver a schematic design to CCMC and HFG. The CCFP entrance will be moved in early March so construction can begin. HFG & McCownGordon representatives left the meeting at 10:15 a.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the minutes of November 10, 2016. Motion made by Terri Parry, seconded by Richard Cott, to approve the minutes of November 10, 2016 as presented. Motion carried 4-0.

AGENDA REVIEW

ADD:

- MRI Patient Monitor Proposal – Justin Begnoche
- Credentialing Files Review & Approval
- Executive Session for non-elected personnel

COUNTY BUDGET – JIM GARBARINO

Jim Garbarino presented the amended 2016 budget. The adopted 2016 expenditures were $17,675,442 and the proposed amended 2016 expenditures are $39,278,435. The amended certificate needs to be published 10 days prior to the budget hearing. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the amended certificate that reflects the construction project and integration of CCFP with the hospital. Motion made by Sandy Fox, seconded by Terri Parry, to set the budget hearing on Tuesday, December 13th at 7 p.m. in the board room. Motion carried 4-0.

FINANCIALS – JIM GARBARINO, CFO

Jim Garbarino presented the Financial Review for October 31, 2016. After discussion, motion made by Terri Parry, seconded by Jeff Yarrow, to approve the Financial Review as presented for October 31, 2016. Motion carried 4-0.

Jim informed the Board that the auditors will be here in two weeks for a preliminary audit and then return in February.

DISCONTINUATION OF CONFIGURATIONS PRECESS MR MONITOR

Justin Begnoche presented the request for a Precess 3160 MRI Patient Monitor for $42,384.55 from Philips Healthcare. After December 2016, our current monitoring system will not be supported and parts will not be available if it breaks. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the purchase of the Precess 3160 MRI Patient Monitor for $42,384.55. Motion carried 4-0. Justin Begnoche left the meeting at 11:05 a.m.

CANDIDATES TO REVIEW & APPROVE

The Board discussed the credentialing files recommended by Medical Staff for the following:

Michael S Frederiksen, DPM – Foot Health Center (Courtesy)
Timothy M Penner, MD – Clay Center Family Physicians (Active)
Kevin L Bernd, DO – Cotton-O'Neil Cardiology (Courtesy)
Timothy J Doyle, MD – Cotton-O'Neil Cardiology (Courtesy)
Tarek A Salem, MD – Peterson Laboratory (Courtesy)
Peggy S Peterson, DO – Peterson Laboratory (Courtesy)
William T Jones, MD – Orthopedic and Sports Medicine (Courtesy)
Jeffrey D Dorsett, MD – Docs Who Care (Courtesy)
David G Pauls, MD – Surgical Associates of Manhattan (Courtesy)
Dhiraj P Singh, MD – Cotton-O'Neil Heart Center (Courtesy)
Teresa K Pearson, APRN – Clay County Medical Center (Allied)
Michele K Voelker, APRN – Meadowlark Hospice (Allied)
April Kientz, APRN – Advanced Dermatology and Skin Cancer Center (Allied)

Motion made by Richard Cott, seconded by Jeff Yarrow, to approve privileges to the active, courtesy, and allied staff named above. Motion carried 4-0.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

- Austin handed out a diagram of where the different departments/employees will be moving to before the construction begins in March. The moving will start slowly so we are ready when the time comes.
- The Olson Group and BMI administrative fees went up so the Sunflower Health Network has locked in the administrative fees for the next three years.
- EMR – Cerner will be on-site January 4 & 5 and Meditech on January 31-Feb 2 to meet with employees. Austin is working on finalizing these agendas and will email out to employees once completed.
- Walk-In Clinic – Dr. Kelley and the ER crew have decided to have the walk-in clinic open both Saturday and Sunday starting on December 31, 2016. Hours for Saturday will be 8 a.m. – 12 p.m. and on Sunday 1 p.m. to 3 p.m. Mailers, newspaper articles, and radio ads will begin December 1, 2016.

EXECUTIVE SESSION

Motion made by Jeff Yarrow, seconded by Sandy Fox, to go into executive session to protect the privacy rights of non-elected personnel at 11:33 a.m. for five minutes. Motion carried 4-0. Mary Jensen left the meeting. The Board came out of executive session at 11:38 a.m.

NEXT MEETING

The next Board of Trustees meeting will be on December 13th at 7:15 p.m. in the board room.

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Minutes recorded by Mary Jensen, Recording Secretary