Clay County Medical Center Board of Trustees

Tuesday, Sept 27, 2016
7:30 p.m.
CCMC Board Room

Minutes

BOARD MEMBERS PRESENT	OTHER PERSONS PRESENT
Lori Penner	Austin Gillard, CEO
Terri Parry	Jim Garbarino, CFO
Sandy Fox	Joel Mason, Attorney
Jeff Yarrow	Monte Green, Attorney
Richard Cott	Mary Jensen, Recording Secretary
	Bob Harvey, Campaign Director

CALL TO ORDER

Lori Penner, President, called the meeting to order at 7:36 p.m.

PRESENTATION BY BOB HARVEY – CAPITAL CAMPAIGN

Bob Harvey gave an update on the Capital Campaign planning and upcoming meetings. He handed out several brochures that will be given to community members. They have addressed comments and questions they may come up and are planning on launching the employee informational meetings Wednesday to nursing & hospice staff. He explained the different ways of giving by gifts, cash pledges, stocks, trusts, donating of grain or livestock, etc. There is also a donor recognition policy for naming opportunities for the building or campus. Informational packets are being prepared and will be mailed out soon. Bob left the meeting at 8:04 p.m.

BOARD MEETING MINUTES

Lori Penner asked if there were any corrections to the minutes of August 30 and September 15, 2016. Motion made by Terri Parry, seconded by Sandy Fox, to approve the minutes of both meetings as presented. Motion carried 4-0.

AGENDA REVIEW

ADD:

- Request from Surgery
- CCFP wRVU calculation
- HFG Update
- Executive Session for non-elected personnel

FINANCIALS – JIM GARBARINO

Jim Garbarino, CFO presented the Cash Receipts/Disbursements & Financial Review for August 31, 2016. He also handed out a Statement of Revenue & Expenses for discussion. Motion made by Richard Cott, seconded by Terri Parry, to approve the Cash Receipts/Disbursements & Financial Review including cash outlay as presented. Motion carried 4-0.

NEW BUSINESS

CANDIDATES TO REVIEW & APPROVE

The Board discussed the credentialing files recommended by Medical Staff for the following:

Re-appointments

David L. Bollig, MD – Clay Center Family Physicians - (Active)
David C. Larson, MD – Clay Center Family Physicians - (Active)
John P. Devine, MD – Associated Urologists - (Courtesy)
Felipe Rosso, MD – Associated Urologists - (Courtesy)
Travis Koeneke, MD – Cancer Center of Kansas - (Courtesy)

Peeran D. Sandhu, MD – Hematology & Oncology - (Courtesy)
Susan L. Speaks, MD – Peterson Labs - (Courtesy)
Eric B. Purdom, MD – Inspire ENT & Pulmonology - (Courtesy)
Benjamin Pease, MD – NE Kansas Facial, Plastic, ENT & Pulmonology - (Courtesy)
Kristin Poage, APRN – Clay Center Family Physicians – (Allied)
Michael R. Thomas, CRNA – Anesthesia - (Allied)
Scott Husted, CRNA – Clay County Medical Center – (Allied)

Motion made by Terri Parry, seconded by Jeff Yarrow, to approve privileges to the 12 staff named above. Motion carried 4-0.

ANESTHESIA SERVICE PROPOSALS

Austin presented three proposals for anesthesia services from Sweet Dreams Anesthesia, Inc., Clinical Colleagues, Inc. and Clay County Anesthesia Services, LLC (Scott Husted MSN, CRNA). The board review and discussed each proposal and then scored them. Motion made by Sandy Fox, seconded by Richard Cott, to continue services with Clay County Anesthesia Services, LLC (Scott Husted) based on the final scores. Motion carried 4-0.

HOLTER SYSTEM & MONITORS PURCHASE REQUEST

Austin and Lori Penner presented a request from Donna Taphorn, Cardiac Rehab Director, for the purchase of an HScribe 6 Holter System for $25,507.00 and 4 Event Monitors for a cost of $16,520.00. The current Holter system is 11 years old and needs updated. The current event monitors have to be hooked up to a landline phone only which many patients do not have anymore. The advantage is that the one monitor will be for 48 hours so the patient does not have to come back and get reset after 24 hours. After discussion, motion made by Terri Parry, seconded by Sandy Fox, to approve the purchase of the HScribe 6 Holter System for $25,507.00 and 4 Event Monitors for a cost of $16,520.00. Motion carried 4-0.

REPLACE COPIERS AT CCMC & CCFP

Austin presented a request from Chris Wolf, IT Director, to seek approval to replace copiers at both CCMC and CCFP. The copiers at CCMC and CCFP have approached the end of their serviceability and will soon be unsupported. Bids were received from Central Office Service & Supply and ImageQuest on replacing and servicing the copiers. The request & recommendation is for 4 large volume copiers, 1 medium volume copier, and 4 multi-function copiers for a total of $39,190.00 from Central Office Service & Supply. After discussion, motion made by Richard Cott, seconded by Terri Parry, to approve the purchase of 4 large volume copiers, 1 medium volume copier and 4 multi-function copiers for a total of $39,190.00 from Central Office Service & Supply. Motion carried 4-0.

ANESTHESIA SYRINGE & EPIDURAL PUMPS PURCHASE REQUEST

Austin presented a request from Surgery for the purchase of 2 syringe pumps, one for each OR, and two epidural pumps. The current syringe and pumps are outdated and no longer supported by the manufacturer for repairs. Surgery received bids from 2 different companies. After discussion, motion made by Sandy Fox, seconded by Terri Parry, to approve the purchase of 2 syringe pumps from Braun Medical, Inc. for $7,300.00 and for 2 epidural pumps from Smith Medical for $6,779.58. Motion carried 4-0.

ADMINISTRATIVE REPORT – AUSTIN GILLARD, CEO

Austin presented the following:

- The State Fire Marshall showed up on September 15th. He found a few things and they have been fixed and paperwork submitted.
- CCFP Patient Reminder – they have started using the automated reminder system and there has been a 70% decrease in no shows.
- Dr. Sandhu is canceling most of his clinics since he is not getting any referrals.
- Dr. Harden is no longer coming here since he is busy in Manhattan.

- MCSI – we have hired a full time person who should start next month. We will share the person with Abilene.
- Angels Care Home Health – we are looking at contracting with them. They will meet with our therapy staff October 19th and provide a mini inservice.
- Linn Clinic – Austin will meet with the Council next Monday to go over the lease & terms. The clinic inside is painted and Marcia Newell will go up next week to hang artwork.
- Riley Clinic – continuing to move forward.
- PeriGen will be going live next month. Training is schedule November 1-3 for staff.
- Medicalodge – they have had a lot of turn over. The administrator has resigned.
- Country Place Senior Living – Austin met with Ray Frigon today.
- wRVU – Austin handed out copies of the memo he sent to CCFP providers.
- Invitation to Bid – the invitation to bid from CC Public Utilities Commission was sent out August 23rd to install new water main along Anthony Street from 5th to 7th from Anthony to Liberty. Bids were to be received by September 22nd.
- EMR – the department managers and executive committee would like to move forward with bringing in vendors for the new EMR. Austin has a call scheduled on Monday with the CEO of Salina to discuss Meditech.
- HFG – Austin should have the revised building plans Wednesday. He will forward to the board.

EXECUTIVE SESSION

Motion made by Sandy Fox, seconded by Jeff Yarrow, to go into executive session at 9:59 p.m. for non-elected personnel for 15 minutes. Motion carried 4-0. Mary Jensen left the meeting. The Board came out of executive session at 10:14 p.m.

NEXT MEETING

The next regular Board of Trustees meeting will be on October 25th at 7:30 p.m. in the Board room.

Minutes recorded by Mary Jensen, Recording Secretary